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# DR. G. D. POL FOUNDATION Y.M.T. DENTAL COLLEGE AND HOSPITAL

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☎ 022-27744429

Ref No. YMTDC/OB28/2022

Date: 25/3/22

## IRB-IEC MEET

**Venue:** Department of Oral Pathology and Microbiology

**Date:** 25<sup>th</sup> March 2022

**Time:** 10.30 am

### **Names of Members attended meeting**

1. Dr. Dheeraj Kalra *[Signature]*
2. Dr. Rinku Kalra *[Signature]*
3. Dr. Sheetal Choudhari *[Signature]*

**Agenda:** Resubmission of corrected copies of first year post graduate synopsis-2021.

Corrected copies of first year post graduate synopsis-2021 were received and checked. Synopsis were sorted into In Vivo and In Vitro and filed. Final date for submission of synopsis with all the annexures was decided as 10<sup>th</sup> April 2022.

*[Signature]*  
M. J. Vandeekar

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ENRICHING MINDS, EMPOWERING FUTURE

Ref No. YMTDC / 0782 / 2022

Date 16/3/22

## IRB-IEC MEET

Venue: Dept of Oral Surgery Seminar Room

Date: 16<sup>th</sup> March 2022

Time: 9.00am

### Names of Members attended meeting

**Names of Members attended meeting:** Dr. Meghna Vandekar, Dr. Rizwan Sanadi, Dr. Dheeraj Kalra, Dr. Mrinalini Vaidya, Dr. Rinku Kalra, Dr. Sheetal Choudhari, Dr. Prachi Bhandare, Dr. Sumana, Dr. Sanjeev Yadav

Presenptions started at 9.15am. Presentations for the Departments of Orthodontics and Dentofacial Orthopedics, and Prosthodontics and Department of Conservative Dentistry and Endodontic on 16th March, 2022. Reviewers shared their expertise and helped with the smooth conduct of the review process. Comments were noted by IRB and shared with the respective PG students. Presentations ended at 1pm.

### Signatures of the attendee:

1. Dr. Meghna Vandekar *MV*
2. Dr. Rizwan Sanadi *RS*
3. Dr. Dheeraj Kalra *DK*
4. Dr. Mrinalini Vaidya *Vaidya*
5. Dr. Rinku Kalra *RK*
6. Dr. Sheetal Choudhari *SC*
7. Dr. Prachi Bhandare *PB*

*MJVandekar*

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ENRICHING MINDS, EMPOWERING FUTURE

Ref No. YMTDC/0775/2022

Date: 15/3/22

## IRB-IEC MEET

**Venue:** Dept of Oral Surgery Seminar Room

**Date:** 15<sup>th</sup> March 2022

**Time:** 9.00am

**Names of Members attended meeting:** Dr. Kavita Pol, Dr. Amar Katre, Dr. Shreyas Gupte, Dr. Amit Benjamin, Dr. Rizwan Sanadi, Dr. Dheeraj Kalra, Dr. Mrinalini Vaidya, Dr. Rinku Kalra, Dr. Sheetal Choudhari, Dr. Prachi Bhandare, Dr. Sumana, Dr. Sanjeev Yadav, Mr. Suresh Pawar, Mr. Ashok Patil, UlkaPanchangane

First-year Post Graduate Synopsis presentations (academic year 2021), for submission of Title and Synopsis of Dissertation to MUHS, were conducted by Institutional Review Board and Institutional Ethics committee on 15th and 16th March 2022.

The welcome address was given by Dr. Dheeraj Kalra, Member Secretary IEC. This was followed by presentations for the Departments of Pediatrics and Preventive Dentistry, Departments of Periodontics and Implantology, Oral and Maxillofacial Surgery and Oral Medicine and Radiology, and Oral Pathology and Microbiology were conducted on 15th March, 2022. IRB and IEC members and reviewers shared their expertise and helped with the smooth conduct of the review process. Comments were noted by IRB and shared with the respective PG students. Presentations ended at 2pm.

**Signatures of the attendee:**

1. Dr. Kavita Pol
2. Dr. Amar Katre
3. Dr. Amit Benjamin
4. Dr. Rizwan Sanadi
5. Dr. Dheeraj Kalra
6. Dr. Mrinalini Vaidya
7. Dr. Rinku Kalra
8. Dr. Sheetal Choudhari
9. Dr. Prachi Bhandare
10. Dr. Sumana
11. Mr. Suresh Pawar
12. Mr. Ashok Patil
13. UlkaPanchangane

*M. V. Vaidya*

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ENRICHING MINDS, EMPOWERING FUTURE

Ref No. YMTDC/0750/2022

Date : 11/3/22

## IRB MEET

**Venue:** Department of Oral Pathology and Microbiology

**Date:** 11<sup>th</sup> March 2022

**Time:** 10:00 am

**Names of Members attended meeting**

1. Dr. Sheetal Choudhari
2. Dr. Rinku Kalra
3. Dr. Prachi Bhandare

*SS Choudhari*  
*RK*  
*PR Bhandare*

**Agenda:** Arrangements of venue for first year PG synopsis 2021 presentations.

It was decided that Oral and Maxillofacial Surgery Seminar room will be prepared for synopsis presentations to be held on 15<sup>th</sup> and 16<sup>th</sup> March 2022. In-Vitro and In-Vivo synopsis will be separated as per the schedule of presentations. Audiovisual aids and seating arrangements will be checked. Stationary, necessary prints of the schedule will be arranged.

*M. Vandeekar*

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Ref No. YMTDC/0728/2022

Date: 7/3/22

## IRB MEET

**Venue:** Department of Oral Pathology and Microbiology

**Date:** 7<sup>th</sup> March 2022

**Time:** 10:00 am

**Names of Members attended meeting**

1. Dr. Sheetal Choudhari
2. Dr. Rinku Kalra
3. Dr. Prachi Bhandare

*Sheetal Choudhari*  
*Rinku Kalra*  
*Prachi Bhandare*

**Agenda:** Allotment of PG synopsis of reviewers for first year PG synopsis 2021.

Reviewers were decided as per the purview of the topic. Each synopsis was given to two reviewers, one being the subject expert and other as an external reviewer. List of Reviewers with topic was made and soft copies of the Synopsis were sent to the respective reviewers. Hard copies of the MUHS review forms were handed over the respective reviewers and it was decided that the reviewers will be given 8 days for review.

*M.J. Vandebar*

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Ref No. YMTDC/0490/2022

Date : 31/1/22

**IRB MEET**

**Venue:** Department of Oral Pathology and Microbiology

**Date:** 31<sup>st</sup> Jan 2022

**Time:** 10:00 am

**Names of Members attended meeting**

1. Dr. Sheetal Choudhari
2. Dr. Rinku Kalra
3. Dr. Prachi Bhandare

**Agenda:** Preparation of IRB for first year PG synopsis 2021 Batch.

The list of PG students (2021 Batch) and respective PG Guides was made. Reviewers list was updated. Documents such as MUHS Review forms, Files, stationary was arranged in view of arrangements for PG Synopsis presentations.

**Signatures of the Attendees:**

1. Dr. Sheetal Choudhari
2. Dr. Rinku Kalra
3. Dr. Prachi Bhandare

*Sheetal Choudhari*  
*Rinku Kalra*  
*Prachi Bhandare*

*M J Vandeekar*  
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Ref No. YMTDC/0267/2022

Date: 21/01/22

## IRB-IEC MEET

**Venue:** Department of PUBLIC HEALTH DENTISTRY

**Date:** 21<sup>st</sup> January 2022

**Time:** 11am

### **Names of Members attended meeting**

Dr. Meghna Vandekar, Dr. Sanjeev Yadav, Dr. Dheeraj Kalra, Dr. Ashwin Jawdekar, Dr. Amit Benjamin, Dr. Rizwan Sanadi, Dr. Mrinalini Vaidya, Sheetal Choudhari, Dr. Rinku Klara, Dr. Prachi Bhandare, Dr. Nalini Tomar

**Agenda:** Discussion about submission of First Year Post Graduate Synopsis 2021.

It was proposed that the PG Synopsis presentations be held on 14<sup>th</sup> and 15<sup>th</sup> March 2022 for the PG batch 2021 according to the timeline, date of joining, and completion of six months from the date of joining.



As IRB, IEC to prepare for the final presentation would require at least 15-20 days, PGs will submit their first version of the Synopsis around 24<sup>th</sup> and 25<sup>th</sup> of February. The synopsis would be reviewed by the IRB between 1<sup>st</sup> March to 4<sup>th</sup> March. Depending on the purview of the topic Reviewers will be decided by IRB core committee.

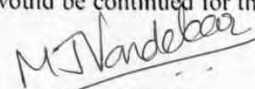
All PG students will be instructed to submit the soft copy of their synopsis to the official email of IRB. Also, hard copies would be submitted. Around 7<sup>th</sup> to 10<sup>th</sup> March, the synopsis would be reviewed by 2 reviewers. Reviewers will be given hard copies of the MUHS review forms for their suggestions. One week would be given for corrections post synopsis presentations.

Members insisted for physical presentations. All In-Vivo synopsis would be presented on one day and all In-Vitro synopsis would be presented on one day and IEC will not be part of In-Vitro presentations. Respective PG Guides and Reviewers would attend the synopsis of respective PG student. HODs, Readers, Professors from the same department be present for the presentations. Any other invitee from the department would be at the discrete of the HOD of the respective department.



For PG synopsis presentation, the template for PPT used for last year would be continued for the current year.


### **Signatures of the Attendees:**


1. Dr. Meghna Vandekar, 
2. Dr. Sanjeev Yadav, 


  
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Ref No. 4MTDC/0267/2022

Date: 21/01/22

3. Dr. Dheeraj Kalra, *Dr. Kalra*
4. Dr. Amar Katre, *Dr. Katre*
5. Dr. Amit Benjamin, *Dr. Benjamin*
6. Dr. Rizwan Sanadi, *Dr. Sanadi*
7. Dr. Mrinalini Vaidya, *Dr. Vaidya*
8. Sheetal Choudhari, *Sheetal Choudhari*
9. Dr. Rinku Kalra, *Dr. Kalra*
10. Dr. Prachi Bhandare, *Dr. Bhandare*
11. Dr. Nalini Tomar, *Dr. Tomar*

*M. J. Vandeekar*

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Ref No. YMTDC/2349/2021

Date : 10/12/21

## IRB Meet



**Venue:** Dept of Oral Pathology Seminar Room

**Date:** 10<sup>th</sup> December 2021

**Attendees:** Sheetal Choudhari, Dr. Rinku Kalra, Dr. Prachi Bhandare, Dr. Nalini Tomar

**Agenda:** Review of proposals which required IEC clearance.

Proposals which required IEC clearance were reviewed and necessary documentation was done.

**Signatures of the attendees:**

1. Sheetal Choudhari,
2. Dr. Rinku Kalra,
3. Dr. Prachi Bhandare,
4. Dr. Nalini Tomar

*Sheetal Choudhari*  
*Rinku Kalra*  
*Prachi Bhandare*  
*Nalini Tomar*

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Ref No. YMTDC/1939/2021

Date : 10/9/21

## IRB Meet

**Venue:** Dept of Oral Pathology Seminar Room

**Date:** 10<sup>th</sup> September 2021

**Attendees:** Sheetal Choudhari, Dr. Rinku Kalra, Dr. Prachi Bhandare, Dr. Nalini Tomar

**Agenda:** Review of records of IRB.

IRB records were reviewed as per routine protocol.

**Signatures of the attendees:**

1. Sheetal Choudhari,
2. Dr. Rinku Kalra,
3. Dr. Prachi Bhandare,
4. Dr. Nalini Tomar

*Sheetal Choudhari*  
*Rinku Kalra*  
*Prachi Bhandare*  
*Nalini Tomar*

*M J Vandekar*

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Ref No. YMTDC/1221/2021

Date : 10/6/21

**IRB Meet**

**Venue:** Dept of Oral Pathology Seminar Room

**Date:** 10<sup>th</sup> June 2021

**Attendees:** Sheetal Choudhari, Dr. Rinku Kalra, Dr. Prachi Bhandare, Dr. Nalini Tomar

**Agenda:** Review of proposals that required IEC clearance.

Proposals that required IEC clearance were reviewed and necessary documentation was done.

**Signatures of the attendees:**

1. Sheetal Choudhari,
2. Dr. Rinku Kalra,
3. Dr. Prachi Bhandare,
4. Dr. Nalini Tomar

*Sheetal Choudhari*  
*Rinku Kalra*  
*Prachi Bhandare*  
*Nalini Tomar*

*M. J. Vandebar*  
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Ref No. YMTDC/0624/2021

Date: 10/3/21

## IRB Meet

**Venue:** Dept of Oral Pathology Seminar Room

**Date:** 10<sup>th</sup> March 2021

**Attendees:** Sheetal Choudhari, Dr. Rinku Kalra, Dr. Prachi Bhandare, Dr. Nalini Tomar

**Agenda:** Review of records of IRB.

IRB records were reviewed as per routine protocol.

**Signatures of the attendees:**

1. Sheetal Choudhari, *SSChoudhari*
2. Dr. Rinku Kalra, *Rinku*
3. Dr. Prachi Bhandare, *Prachi Bhandare*
4. Dr. Nalini Tomar, *Nalini*

*M. J. Vandeekar*  
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ENRICHING MINDS, EMPOWERING FUTURE

Ref No. YMTDC/0191/2021

Date : 15/1/21

**IRB Meet**

**Venue:** Dept of Oral Pathology Seminar Room

**Date:** 15<sup>th</sup> January 2021

**Attendees:** Sheetal Choudhari, Dr. Rinku Kalra, Dr. Prachi Bhandare, Dr. Nalini Tomar

**Agenda:** Final review of first-year PG synopsis 2020 Batch.

Resubmitted PG synopsis was reviewed with Annexure A and Annexure B and was decided to be taken to Dr. Sanjeev Yadav Sir for signatures.

**Signatures of the attendees:**

1. Sheetal Choudhari, *ss Choudhari*
2. Dr. Rinku Kalra, *Rinku*
3. Dr. Prachi Bhandare, *P. Bhandare*
4. Dr. Nalini Tomar, *Nalini*

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Ref No. YMTDC/1764/2020

Date : 24/12/20

## IRB MEET

Venue: Department of Oral Pathology and Microbiology

Date: 24<sup>th</sup> December 2020

Time: 1pm

Names of Members attended meeting

1. Dr. Rizwan Sanadi *R Sanadi*
2. Dr. Rinku Kalra *R Kalra*
3. Dr. Sheetal Choudhari

Agenda: Review of corrected copies of first year PG In Vitro synopsis 2020.

In Vitro synopsis copies of the first year, post graduate students were reviewed and filed.

Signatures of the attendees:

- 1.
2. *R*
3. *SS Choudhari*

*M J Vandekar*  
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Ref No. YmTDC/1777/2020

Date: 24/12/20

## IRB-IEC MEET

Venue: Department of Public Health Dentistry

Date: 24<sup>th</sup> December 2020

Time: 10.30 am

Names of Members attended meeting

5. Dr. Dheeraj Kalra
6. Dr. Rizwan Sanadi *Rizwan Sanadi*
7. Dr. Rinku Kalra *Rinku Kalra*
8. Dr. Sheetal Choudhari

Agenda: Resubmission of corrected copies of first year post graduate synopsis-2020.

Corrected copies of first year post graduate synopsis-2020 were received and checked. Synopsis were sorted into In Vivo and In Vitro and filed. Final date for submission of synopsis with all the annexures was decided as 11<sup>th</sup> January 2020.

Signatures of the attendees:

1. *[Signature]*
2. *[Signature]*
3. *[Signature]*
4. *[Signature]*

*M. J. Vandebar*  
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Ref No. 4MTDC/1730/2020

Date: 18/12/20

## IRB-IEC MEET

Venue: Online

Date: 18<sup>th</sup> December 2020

Time: 9.15am

### Names of Members attended meeting

1. Dr. Kavita Pol
2. Dr. Meghna Vandekar
3. Dr. Amar Katre
4. Dr. Amit Benjamin
5. Dr. Rizwan Sanadi
6. Dr. Dheeraj Kalra
7. Dr. Mrinalini Vaidya
8. Dr. Rinku Kalra
9. Dr. Sheetal Choudhari
10. Dr. Prachi Bhandare
11. Dr. Nalini Tomar
12. Dr. Sumana
13. Mr. Suresh Pawar
14. Mr. Ashok Patil
15. Ulka Panchangane

**Agenda:** Conduct of first year post graduate synopsis-2020 presentations.

PG synopsis presentations for the department of Periodontics, Prosthodontics, Orthodontics, Oral Pathology and Medicine were conducted on Virtual platform (Google meet). Meeting started at 9.30 am with 6 In Vivo presentations followed by 11 in vitro presentations. Each presentation was attended/reviewed by respective PG guide, 2 reviewers and IEC members. All first year post graduate students attended the presentations. Suggestions by IEC members were noted by Dr. Rizwan Sanadi while reviewers' comments/suggestions were noted by Dr. Rinku and Dr. Sheetal. Meeting was anchored by Dr. Nalini. and Dr. Prachi. Meeting was concluded with the vote of thanks by Sheetal Choudhari at 1 pm. Feedback form link was shared. Dates for resubmission of corrected synopsis was decided as 24<sup>th</sup> December, 2020. Also, format for the same was discussed and finalized.

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Ref No. YMTDC/1700/2020

Date: 16/12/20

## IRB-IEC MEET

Venue: Online

Date: 16<sup>th</sup> December 2020

Time: 9.15am

### Names of Members attended meeting

1. Dr. Meghna Vandekar
2. Dr. Amar Katre
3. Dr. Amit Benjamin
4. Dr. Rizwan Sanadi
5. Dr. Dheeraj Kalra
6. Dr. Mrinalini Vaidya
7. Dr. Rinku Kalra
8. Dr. Sheetal Choudhari
9. Dr. Prachi Bhandare
10. Dr. Nalini Tomar
11. Dr. Sumana
12. Mr. Suresh Pawar
13. Mr. Ashok Patil
14. Ulka Panchangane

### Agenda: Conduct of first year post graduate synopsis-2020 presentations

PG synopsis presentations for the department of Endodontics, Oral Surgery, Pediatric Dentistry, Oral Medicine and Radiology were conducted on Virtual platform (Google meet). All first year post graduate students (34) and IEC members (14) attended the presentations. Respective reviewers and respective post graduate guides attended the presentations at allotted time slots. Welcome address was given by Dr. Dheeraj at 9.30 am. 6 In Vivo presentations were followed by 11 in vitro presentations. Each presentation was attended/reviewed by respective PG guide, 2 reviewers and IEC members. Suggestions by IEC members were noted by Dr. Rizwan Sanadi while reviewers' comments/suggestions were noted by Dr. Rinku and Dr. Sheetal. Meeting was anchored by Dr. Prachi and Dr. Nalini. Meeting was concluded with instructions to the participants by Dr. Rinku at 1 pm.

*M Vandekar*

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Ref No. YMTDC/1687/2020

Date : 15/12/20

## IRB-IEC MEET

Venue: Department of Public Health Dentistry



Date: 15<sup>th</sup> December 2020

Time: 10.30 am

### Names of Members attended meeting

1. Dr. Dheeraj Kalra
2. Dr. Rizwan Sanadi *R Sanadi*
3. Dr. Rinku Kalra
4. Dr. Sheetal Choudhari
5. Dr. Prachi Bhandare
6. Dr. Nalini Tomar

Agenda: Discussion on arrangements for first year post graduate synopsis-2020 presentations.

Arrangements for the PG synopsis presentations were discussed and made.

### Signatures of the attendees:

1. *nas*
2. *R Sanadi*
3. *Ru*
4. *SS Choudhari*
5. *P.R. Bhandare*
6. *Nalini*

*M J Vandeekar*

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Ref No. YMTDC/1684/2020

Date : 14/12/20

## IRB-IEC MEET

Venue: Department of Pedodontics

Date: 14<sup>th</sup> December 2020

Time: 10.30 am

Names of Members attended meeting:

1. Dr. Amar Katre *AK*
2. Dr. Shreyas Gupte
3. Dr. Dheeraj Kalra
4. Dr. Rinku Kalra *RK*
5. Dr. Sheetal Choudhari

**Agenda of the meeting:** Discussion about conduct of first year post graduate synopsis-2020 PG synopsis presentations.

Submitted synopsis were segregated into In Vivo and In Vitro. 29 synopses were received and 5 were pending. Date of presentation for dept of Endodontics, Oral Surgery, Pediatric Dentistry, Oral Radiology was decided as 16<sup>th</sup> December. Date for Dept of Orthodontics, Periodontics, Prosthodontics and Oral Pathology was decided as 18<sup>th</sup> December, 2020. Virtual platform for presentations was decided as Google meet. In Vivo synopses were reviewed and comments noted.

Signatures of the attendees:

1. *AK*
2. *SG*
- 3.
4. *SC*
5. *SK*

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Ref No. 4MTDC/1685/2020

Date: 14/12/20

## IRB-IEC MEET

Venue: Department of Public Health Dentistry

Date: 14<sup>th</sup> December 2020

Time: 1.30 pm

### **Names of Members attended meeting**

1. Dr. Dheeraj Kalra
2. Dr. Rinku Kalra
3. Dr. Sheetal Choudhari
4. Dr. Prachi Bhandare
5. Dr. Nalini Tomar

**Agenda:** Discussion regarding final schedule of first year post graduate synopsis-2020 presentations.

Total synopsis received were 34, 12 In Vivo and 22 In Vitro. Schedule of presentations was discussed. In vivo presentations to be followed by in vitro presentations. Arrangements for the same were discussed and duties allotted.

### **Signatures of the attendees:**

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Ref No. YMTDC/1731/2020

Date : 19/12/20

**IRB MEETING**

**Venue:** Department of Oral Pathology and Microbiology

**Date:** 10<sup>th</sup> December 2020

**Time:** 10.30 am

**Names of Members attended meeting:**

1. Dr. Rinku Kalra
2. Dr. Sheetal Choudhari

**Agenda:** Sorting of first year post graduate synopsis-2020 proposals.

3 hard copies of each PG synopsis were received. Synopsis were sorted into In Vivo and In Virto. Reviewers were decided as per purview of the study. Evaluation forms were attached to the synopsis and synopsis were given to reviewers for review. One copy of each PG synopsis was kept for IRB record.

**Signatures of the attendees:**

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- 2.

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Ref No. YMTDC/1572/2020

Date: 30/11/20

## IRB-MEET

Venue: Online, zoom meeting

Date: 30<sup>th</sup> November 2020

Time: 1.30pm

Names of Members attended meeting:

1. Dr. Dheeraj Kalra *DK*
2. Dr. Sheetal Choudhari *SC*
3. Dr. Rinku Klara *RK*
4. Dr. Prachi Bhandare *PB*
5. Dr. Nalini Tomar *NT*

Agenda: Discussion about conduct of Scientific Entrepreneurship workshop

Arrangements to be made for the workshop was discussed.

Signatures of Members attended the meeting:

1. Dr. Dheeraj Kalra *DK*
2. Dr. Sheetal Choudhari *SC*
3. Dr. Rinku Kalra *RK*
4. Dr. Prachi Bhandare *PB*
5. Dr. Nalini Tomar *NT*

*M. Vandebar*  
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Ref No. YmTDC/1562/2020

Date: 26/11/20

## IRB-IEC MEET

Venue: Online

Date: 26<sup>th</sup> November 2020

Time: 1.30pm

Names of Members attended meeting:

1. Dr. Amar Katre *Katre*
2. Dr. Amit Benjamin *AB*
3. Dr. Shreyas Gupte
4. Dr. Rizwan Sanadi *Sanadi*
5. Dr. Mrinalini Kulkarni *Naidy*
6. Dr. Dheeraj Kalra *Kalra*
7. Dr. Sheetal Choudhari *Choudhari*
8. Dr. Rinku Klara
9. Dr. Prachi Bhandare *PR Bhandare*
10. Dr. Nalini Tomar

## Agenda:

Discussion about submission of First Year Post Graduate Synopsis 2020, conduct of Scientific Entrepreneurship workshop and Naitik registration

Precautions and guidelines to be modified and followed for conduct of research studies due to COVID, was discussed. Dates for synopsis presentation were decided as 16<sup>th</sup> and 18<sup>th</sup> December 2020. Virtual presentation mode was decided due to COVID. Dates for submission of hard copies of synopsis to IRB was decided as 8<sup>th</sup> December. Format for submission as per MUHS guidelines was discussed and finalized. Template for PG synopsis presentation and reviewer evaluation proforma (as per MUHS guidelines) was discussed. It was discussed that IRB will take the hard and soft copy submission and sort the synopsis into in vivo and in vitro, decide the reviewers (2 reviewers for each PG synopsis review, one subject expert and other reviewer based on purview of the topic). IRB will distribute the synopsis to reviewers by 10<sup>th</sup> December for review and give in vivo synopsis to IEC for further review on 14<sup>th</sup> December. Same was conveyed and confirmed with Dean Madam and circular for the same was taken out. Arrangements for conduct of Scientific Entrepreneurship workshop in collaboration with Venture Centre Pune were discussed. Discussion for Naitik registration was discussed and documents required were informed.

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Ref No. YMTDC/0678/2020

Date: 16/7/20

## IRB-IEC MEET

**Venue:** Online, zoom meeting

**Date:** 16<sup>th</sup> July 2020

**Attendees:** Dr. Ashwin Jawdekar, Dr. Amar Katre, Dr. Dheeraj Kalra, Sheetal Choudhari

**Agenda:** To regularise meeting dates for IRB and IEC review, Maintenance of IRB-IEC records

### **1. Regularise meeting dates for IRB and IEC Review**

**IRB:** First week of every month.

IRB members can discuss the study proposals before sending them to reviewers and should also hold discussion after review, before sending the IRB report. Members and reviewers should be more vigilant towards methodology.

**IEC:** Third week of every month preferable, Wednesday.

Members need to be more vigilant while reviewing the study proposals for which investigator/co-investigator should have presentation before IEC committee members.

For this meet, permanent committee members such as Librarian (layman) and a lawyer should also be available on IEC review day apart from doctors/other members.

In current COVID situation, as it is difficult to have physical meeting, virtual meets should be arranged.

### **2. Place for IRB-IEC records and presentations**

Pedodontia seminar room can be availed when physical presentations/meets are to be arranged with prior permission from Head of the department.

IRB and IEC records can be kept in a room in Pedodontia department for which almirah and lock can be indented.

Separate indent book can be made for indenting stationary, files and other necessary things required for IRB-IEC.

Flecks with names of IRB and IEC committee members should be made. Required SOPs should be made as a preparation for NAAC.

### **3. Submission of documents regarding completion of study to IRB/IEC**

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Ref No. YMTDC/0678/2020

Date: 16/7/20

After completion of study, a declaration should be submitted by the investigator/co-investigator to IRB/IEC (depending on the study type) mentioning that required changes are made as suggested by IRB/IEC and study is completed.

After reviewing the completed study a permanent number should be issued to the investigator/co-investigator by IRB/IEC.

Also soft copy of completed study /published article/presentation certificate of the study should be submitted to IRB/IEC by the investigator/co-investigator.

#### 4. How to stop retrospective submission of study proposals to IRB/IEC

To prevent this suggestions are:

- IEC presentation by investigator/co-investigator for clearance.
- After review by IRB/IEC, temporary numbers should be given by IRB/IEC with a decision letter signed by respective authorities mentioning that the temporary number will be replaced by a permanent IRB/IEC clearance number after completion of study and submission of required documents.
- Need to maintain record of both the numbers as well as documents submitted by investigator and periodic review of these records.

#### 5. Submission of study proposals by investigators outside the institute

IRB and IEC being institutional committees, have limited scope in the clearance of these proposals however if the part of study is to be completed in our institute and an undergraduate/postgraduate student/staff from our college is one of the co-investigators then IRB/IEC can review the study proposal and can decide to give clearance based on the merit of the project.

These types of collaborative projects should get ethical clearance from both the study places.

#### 6. Documents to be made for record keeping by IRB/IEC

- Declaration by investigator stating completion of study.
- Confidentiality agreement by reviewers pertaining to respective study proposal.
- Confidentiality agreement by reviewers and committee members of IRB/IEC in general - to be signed at the time of synopsis presentation by PGs.
- Decision Letter to be given by IRB/IEC with mention regarding temporary clearance number.

#### 7. Preparedness of BORS for thesis submission

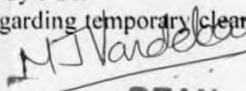
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Ref No. YMTDC/0678/2020

Date: 16/7/20

To be discussed in next meeting.

Signatures of the attendees:

- 1.
2. Rohi
3. Karim
4. SS Chowdhury

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Ref No. YmTDC/2831/2019

Date: 22/10/19

## IRB-IEC MEET

Venue: Department of Public Health Dentistry

Date: 22<sup>nd</sup> October 2019

Time: 10.30 am

Names of Members attended meeting:

1. Dr. Dheeraj Kalra
2. Dr. Rizwan Sanadi
3. Dr. Rinku Kalra
4. Dr. Sheetal Choudhari

Agenda: Resubmission of corrected copies of first year post graduate synopsis-2019.

Corrected copies of first year post graduate synopsis-2019 were received and checked. Synopsis were sorted into In Vivo and In Vitro and filed. Final date for submission of synopsis with all the annexures was decided as 11<sup>th</sup> January 2020.

Signatures of the attendees:

- 1.
- 2.
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Ref No. YMTDC/2815/2019

Date : 20/10/19

## IRB-IEC MEET

**Venue:** Dept of Public Health Dentistry

**Date:** 20<sup>th</sup> October 2019

### **Attendees:**











Dr. Meghna Vandekar, Dr. Sanjeev Yadav, Dr. Dheeraj Kalra, Dr. Ashwin Jawdekar, Dr. Rizwan Sanadi, Dr. Mrinalini Vaidya, Sheetal Choudhari, Dr. Rinku Klara, Dr. Prachi Bhandare, Dr. Nalini Tomar

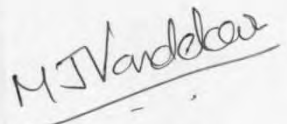
It was decided that the suggestions and corrections told by various reviewers for PG Synopsis presentation should be incorporated and fresh submission of the proposal requiring corrections would be done by 22.10.2019.



All synopsis would be submitted through a proper channel through the Dean of the Institution to the University before the submission date of the University.


Proposals that require gross changes and of major ethical concern should be rejected and the PG student would require to submit a new topic.


### **Signatures of the Attendees:**


1. Dr. Meghna Vandekar, 
2. Dr. Sanjeev Yadav, 
3. Dr. Dheeraj Kalra, 
4. Dr. Ashwin Jawdekar, 
5. Dr. Rizwan Sanadi, 
6. Dr. Mrinalini Vaidya, 
7. Sheetal Choudhari, 
8. Dr. Rinku Klara, 
9. Dr. Prachi Bhandare, 
10. Dr. Nalini Tomar, 

  
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Ref No. YMTDC/2338/2019

Date: 19/09/19

## IRB-IEC MEET

**Venue:** Dept Of Public Health Dentistry

**Date:** 19<sup>th</sup> September 2019

**Attendees:** Dr. Meghna Vandekar, Dr. Sanjeev Yadav, Dr. Dheeraj Kalra, Dr. Ashwin Jawdekar, Dr. Rizwan Sanadi, Dr. Mrinalini Vaidya, Sheetal Choudhari, Dr. Rinku Klara, Dr. Prachi Bhandare, Dr. Nalini Tomar

### **Agenda:**

To discuss the final date of PG synopsis presentations- 2019


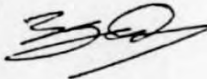








As per the circular received from MUHS regarding PG Synopsis submission, the synopsis presentation date has been decided as 14<sup>th</sup> and 15<sup>th</sup> October 2019.

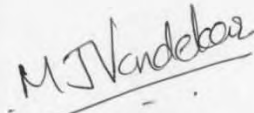
The venue was decided as Third Floor lecture hall number 3 from 9.00 am onwards on both the dates.

The last date for submission of synopsis to IRB was decided as 8.10.2019. All external members of IEC would be invited for both the dates and remuneration would be given.


The schedule for the presentation for both days would be decided. A circular regarding the synopsis presentation would be taken out.


### **Signatures of the Attendees:**


1. Dr. Meghna Vandekar, 
2. Dr. Sanjeev Yadav, 
3. Dr. Dheeraj Kalra, 
4. Dr. Ashwin Jawdekar, 
5. Dr. Rizwan Sanadi, 
6. Dr. Mrinalini Vaidya, 
7. Sheetal Choudhari, 
8. Dr. Rinku Kalra, 
9. Dr. Prachi Bhandare, 
10. Dr. Nalini Tomar, 


  
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Ref No. YMTDC/1657/2019

Date: 10/7/19

## IRB Meet

Venue: Dept of Oral Pathology Seminar Room

Date: 10<sup>th</sup> July 2019

Attendees: Sheetal Choudhari, Dr. Rinku Kalra, Dr. Prachi Bhandare, Dr. Nalini Tomar

Agenda: Review of records of IRB.

IRB records were reviewed as per routine protocol.

Signatures of the attendees:

1. Sheetal Choudhari, *Sheetal Choudhari*
2. Dr. Rinku Kalra, *Rinku Kalra*
3. Dr. Prachi Bhandare, *Prachi Bhandare*
4. Dr. Nalini Tomar, *Nalini Tomar*

*MT Bhandare*

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022-27744429

Ref No. YMTDC/1047/2019

Date: 10/4/19

## IRB Meet

Venue: Dept of Oral Pathology Seminar Room

Date: 10<sup>th</sup> April 2019

Attendees: Sheetal Choudhari, Dr. Rinku Kalra, Dr. Prachi Bhandare, Dr. Nalini Tomar

Agenda: Regarding keeping the records of Proposal submitted to IRB for review.

IEC conveyed all the proposals will be submitted to IRB first and the proposals which require IEC clearance would be directed to IEC after IRB review. Accordingly, it was decided to maintain an IRB register with entries of the proposals with the headings as Name of PI, Dept of PI, Guide Name, Names of Reviewers, Designation and Dept of the reviewer, the purview of the top the if, decision of the IRB and Action taken by IRB. Each proposal will be given to two reviewers with the review form and collected back from the reviewers within 8 working days. For In-Vitro studies, IRB will give the decision/corrections and PI will be informed accordingly. Proposals requiring ethical clearance will be handed over to IEC and PI will be informed.

### Signatures of the attendees:

1. Sheetal Choudhari,
2. Dr. Rinku Kalra,
3. Dr. Prachi Bhandare,
4. Dr. Nalini Tomar

*SS Choudhari*  
*Rinku*  
*Prachi Bhandare*  
*Nalini*

*M. J. Vandeekar*

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Ref No. YMTDC/0364(B)/2019

Date: 10/2/19

## IRB Meet

Venue: Dept of Oral Pathology Seminar Room

Date: 10<sup>th</sup> February 2019

Attendees: Sheetal Choudhari, Dr. Rinku Kalra, Dr. Prachi Bhandare, Dr. Nalini Tomar

Agenda: Regarding the Proposal requiring extensive drug research or research on vulnerable population

IEC conveyed that any proposal which would involve extensive drug research or would be carried out on vulnerable population or novel drug without safety evidence would be submitted to CDSCO. Accordingly, it should be informed to the PI and Co-Investigator to submit the proposal to CDSCO in such situations.

### Signatures of the attendees:

1. Sheetal Choudhari,
2. Dr. Rinku Kalra,
3. Dr. Prachi Bhandare,
4. Dr. Nalini Tomar

*SS Choudhari*  
*Rinku*  
*Prachi Bhandare*  
*Nalini*

*M J Vandekar*  
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Ref. No. 4MTDC/2394/2018 E-mail : ymtden@yahoo.com

Date : 13/09/18

**IRB-IEC MEET**

**Venue:** Dept Of Public Health Dentistry

**Date:** 13<sup>th</sup> September 2018

**Attendees:** Dr. Sharad Kokate, Dr. Ashwin Jawdekar, Dr. Dheeraj Kalra, Dr. Rizwan Sanadi, Dr. Mrinalini Vaidya, Sheetal Choudhari, Dr. Sumana K.R., Miss Vrushali Tawade

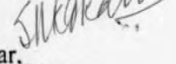







**Agenda:**

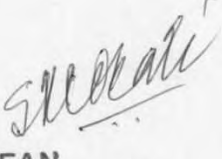
To discuss the final date of PG synopsis presentation to be on 9<sup>th</sup> and 10<sup>th</sup> October 2018.

A final PowerPoint template is finalized. Reviewer form for the IEC has been finalized.

It is also decided that all proposals will be reviewed by IRB and those that require ethical clearance only would be submitted to IEC. IEC would have a regular meeting at least once in six months with a minimum quorum of 50% members. Documentation to register IEC with CDSCO has to be initiated.

**Signatures of the attendees:**

1. Dr. Sharad Kokate, 
2. Dr. Ashwin Jawdekar, 
3. Dr. Dheeraj Kalra, 
4. Dr. Rizwan Sanadi, 
5. Dr. Mrinalini Vaidya, 
6. Sheetal Choudhari, 
7. Dr. Sumana K.R., 
8. Miss Vrushali Tawade, 

  
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Ref. No. YmTDC/2207/2018

Date : 17/8/18

### IRB-IEC MEET

**Venue:** Dept Of Public Health Dentistry

**Date:** 17<sup>th</sup> August 2018

**Attendees:** Dr. Sharad Kokate, Dr. Ashwin Jawdekar, Dr. Dheeraj Kalra, Dr. Rizwan Sanadi, Dr. Mrinalini Vaidya, Sheetal Choudhari

#### **Agenda:**

1. To discuss about reformation and restructuring of IEC
2. To set a plan for synopsis presentation of PG students

After reviewing the responses to the circular dated 21.8.2018, it was decided that the following members would be appointed to the various parts of IEC as follows:

Chair Person-Dr. Sanjeev Yadav

Member Secretary- Dr. Dheeraj Kalra

Member- Dr. Amar Katre

Member- Dr. Amit Benjamin

Member- Dr. Rizwan Sanadi

Member- Dr. Mrunalini Vaidya

Social Worker- Dr. Amar Savant

Social Worker- Mr. Sanjeev Dighe

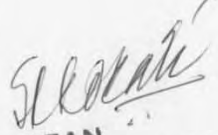
Lay Person- Miss Pratibha

Female Representative- Dr. Sumana K. R.

Dental Expert- Dr. Ashwin Jawdekar

Medical Expert- Dr. Anita Chibba

Medical Expert- Dr. Anju Dhar

  
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Ref. No. YMTDC/2206/2018

Date : 16/8/18

### IRB-IEC MEET

**Venue:** Dept Of Public Health Dentistry

**Date:** 16<sup>th</sup> August 2018

**Attendees:** Dr. Sharad Kokate, Dr. Ashwin Jawdekar, Dr. Dheeraj Kalra, Dr. Rizwan Sanadi, Dr. Mrinalini Vaidya, Sheetal Choudhari

**Agenda:** To regularise smooth functioning and review of Research proposals.

A meeting for smooth functioning and review of Research proposals was called for. Dr. Sharad Kokate chaired the meeting. It was agreed that a separate IRB and IEC should be constituted.

The SOPs of IRB and IEC would be framed and got approved by all committeemembers. SA circular inviting staff members to become a part of IRB and IEC would be issued.

IEC would also be framed as per the guidelines by DCI, CDSCO and would follow ICMR guidelines and schedule Y.

Review formats and templates for reviewing synopsis and research proposals would be presented in the next meeting by Dr. Dheeraj Kalra for approval.

The Dean of Ayurveda College would be appointed as the Chair Person of IEC and Dr. Dheeraj Kalra would be functioning as Member Secretary. There would be the appointment of other members. IEC will have 2 dental experts, 2 medical experts and 1 lay person, 1 lawyer, 1 statistician.

All these names would be finalised in the next meeting.

**Signatures of the attendees:**

1. Dr. Sharad Kokate,
2. Dr. Ashwin Jawdekar,
3. Dr. Dheeraj Kalra,
4. Dr. Rizwan Sanadi,
5. Dr. Mrinalini Vaidya,
6. Sheetal Choudhari

*Sharad Kokate*  
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IRB, IEC meeting held on \_\_\_\_\_ Date: 25/04/22

Member Present were:-

1. Dr. Meghna Vandeekar	- Chair Person & Dean	
2. Dr. Dhruvraj Kalra	- Member Secretary IEC	<i>[Signature]</i>
3. Dr. Sneetal Chaudhary	- Member Secretary IRB	<i>[Signature]</i>
4. Dr. Amir Benjamin	- Member IEC	<i>[Signature]</i>
5. Dr. Dr. Shreyas Gupta	- Member IEC	<i>[Signature]</i>
6. Dr. Mrunali Kulkarni	- Member IEC	<i>[Signature]</i>
7. Dr. Amar Katre	- Member IEC	<i>[Signature]</i>
8. Dr. Rinku	- Member IRB	<i>[Signature]</i>
9. Dr. Prachee	- Member IRB	<i>[Signature]</i>

Agenda to discuss about the following point

1. Blinding of the review process

It was discuss among the members that the students before synopsis presentation are already aware of the suggestion by the review members if they keep on approaching the core members of IRB to update regarding any suggestions & modifications for the year 2022 synopsis presentations. It was earlier decided that the PG students, would have a 1:1 discussion with their allotted reviewers, however later it was decided that the reviewer would communicate the changes & suggestions to the IRB. A policy on blinding needs to be discussed this policy would aim to reduce the paperwork of IRB & make the presentation meaningful and also save time as a presentation should be already corrected and rectified if the suggestions of the reviewer are known.

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It should also be noted that the presentation time may be extended if uncontrolled discussions happen during the synopsis presentations and the schedule gets delayed. All the members have already agreed not to compromise the quality. IRB needs to be reconstituted replacement for Dr. Malini needs to be suggested and decided.

A circular has to be made stating clearly in clear and strict words that IRB and ~~IRB~~ <sup>IEC</sup> clearance has to be obtained before the start of the study and no ~~retrospective~~ retrospective approval will be permitted. Research Proposals submitted to the IRB need to be updated by the PI regarding its progress every 6 months and/or closure once the schedule is done. All researches whether UG or PG has to be submitted to IRB through the head of the department i.e. through a proper channel. It was observed and discussed that some researches were presented at conferences without the knowledge of any staff members about being a Guide/Co-guide.

Points of discussion from IEC

- ① Regarding arrangement basic research methodology workshop for undergraduate <sup>students</sup> per the circular of rectification. The permission for the same was obtained from dean madam, but since third, fourth BPS students had exam for the month of March and April the program could not be held.

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following programs

- i) GEP
- ii) GEP
- iii) Innovations by Patients
- iv) Entrepreneurship
- v) GPR
- vi) Human Values
- vii) Professional ethics

It was suggested to recruit a psychologist/psychiatrist as a member of IEC. Students requiring counselling support may approach this professional as he/she would be on all basis.

Discussion regarding generation of a corpus amount to carry out daily activities of IRB and IEC happened also, there was a concern regarding any litigation against a PI/mentor while doing research. It was suggested by all the members that the litigation charges could not be taken care by a small token amount and a proper SOP like professional indemnity / research indemnity / institutional support should be in place. This point need to be discussed with the management.

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P.G. Synopsis Presentation

Date: 16/03/2022.

IEC members present in:	Designation	Sign.
1. Dr. Meghana Vandeekar	Dean Authority	
2. Dr. Sanjeev Yadav	Dean Chairperson	
3. Dr. Dheeraj Kalra	Member Secretary IEC	
4. Dr. Amar Katre	Member	
5. Dr. Mrunali Vaidya	Member	
6. Dr. Amit Benjamin	Member	
7. Dr. Rizwan Sanadi	Member	
8. Mr. Amar Sawant	Social worker	
9. Mr. Sandeep Dighe	Social worker	
10. Mr. Prithviraj Yerande	Medical Scientist/Expert	
11. Dr. Sumana K.R.	Female representative	
12. Dr. Shreyas Gupta	Dental Scientist/Expert	
13. Dr. Manisha Dande	Medical Scientist/Expert	
14. Mr. Suresh Pawar	Legal Lawyer	

Activity (Report):

Synopsis presentation for post graduate students started at 9 am in the Oral Surgery seminar hall. The following subjects synopsis were presented:

1. Orthodontics & dentofacial orthopaedics.
2. Conservative dentistry & endodontics.
3. Prosthodontics.

A total of 17 presentations were made all of them were in vitro studies. There were minor objections, corrections & suggestions for few of these studies. It was mutually agreed by the ethics committee members to review few of the studies again. Tea was served at around 10:30 am.

Two reviewers were present for each synopsis as decided by IRB.

All comments & suggestions after a brief discussion were noted by an independent observer.

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for records. Suggestions were also given in writing by all members of IEC, any other staff member present in the hall. The sessions were concluded at around 1:00pm. The post graduate students were instructed to collect the corrections from the office of IRB within 2 days & incorporate the changes in the next 7 days.

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Meeting of the IEC, IRB

Date: 15/03/2022

Venue: Periodontics Seminar Room

Members attended:

Name	Designation	Sign
1. Dr. Meghana Vandekar	Dean, Authority	
2. Dr. Sanjeev Yadav	Dean, chairperson	
3. Dr. Dheeraj Kalra	Member Secretary, IEC	
4. Dr. Amar Katye	Member	
5. Dr. Mrunalini Vaidya	Member	
6. Dr. Amit Benjamin	Member	
7. Dr. Rizwan Sanadi	Member	
8. Dr. Amar Sawant	Social worker	
9. Dr. Sandip Digne	Social worker	
10. Mr. Prithvi Raj Verma	Medical Scientist / expert	
11. Dr. Sumana K.R.	Female Representative	
12. Dr. Shreyas Gupta	Dental Scientist / expert	
13. Dr. Manish Shah	Medical Scientist / expert	
14. Mr. Suresh Pawar	Lawyer	

Agenda:

Synopsis presentation started for Post graduate students started at 9 am in the Oral Surgery seminar hall. The following subjects synopsis were presented.

1. Pedodontics & Preventive dentistry
2. Periodontics
3. Oral & Maxillofacial Surgery
4. Oral & maxillofacial pathology & oral microbiology
5. Oral medicine & radiology

A total of 17 presentations were made all of them were in-vivo studies. There were minor objections, suggestion, corrections for few of these studies.

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It was mutually agreed by the ethics committee members to review few of the studies again. Tea was served at around 10:45 am. Two reviewers were present for each synopsis as decided by the IRB. All comments & suggestions after a brief discussion were noted by an independent observer for records. Suggestions were also given in writing by ~~the~~ all members of IEC, any other staff member present in the hall. The sessions concluded at around 1:15 pm. The post graduate students were instructed to collect the corrections suggested from the office of IRB within 2 days & incorporate such changes within next 7 days.

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Members of the Review Board		Date - 21/01/2022
Name	Department	
1 Dr. Mayana Vandeekar		
2 Dr. Sangeeta Kulkarni		
3 Dr. Sheetal Chaudhary		
4 Dr. Rishi Kulkarni		
5 Dr. Rishabh Soni		
6 Dr. Anur Kulkarni		
7 Dr. Manish Kulkarni (Vaidya)		
8 Dr. Prachi		
9 Dr. Nidhi		
10 Dr. Anil Bajaj		
11 Dr. Dhruv Kulkarni		
12 Dr. Suman Kulkarni		
13 Mrs. Vrushali Tarade		

It was proposed that the PG Synopsis presentation to be held on 14<sup>th</sup>, 15<sup>th</sup> March 2022 starting at the time line, date of joining and completion of 6 months from date of joining.

The IRB, IEC to prepare for the final presentation could require atleast 15-20 days period. So it was decided that PGs to submit their first version of Synopsis around 24<sup>th</sup> 25<sup>th</sup> Feb which could be reviewed by the IRB between 1<sup>st</sup> March to 4<sup>th</sup> March. Since as per the topic's decision on the reviewers could be taken during this time period.

Around 7<sup>th</sup> to 10<sup>th</sup> March, the Synopsis would be reviewed by 2 reviewers. All the PGs would be instructed to submit their synopsis in soft copy, to be mailed to the official ID of IRB. Two hard copies to be submitted along, one each.

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for IRB, file and IEC file. Two reviewers would be assigned along for each PG. The MUHS Review form in hard copy would be given to each of the two reviewers by the PG himself/herself.

The PG would also have the follow up of the review suggestion, 1:1 discussion with the reviewer. It was decided to keep one day for In-vitro Study presentation where IEC would not be a part of the presentation. It was also decided that if the review process has not been done properly, it would be reported to the chair person i.e. Dean Ma'am for necessary action to be taken.

The members insisted for a physical synopsis presentation. PG guides, other readers, professors and future guides from the same department should be present along with the two reviewers and the members of IRB and IEC. Any other inviter from within the college would be at the discretion of the HOD.

For PG synopsis presentation, the template for PPT used for last year would be continued for the current year. IRB would prepare and allocate synopsis as per preview list. One week would be given for correction post presentation.

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16/12/2020

Pg. Synopsis Presentation - DAY 1

Virtual on Google meet from 9:15 am to 2:00 pm

Members present

	DESIGNATION	SIGN
1. Dr. Meghna Vandekar.		
2. Dr. Sayee Yadav		
3. Dr. Dhareej Kalra		
4. Dr. Anur Katre		
5. Dr. Mounesh V.		
6. Dr. Alizon.		
7. Dr. Amit Benjamin		
8. Dr. Manjusha		
9. Dr. Sumanna KR		
10. Dr. Shreyas Gyok.		
11. Dr. Iyer.		
12. Mr. Ashok Patil.		
13. Mr. Suresh Pawar.		
14. Dr. Sheetal		
15. Dr. Rinku		
16. Dr. Prachi		
17. Dr. Nidhi.		

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15/12/2010

Physical Joint meeting of IRB & IEC.

Venue: Oral Pathology Dept  
Time: 3.30 pm

Members Present

1.	Dr	Sharma
2.	Dr	Phary
3.	Dr	Rishi

Agenda:

To discuss about the routing for submission of Res. Synopsis.

It was decided that all PG students should submit 2 hard copies and 1 soft copy to Dr. Sheetal Chhabra Secretary of IPD. Each synopsis would be subjected to blinded review. The first name would be coded. The code details would be known only to the IRB member Secretary. The subject expert would be referred to select the peer reviewer.

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**& Hospital Kharghar,**  
**Navi Mumbai - 410 210**





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15/12/2020

Physical Joint meeting of IRB & IEC

Venue: Dept of Public Health Dentistry  
Time: 2:30 pm

members

1.	Dr. Shastri
2.	Dr. Dhruv
3.	Dr. Rishi
4.	Dr. Arjun
5.	Dr. Prachi
6.	Dr. Nisha

Agenda:

To discuss about the policy for submission of version A synopsis to IEC

All the synopsis submitted to the IEC would undergo blinded review process. Each copies first page would be coded with no other details to ensure complete blinding.

The code details would be known only to IEC member secretary.

Leave the synopsis copy would be referred to peer review by subject experts.

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Date: 15/12/2020

Physical Joint meeting of IRB & IEC at 10.30 am.

Venue : HOD room Dept. of Pedodontia.

Members present.

1. Dr. Amar Katre
2. Dr. Dhruv Katre
3. Dr. Sheetal
4. Dr. Rinku

Agenda

To discuss about the policy for submission of PG synopsis.

It was decided, that all PG students should submit 2 hard copies & 1 soft copy to Dr. Sheetal Chumber secretary of IRB.

Each synopsis would be subjected to blind review.

The first page would be coded.

The code details would be known only to the IRB member secretary.

The subject expert would be referred to collect the peer review.

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Date 14/11/2020

JOINT IRB & IEC meeting.  
Physical meeting  
Venue: HOD room: Dept. of Pedodontia.

Members Present.

1. Dr. Dheeraj Katre.
2. Dr. Amar Katre
3. Dr. Sheetal
4. Dr. Rinku.

Agenda

To discuss about the policy for submissions for P.G. synopsis.

It was decided that P.G.s would submit 2 hard copies to IRB.

A blinded process would be followed, as the 1st page would be torn off and coded. The code would be known only to the IRB member-secretary.

The subject papers would be referred to allot the peer Reviewer.

*Handwritten signatures:*  
A. Katre  
S. Chavhan  
R.L.

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*M. J. Kondebar*

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Date: 26/12/2020

Virtual Zoom meeting  
Member Present

Name	Designation	Sign
1. Dr. Meghna Vardekar	Dean	
2. Dr. Dhruv Kalra	Member Secretary	
3. Dr. Sheetal Choudhri	Member Secretary IRB	
4. Dr. Anas Katre	Member	
5. Dr. Amit Benjamin	Member	
6. Dr. Rishabh Sarathi	Member	
7. Dr. Krunalini Vaidya	Member	
8. Dr. Rishi Katra	Member	
9. Dr. Poochi Bhondare	Member	
10. Dr. Alini	Member	

Agenda

To discuss

1. PG Synopsis presentation.
2. Declaration of Upcoming NCL workshop.
3. Registration with Naitik.

It was decided that PG synopsis date would be tentatively kept around 21<sup>st</sup>, 22<sup>nd</sup> December 2020 on a virtual platform.

The circular for the same will be issued shortly.

All PG students should submit 3 hard copies, 1 soft copy to Dr. Sheetal Member Secretary of IRB on or before 8<sup>th</sup> December 2020.

This would give 1 week for shorting.

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review by 2 blinded reviewers  
These proposal requiring ethical clearance  
will be forwarded to IEC by 12/12/2020  
The core committee of IRB will  
personally will not review any technical details  
but the review process would be blinded &  
2 reviewers for each synopsis will be  
assigned as per the purview of the topic  
This were suggestion to segregate in  
vitro & in vivo studies for each of 2 days  
The template for ppt were shared on  
whatsapp group by Dr. Sheetal.  
Their were suggestion to include the  
CIUHS template for synopsis presentation however  
it was decided that since the ppt is to  
present the topic details.  
It can be kept limited to 10 slide  
for 8 min presentation plus 2 min of discussion  
Approximately the total time required  
would be 4 to 5 hours for 17 students each  
day  
It was also suggested by Dr. Dhruv to  
incorporate the new reviewer form given by  
Naitik.  
To re-evaluate the no of presentation &  
time it was suggested that only in vivo  
students be presented. However for record  
purpose of submission to CIUHS through DORE  
all should have to be presented in front  
of committee.  
Suggestion for external reviewers for synopsis  
presentation was made which would be discussed  
with the management

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A brief introduction and overview about all here was presented by Dr. Dhewraj & declaration regarding the upcoming workshop on innovation & patents to be held on 3<sup>rd</sup> & 4<sup>th</sup> december 2020 was made.

Also the IEC & IRB are in talks with all partners to organised as GCF workshop & GCL workshop.

It was also declare that the IEC has to be register with NIAH for which the documentation process has to be initiated.

The official email ID of IEC is ymtdent@gmail.com so this email id all the members have to require to send their short CV, long CV, Passport size photograph & GCF training certificate. Also hard copie would be required of these doc.

*M. Vandeekar*

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Date - 12/02/2020

Member	Present	
Name	Designation	Sign
1. Dr. Meghna Vandekar	Dean	[Signature]
2. Dr. Sanjeev Yadav	Chair Person	[Signature]
3. Dr. Dhkraraj Kalou	Member Secretary	[Signature]
4. Dr. Anwar Katre	Member	[Signature]
5. Dr. Mounalini Vaidya	Member	[Signature]
6. Dr. Amit Benjamins	Member	[Signature]
7. Dr. Laxman Sanadi	Member	[Signature]
8. Dr. Ishwari Javdekar	Dental expert	[Signature]
9. Dr. Sumana K.R.	Female representative	[Signature]
10. Miss Vrushali Twade	Senior Clerk	[Signature]

Agenda -

Reconstitution of IEC

Since the term of member is nearing to expire replacement of few members is suggested

The list of new members nominated to various post of IEC is as follows

1. Mr. Patilvi Raj Verande
2. Dr. Anita Chibba

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Date: 17/10/2019.

Member Present:

Name	Designation	Sign
1. Dr. Meghna Vandeekar	Dean	
2. Dr. Sanjeev Yadav	Chair Person	
3. Dr. Dhireny Kalra	Member Secretary	
4. Dr. Amar Katse	Member	
5. Dr. Mounalini Vaidya	Member	
6. Dr. Amit Benjamin	Member	
7. Dr. Rizwan Saradi	Member	
8. Dr. Ashwin Jandekar	Dental expert	
9. Dr. Sumana K. P.	Female representative	
10. Mrs. Varshali Tawade	Senior Clerk	

It is decided that the suggestion of correction told by various reviewer for Pg Synopsis presentation has to be incorporated & fresh submission of proposal requiring correction could be done by 22/10/2019.

All synopsis would be submitted through a proper channel through the Dean of the Institution to the University before the submission date of University.

1 proposal which required gross changes will have to be rejected & the Pg student would require to search for the new topic.

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Date: 19/09/2019

Member Present

Name	Designation	Sign
1. Dr. Anghna Vandekar	Dean	
2. Dr. Sharayu Yadav	Chair Person	
3. Dr. Dhruvraj Kalra	Member Secretary	
4. Dr. Anas Kapse	Member	
5. Dr. Manuabini Vaidya	Member	
6. Dr. Amit Benjamin	Member	
7. Dr. Rishwan Sarda	Member	
8. Dr. Ashwin Javalekar	Dental expert	
9. Dr. Suriana K.P.	Female representative	
10. Mrs. Vrushali Sawade	Senior Clerk	

Agenda

To discuss date regarding Pg Synopsis presentation

As per the circular received from CILHS regarding Pg Synopsis Submission, the synopsis presentation date have been decided from 14<sup>th</sup>, 15<sup>th</sup> October 2019.

The venue would be 3<sup>rd</sup> floor lecture hall number 3 from 09:00 am onwards on both the dates.

Last date for submission of synopsis to IRB would be 09/10/2019. All external members of IEC would be invited for both the dates & a remuneration would be given.

The schedule for presentation for both the days would be as follows:

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Date:- 08/02/2019

Member Present

Sl. No.	Name	Designation	Sign.
1.	Dr. Meghna Vandekar	Dean	
2.	Dr. Sanjeev Yadav	Chair Person	
3.	Dr. Dheeraj Kalra	Member Secretary	
4.	Dr. Amar Katse	Member	
5.	Dr. Musuralini Vaidya	Member	
6.	Dr. Amit Benjumin	Member	
7.	Dr. Rizwan Sanadi	Member	
8.	Dr. Ashwin Javlekar	Dental expert	
9.	Dr. Sumana K.E.	Female representative	
10.	Miss Vrushali Tawade	Senior Clerk	

It was declared that an email has been received from CDSCO on 04/12/2018 which states that the IEC of YMTDCFH has been provisionally registered with the email id, user ID DRDHREJ@gmail.com

It was also decided that any proposal which would require an extensive drug research or would be carried out on vulnerable population or novel drug without safety evidence would be submitted to CDSCO through a proper channel.

The committee also have received reviewer & proposal required ethical clearance.

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Date: 11/10/2018

Member Present

Name	Designation	Sign.
1. Dr. Shorad Kokate	Dean	
2. Dr. Meghna Vandekar	Dean	
3. Dr. Sanjeev Yadav	Chair Person	Shorad
4. Dr. Dheeraj Kalra	Member Secretary	Meghna
5. Dr. Amar Katre	Member	Dheeraj
6. Dr. Mrunali Vaidya	Member	Amar
7. Dr. Amit Benjamin	Member	Mrunali
8. Dr. Eswan Sanadi	Member	Amit
9. Dr. Ashwin Javdekar	Dental expert	Eswan
10. Dr. Sumana K.R.	Female representative	Ashwin
11. Miss Varushali Tawade	Senior clerk	Sumana

It is decided that the suggestion of correction told by various reviewers for PG Synopsis presentation has to be incorporated & fresh submission of proposal requiring correction would be done by 15/10/2018.

All synopsis would be submitted through a proper channel through the Dean of the Institution to the University before the submission date of University.

2 proposal which required gross changes will have to be rejected & the PG student would require to search for the new topic.

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Date: 12/09/2018

Member- Present

	Name	Designation	Sign
1.	Dr. Sharad kokate		
2.	Dr. Dheeraj kalra	Member Secretary	<i>Kalra</i>
3.	Dr. Amar katre	Member	<i>Katre</i>
4.	Dr. Arunali Vaidya.	Member	<i>Vaidya</i>
5.	Dr. Amit Benjamin	Member	<i>AB</i>
6.	Dr. Rizwan Saradi	Member	<i>Saradi</i>
7.	Dr. Ashwin Javdekar	Dental expert	<i>Javdekar</i>
8.	Dr. Sumana K.R.	Female representative	<i>SKR</i>
9.	Miss Urushali Tawade.	Senior Clerk	<i>Tawade</i>

Agenda

To discuss the final date of PG

- synopsis presentation to be on 09<sup>th</sup> & 10<sup>th</sup> October 2018.

A final power point template has be finalized reviewer form for IEC has been finalized

It is also decided that all proposal after obtaining clearance from IRB & those who required ethical clearance only would be submitte to IEC.

IEC would have a regular meeting atleast Once in 6 month with a minimum quorum of 50% members

Documentation to register IEC with in be initiated.

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Date - 19/08/2018

Members Present

Name:-

1. Dr. Sharad Kokate
2. Dr. Dheeraj Kalra
3. Dr. Ashwin Javalekar
4. Dr. Amar Katre
5. Dr. Eswan Saradi
6. Dr. Sheetal Choudhary
7. Dr. Mrunali Vaidya

Agenda

- 1) To discuss about Reformation & Re-structuring of IEC
- 2) To set a plan for synopsis presentation of PG Students

After Reviewing the responses to the circular dated 21/08/2018

It was decided that the following members would be appointed to the various parts of IEC as follows

Dr. Sanjeev Yadav	Chair Person
Dr. Dheeraj Kalra	Member Secretary
Dr. Amar Katre	Member
Dr. Mrunali Vaidya	Member
Dr. Amit Benjamin	Member
Dr. Eswan Saradi	Member
Mr. Amar Sarant	Social Worker

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*M. Vaidya*

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Mr. Sanjeev Dighe	Social worker
Miss. Prathiba	lay person
Dr. Sumana K.P.	Female representative
Dr. Ashwin Gaudkar	Dental expert
Dr. Anita Chibba	Medical expert
Dr. Anju Dhas	Medical expert
Mr. Ashok Patil	Statistician
Mr. Suresh Pawar	lawyer

#### Supporting Staff

Miss. Vrushali Tawade	Senior Clerk
Miss. Kanchan	AO

Also the dates for ICMS synopsis presentation would be around 9<sup>th</sup>, 10<sup>th</sup> October 2018.

A circular for the same will be issued & format of MUHS guidelines would be attached. 2 Reviewer per synopsis would review the synopsis as per the purview of the topic.

The presentation would be carried out on 4<sup>th</sup> floor Dental College building.

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Date - 16/08/2018

Members Present

Name	Designation	Sign
1. Dr. Sharad Kokate	Dean	
2. Dr. Dheeraj Kalra		
3. Dr. Ashwin Javdekar		
4. Dr. Amar Katse		
5. Dr. Rishwan Sonadi		
6. Dr. Sheetal Choudhary		
7. Dr. Mounalini Vaidya		

A meeting for smooth functioning & review of Research proposal was called for. Dr. Sharad Kokate chaired the meeting. It was agreed that a separate IRB & IEC should be constituted. The SOPs of IRB & IEC would be framed & got approved by all committee members. A circular inviting staff members to become a part of IRB & IEC would be issued. IEC would also be framed as per guidelines framed by DQCI, CDSCO & would follow ICMR guidelines & schedule Y. Review formats & templates for reviewing synopsis & research proposal would be presented in next meeting by Dr. Dheeraj Kalra for approvals. The Dean of Ayurveda College would be appointed as the Chair Person of IEC.

*M. J. Vaidya*

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Dr. Inesraj would be functioning  
as member - secretary  
There would be appointment of 4  
members  
2 dental experts, 2 medical experts & 1  
lay person, 1 lawyer, 1 statistician  
All these names would be finalized  
in the next meeting

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**MEETING OF ACADEMIC COMMITTEE-2021-22**

**MINUTES OF MEETINGS**

The minutes of the meeting held on 2nd November 2021 was read by Dr. Gokul S and was approved by the committee.

<b>Agenda no 1</b>	Approval of minutes of Last Curriculum Committee Meeting
Resolution/suggestion / Recommendations	Minutes of last Curriculum Committee Meeting were approved.
<b>Agenda no.2</b>	Action taken report of the previous meeting
Resolution/suggestion / Recommendations	The resolution was passed by the committee.
<b>Agenda no 3</b>	To decide the academic calendar for the year 2021-22 for the undergraduates students and post graduate students.
Resolution/suggestion / Recommendations	<p>The ACADEMIC calendar for the year 2021-22 has been discussed and prepared as per suggestions.(Attached as annexure).</p> <p>The I BDS student admission has been delayed due to the delay in NEET examination. Hence I BDS academic calendar to be kept on hold without any changes until further notification.</p> <p>Post graduate admission for I MDS has been delayed by 6 months due to delay in admission process.Academic calender to remain the same until further notifications from MUHS/DCI.</p> <p>Phasing out from online lectures has already begun and complete classroom teaching will be adopted as soon as possible.</p> <p>All staff and studnets during practicals / clinics to follow COVID protocols compulsorily.</p>
<b>Agenda no 4</b>	To finalize time table and dates of internal assessment exam for undergraduates students

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Resolution/suggestion / Recommendations	The time table prepared for the II,III and final BDS by the time table committee was approved by the curriculum committee . <b>(Attached as annexure)</b> 1st Internal assessment will be conducted in the month of October 2nd Internal assessment will be conducted in the month of December. 3rd Internal assessment will be conducted in the month of January.
<b>Agenda no.5</b>	Review syllabus completion for winter batches of II, III and Final BDS
Resolution/suggestion / Recommendations	Steps should be taken to normalize the Academic schedule
<b>Agenda no 6</b>	Fellowship courses for the academic year
Resolution/suggestion / Recommendations	Fellowship in laser dentistry has been approved by the University for the academic year 2021-22.Staff in charge to submit curriculum and time lines for the fellowship course. All other fellowships to function as per MUHS norms.
<b>Agenda no 7</b>	To discuss about the interdisciplinary meet and CDE programs for the academic year.
Resolution/suggestion / Recommendations	Workshop On Systemic Review And Meta-Analysis, rotary endodontic workshop, hands-on workshop on suturing skills & techniques will be conducted this year.
<b>Agenda no 8</b>	Synopsis submission for I MDS
Resolution/suggestion / Recommendations	Synopsis submission dates for I MDS students has been extended due to late admissions. Final date of submission will be 25th February to IRB and to the University will be 15th April.

*M.J. Vandeekar*

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<b>Agenda no 9</b>	To discuss curriculum feedback of previous academic year.
Resolution/suggestion / Recommendations	

No other matters were discussed.

The meeting ended with a vote of thanks.

*M.J. Kondekar*

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Navi Mumbai - 410 210



**DR. G.D.POL FOUNDATION**  
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**MEETING OF ACADEMIC COMMITTEE-2021-22**

**MINUTES OF MEETINGS**

The minutes of the meeting held on 3<sup>rd</sup> January 2021 was read by Dr. Gokul S and was approved by the committee.

<b>Agenda no 1</b>	Approval of minutes of Last Curriculum Committee Meeting
Resolution/suggestion / Recommendations	Minutes of last Curriculum Committee Meeting were approved.
<b>Agenda no.2</b>	Action taken report of the previous meeting
Resolution/suggestion / Recommendations	The resolution was passed by the committee.
<b>Agenda no 3</b>	To evaluate timetable and dates of internal assessment exams for winter batches
Resolution/suggestion / Recommendations	<p>The time table prepared for the II,III and final BDS by the time table committee was approved by the curriculum committee .(<b>Attached as annexure</b>)</p> <p><b>Tentative internal assessment dates</b></p> <p>BDS first year students to join tentatively from the month of April 2022. Changes to academic calendar to be done according to admission dates.</p> <p>First internal exam will be conducted in the month of October, second internal exam will be conducted in the month of December and third internal exam will be conducted in the month of January/ February.</p>
<b>Agenda no 4</b>	To Review syllabus completion for regular batches for II,III and Final BDS
Resolution/suggestion / Recommendations	Inputs were taken from HODs regarding yearly lesson plans. Remedial classes / special sessions to be planned as necessary subject wise.
<b>Agenda no.5</b>	Submission of internal assessment ratio for winter batch

*M.J. Vandebar*  
**DEAN**

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Resolution/suggestion / Recommendations	Submission of internal assessment ratio for winter batch will be done in the month of ..... as the MUHS portal opens.
Agenda no 6	Thesis submission for Final MDS
Resolution/suggestion / Recommendations	The last date for thesis submission will be 31st March any failure will be charged with the penalty.
Agenda no 7	To finalize the dates for Post graduates prelim exams
Resolution/suggestion / Recommendations	The prelim theory will be conducted in the month of April, followed by practical exams in their respective department.
Agenda no 8	Value added and add on courses
Resolution/suggestion / Recommendations	GOOD CLINICAL PRACTICE and ISP Colloquium will be conducted in the month of august.
Agenda no 9	Fellowship program closure
Resolution/suggestion / Recommendations	Only Implantology to continue
Agenda no 10	COVID protocols and teaching methods
Resolution/suggestion / Recommendations	3 rd wave-offline lectures

No other matters were discussed.

The meeting ended with a vote of thanks.

*M.J. Vadekar*  
DEAN  
Y.M.T. Dental College  
& Hospital Kharghar,  
Navi Mumbai - 410 210



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**ACADEMIC COMMITTEE 2021-22**

**MEMBERS**

Sr. No	Designation	Name
1	Chairperson	Dr. Meghna Vandekar
2	Secretary	Dr. S. Gokul
3	Staff Member 1	Dr. Gaurav Salunkhe
4	Staff Member 2	Dr. Saumil Sampat
5	Staff Member 3	Dr. Tushar Pathak
6	Staff Member 4	Dr. Surej Unnikrishnan
7	Staff Member 5	Dr. Bhakti Patil
8	Student Member 1	Miss. Bhagyadhree Potdar
9	Student Member 2	Mr. Tatva Keswani
10	PG Student Member 1	Dr. Ruchi Giasotta
11	PG Student Member 2	Dr. Mitlesh Solanki

*MJ Vandekar*

Dean

Dr. Meghna Vandekar

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Fax: 022- 2774 4427

This is to inform you that a meeting of Academic committee will be held on 3rd January 2022 in the Dean's chamber at 10.30 am.

Following agendas will be discussed

1	To confirm minutes of the previous meeting.
2	To confirm action taken report of the previous meeting
3	To evaluate timetable and dates of internal assessment exams for winter batches.
4	To Review syllabus completion for regular batches for II,III and Final BDS
5	Submission of internal assessment ratio for winter batch
6	Thesis submission for Final MDS
7	To finalise the dates for Post graduates prelim exams
8	Value added and add on courses
9	PhD program closure
10	COVID protocols and teaching methods
11	To discuss any other matters as decided by the committee.

Copy to

1. Dean
2. Members of the committee

*M.J. Vandekar*

Dean

Dr. Meghna Vandekar

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& Hospital, Kharghar,  
Navi Mumbai - 410210



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This is to inform you that a meeting of Academic committee will be held on 3rd January 2022 in the Dean's chamber at 10.30 am.

Following agendas will be discussed

1	To confirm minutes of the previous meeting.
2	To confirm action taken report of the previous meeting
3	To evaluate timetable and dates of internal assessment exams for winter batches.
4	To Review syllabus completion for regular batches for II,III and Final BDS
5	Submission of internal assessment ratio for winter batch
6	Thesis submission for Final MDS
7	To finalise the dates for Post graduates prelim exams
8	Value added and add on courses
9	PhD program closure
10	COVID protocols and teaching methods
11	To discuss any other matters as decided by the committee.

Copy to

1. Dean
2. Members of the committee

*MJVandekar*

Dean

Dr. Meghna Vandekar

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Y.M.T. Dental College  
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Navi Mumbai - 410 210



# DR. G.D.POL FOUNDATION

## Y.M.T. DENTAL COLLEGE AND HOSPITAL

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### MEETING OF ACADEMIC COMMITTEE-2018-19

#### MINUTES OF MEETINGS

The minutes of the meeting held on 7th January 2019 was read by Dr. S GOKUL and was approved by the committee.

<b>Agenda no 1</b>	Approval of minutes of Last Curriculum Committee Meeting
Resolution/suggestion / Recommendations	Minutes of last Curriculum Committee Meeting were approved.
<b>Agenda no.2</b>	Action taken report of the previous meeting
Resolution/suggestion / Recommendations	The resolution was passed by the committee
<b>Agenda no 3</b>	To evaluate timetable and dates of internal assessment exams for winter batches
Resolution/suggestion / Recommendations	<b>TENTATIVE DATES OF INTERNAL ASSESSMENT</b> First internal exam for winter batch will be conducted in the month of may, second internal exam will be conducted in the month of July and third internal will be conducted in the month of September/October. <b>(Attached as annexure).</b>
<b>Agenda no 4</b>	Review syllabus completion for regular batches for I, II, III and Final BDS
Resolution/suggestion / Recommendations	Inputs were taken from HODs regarding yearly lesson plans In case of any backlogs extra classes will be scheduled.
<b>Agenda no.5</b>	Submission of internal assessment ratio for summer batch
Resolution/suggestion / Recommendations	Submission of internal assessment ratio for winter batch will be done in the month of April as the MUHS portal opens. . Departments to be informed regarding completion of all exams prior to April.

*M. J. Vande...*  
**DEAN**  
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<b>Agenda no 6</b>	Thesis submission for Final MDS
Resolution/suggestion / Recommendations	The last date for thesis submission for Final MDS will be 31st December 2019 Any failure to comply with the dates will be penalized..
<b>Agenda no 7</b>	To finalize the dates for Post graduates prelim exams- First and final MDS.
Resolution/suggestion / Recommendations	The prelim theory will be conducted in the month of April, followed by practical exams in their respective department for the final MDS students. Departments are also instructed to conduct prelim examinations for the first year MDS students based on the new examination pattern.
<b>Agenda no 8</b>	Value added and add on courses
Resolution/suggestion / Recommendations	trainingprogramme for dental professionals on tobacco cessation level 1, workshop on systematic review and meta analysis, basic life Support handson and workshop CRP will be conducted in 2019.

No other matters were discussed.

The meeting ended with a vote of thanks.

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**MEETING OF ACADEMIC COMMITTEE-2018-19**

**MINUTES OF MEETINGS**

**The minutes of the meeting held on 9th July 2018 was read by Dr.Gokul S and was approved by the committee.**

<b>Agenda no 1</b>	Approval of minutes of Last Curriculum Committee Meeting
Resolution/suggestion / Recommendations	Minutes of last Curriculum Committee Meeting were approved.
<b>Agenda no.2</b>	Action taken report of the previous meeting
Resolution/suggestion / Recommendations	The resolution was passed by the committee.
<b>Agenda no 3</b>	Decide the academic calendar for the year 2018-19
Resolution/suggestion / Recommendations	The ACADEMIC calendar for the year 2018-19 has been discussed and prepared as per suggestions. <b>(Attached as annexure).</b>
<b>Agenda no 4</b>	Timetable finalization for current academic year
Resolution/suggestion / Recommendations	The time table prepared for the I,II,III and final BDS by the time table committee was approved by the Academic committee according to the hours allotted by the DCI.
<b>Agenda no 5</b>	To discuss the internal assessment schedule
Resolution/suggestion / Recommendations	Dates and time of the internal exams, first internal exam will be conducted in the month of November, second internal exam will be conducted in February and third internal exam will be conducted in the month of April. <b>(ANNEXURE )</b>
<b>Agenda no 6</b>	Review syllabus completion for winter/odd batch
Resolution/suggestion / Recommendations	Inputs were taken from HODs regarding yearly lesson plans In case of any backlogs extra classes will be scheduled.

*M. J. Vande...*  
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<b>Agenda no 7</b>	Fellowship courses (oral Implantology) for the academic year.
	Fellowship courses -Oral Implantology- to be continued with the set curriculum . Fellowships programs in Endodontics and Pediatric Restorative Dentistry for the academic year have been approved by MUHS and will commence immediately. Schedules and syllabi to be made by concerned staff and submitted for approval.
<b>Agenda no 8</b>	To finalize the dates of synopsis submission for I MDS.
Resolution/suggestion / Recommendations	Last date for synopsis submission is 31st October 2018
<b>Agenda no 9</b>	Interdisciplinary meet, and any value added course or add on courses.
Resolution/suggestion / Recommendations	TraningProgrammeFor Dental Professionals On Tobacco Cessation Level 1 and level 2 will be conducted in this year.
<b>Agenda no 10</b>	To discuss curriculum feedback of previous academic year.
Resolution/suggestion / Recommendations	

No other matters were discussed.

The meeting ended with a vote of thanks.

*M. J. Vandebar*

**DEAN**  
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ENRICHING MINDS. EMPOWERING FUTURE

Ref No. \_\_\_\_\_

Date: 17/6/2022

HSET- Minutes of meeting -17/6/22

Members Present

Dr. Amar Katre	MEMBER SECRETARY
Dr. Shreyas Gupte	MEMBER SECRETARY
Dr. Deepa Das	MEMBER
Dr. Suraj Uninkrishnan	MEMBER
Dr. Mrunalini Vaidya	MEMBER
Dr. Omkar Shete	MEMBER
Dr. Dheeraj Kalra	MEMBER

All members were invited and they attended the meeting with Chairperson of the committee.

All the agenda item mentioned in the circular were taken up for the discussion.

AGENDA : SRMA workshop on 28<sup>th</sup>, 29<sup>th</sup>, 30<sup>th</sup> June 2022

Organizing the workshop

ANALYSIS & ACTION - Discussion:

1. Committees were formed to look into the registration , receiving speakers, their accommodation, arranging lecture halls.
2. Mr. Patil was to be there in the venue for technical support.
3. Delegates to be told to download Revman software.
4. Dr. Suraj was appointed to take care of the MUHS observer.
5. Dr. Omkar was appointed to take care of registration of PGs

SUB:- SRMA workshop on 28<sup>th</sup>, 29<sup>th</sup>, 30<sup>th</sup> December 2022

Organizing the workshop

The meeting was commenced at 11:00 am on 17/6/22

*M J Vaidya*

Chairperson ( Dean)

Signature with seal

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& Hospital Kharghar  
Navi Mumbai - 410 210



*M J Vaidya*

*Dr. Deepa Das*

Member Secretary

Signature

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ymtden@yahoo.com

022-27744429

Ref No. \_\_\_\_\_

Date: 23/12/2021

HSET - Minutes of meeting -23/12/2021

Members Present

Dr. Dheeraj Kalra	MEMBER SECRETARY
Dr. Deepa Das	MEMBER SECRETARY
Dr. Shreyas Gupte	MEMBER
Dr. Mrunalini Vaidya	MEMBER
Dr. Amar Katre	MEMBER
Dr. Omkar Shete	MEMBER

All members were invited and they attended the meeting with Chairperson of the committee.

All the agenda item mentioned in the circular were taken up for the discussion.

AGENDA -RM workshop on 28<sup>th</sup>, 29<sup>th</sup>, 30<sup>th</sup> December 2021

Regarding organizing the workshop

ANALYSIS & ACTION - Discussion:

1. Committees were formed to see to PG registration. Also to look into registration of faculty who have to undertake the program.
2. Speakers were contacted and as per them instructions stationery was provided.
3. Dr. Renu was instructed to communicate with the university.
4. Lecture hall, technical support were discussed.
5. Dr. Dheeraj will be looking into the financial support

SUB:- RM workshop on 28<sup>th</sup>, 29<sup>th</sup>, 30<sup>th</sup> December 2021

Regarding organizing the workshop

The meeting was commenced at 11:00 am on 23/12/2021

*M J Vandekar*

Chairperson ( Dean)

Signature with seal

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Y.M.T. Dental College  
& Hospital Kharghar  
Navi Mumbai - 410 210



*M J Vandekar*

*[Signature]*

Member Secretary

Signature

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☎ 022-27744429

Ref No. \_\_\_\_\_

Date: 27/5/2021

HSET - Minutes of meeting -27/05/2021

Members Present

Dr. Deepa Das	MEMBER SECRETARY	<i>Dr. Deepa Das</i>
Dr. Shreyas Gupte	MEMBER SECRETARY	<i>Dr. Shreyas Gupte</i>
Dr. Bhakti Patil	MEMBER	<i>Dr. Bhakti Patil</i>
Dr. Sheetal Chaudhary	MEMBER	<i>Dr. Sheetal Chaudhary</i>
Dr. Amar Katre	MEMBER	<i>Dr. Amar Katre</i>
Dr. Rajesh Kuril	MEMBER	<i>Dr. Rajesh Kuril</i>
Dr. Omkar Shete	MEMBER	<i>Dr. Omkar Shete</i>
Dr. Gokul	MEMBER	<i>Dr. Gokul</i>
Dr. Mrunalini	MEMBER	<i>Dr. Mrunalini</i>
Dr. PurviBhate	MEMBER	<i>Dr. PurviBhate</i>

All members were invited and they attended the meeting with Chairperson of the committee.

All the agenda item mentioned in the circular were taken up for the discussion.

AGENDA: Organizing the upcoming teachers's training Program

ANALYSIS & ACTION - Discussion: 1. Renewed approval from the university to conduct program on may 31<sup>st</sup>, 1<sup>st</sup> and 2<sup>nd</sup> June.

2. Dr. Bhakti was appointed the co-ordinator and has been approved by the university.

3. Circular for the program to be sent to departments with the link for registration in the MUHS website and HSET account details

4. Dr. Bhakti to inform Dr. Purvi about registered candidates to have done pavement and Dr. Purvi will be creating a whatsapp group for participants for forwarding instruments instructions to participants

5. Dr. Amar Katre will be making a brochure for the program also certificate for the speakers and thank you slides.

6. Dr. Sheetal, Dr. Omkar and Dr. Rajesh will be co-ordinating during the 1<sup>st</sup>, 2<sup>nd</sup>, 3<sup>rd</sup> days respectively.

7. IT department should be told to give 3 days online zoom pro platform with user ID and password. Also technical support for 3 day program.

8. Speakers from Sinhgad Dental college have informed that they will take the entire lecture session during the 3 day program.

9. Dr. Sheetal will be taking care of accounts.



*M J Vandekar*

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ymtden@yahoo.com

022-27744429

Ref No. \_\_\_\_\_

Date: 20/5/2021

HSET- Minutes of meeting -20/05/2021

Members Present

Dr. Deepa Das	MEMBER SECRETARY	<i>Dr. Deepa Das</i>
Dr. Shreyas Gupte	MEMBER SECRETARY	<i>Dr. Shreyas Gupte</i>
Dr. Bhakti Patil	MEMBER	<i>Dr. Bhakti Patil</i>
Dr. Sheetal Chaudhary	MEMBER	<i>Dr. Sheetal Chaudhary</i>
Dr. Amar Katre	MEMBER	<i>Dr. Amar Katre</i>
Dr. Rajesh Kuril	MEMBER	<i>Dr. Rajesh Kuril</i>
Dr. Omkar Shete	MEMBER	<i>Dr. Omkar Shete</i>
Dr. Gokul	MEMBER	<i>Dr. Gokul</i>
Dr. Mrunalini	MEMBER	<i>Dr. Mrunalini</i>
Dr. PurviBhate	MEMBER	<i>Dr. PurviBhate</i>

All members were invited and they attended the meeting with Chairperson of the committee.

All the agenda item mentioned in the circular were taken up for the discussion.

AGENDA : Upcoming basic workshop on medical education technology.

ANALYSIS & ACTION - Discussion: 1. Application to MUHS to conduct the program and approval from university.

2.A co-ordinator among us and approval of the co-ordinator by the university.

3. Approach IT department for online platform for 3 days workshop.

4. Number of participants from faculty to undergo training has to be listed,

5. Account to which money for the workshop has to be sent.

SUB: Upcoming basic workshop on medical education technology.

The meeting was commenced at 11:00 am on 20/05/2021

*M. J. Vandeekar*

Chairperson (Dean)

Signature with seal

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Y.M.T. Dental College  
& Hospital Kharghar,  
Navi Mumbai - 410 210



*[Signature]*

Member Secretary

Signature

*M. J. Vandeekar*

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ymtden@yahoo.com

022-27744429

Ref No. \_\_\_\_\_

Date: 3/10/2020

HSET Minutes of meeting -03/10/2020

Members Present

Dr. Deepa Das	MEMBER SECRETARY	<i>Dr. Deepa Das</i>
Dr. Shreyas Gupte	MEMBER SECRETARY	<i>Dr. Shreyas Gupte</i>
Dr. Bhakti Patil	MEMBER	<i>Dr. Bhakti Patil</i>
Dr. Sheetal Chaudhary	MEMBER	<i>Dr. Sheetal Chaudhary</i>
Dr. Dheeraj Kalra	MEMBER	<i>Dr. Dheeraj Kalra</i>
Dr. Nalini Tomar	MEMBER	<i>Dr. Nalini Tomar</i>

All members were invited and they attended the meeting with Chairperson of the committee.

All the agenda item mentioned in the circular were taken up for the discussion.

AGENDA 1: Conduct RM workshop between 4<sup>th</sup> to 6<sup>th</sup> November 2020

ANALYSIS & ACTION - Discussion: Due to ongoing pandemic it was decided to conduct RM workshop in an online mode, and Dr. Dheeraj Kalra was the conveyor for the online workshop conducted. Post graduate students and faculty would participate in this workshop. MUHS and panel speakers would be appointed for the workshop. Dr. Purvi was given responsibility to make google registration link and the zoom link for the workshop

SUB: Pr Conduct RM workshop between 4<sup>th</sup> to 6<sup>th</sup> November 2020

The meeting was commenced at 11:00 am on 03/10/2020

*MJ Vandekar*  
Chairperson (Dean)

Signature with seal

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*[Signature]*  
Member Secretary

Signature

*MJ Vandekar*

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022-27744429

Ref No. \_\_\_\_\_

Date: 22/1/2020

HSET- Minutes of meeting -22/01/2020

Members Present

Dr. Deepa Das	MEMBER SECRETARY	<i>Dr. Deepa Das</i>
Dr. Shreyas Gupte	MEMBER SECRETARY	<i>Dr. Shreyas Gupte</i>
Dr. Bhakti Patil	MEMBER	<i>Dr. Bhakti Patil</i>
Dr. Sheetal Chaudhary	MEMBER	<i>Dr. Sheetal Chaudhary</i>
Dr. Ashwin Jawdekar	MEMBER	<i>Dr. Ashwin Jawdekar</i>
Dr. Dheeraj Kalra	MEMBER	<i>Dr. Dheeraj Kalra</i>
Dr. Nalini omar	MEMBER	<i>Dr. Nalini omar</i>

All members were invited and they attended the meeting with Chairperson of the committee.

All the agenda item mentioned in the circular were taken up for the discussion.

AGENDA: Preliminary screening of papers of participants for MUHS research Conference

ANALYSIS & ACTION - Discussion: Students and staff presented their papers, discussion took place and papers were subjected to clearance by IEC & IRB by Dr. Ashwin Jawdekar and Dr. Dheeraj Kalra. The presentations were held in lecture hall 3. They were informed that the conference is postponed from 01 February 2020 indefinitely, the venues remains the same at Dental college in Amravati

SUB: Preliminary screening of papers of participants for MUHS research Conference

The meeting was commenced at 11:00 am on 22/01/2020

*M.J. Kuddekar*  
Chairperson (Dean)

Signature with seal

*[Signature]*  
Member Secretary

Signature

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*M.J. Kuddekar*

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022-27744429

Ref No. \_\_\_\_\_

Date: 10/12/2019

HSET- Minutes of meeting - 10/12/2019

Members Present

Dr. Deepa Das	MEMBER SECRETARY
Dr. Shreyas Gupte	MEMBER SECRETARY
Dr. Bhakti Patil	MEMBER
Dr. Sheetal Chaudhary	MEMBER

All members were invited and they attended the meeting with Chairperson of the committee.

All the agenda item mentioned in the circular were taken up for the discussion.

AGENDA :Upcoming MUHS state level conference February 2020

ANALYSIS & ACTION - Discussion: A meeting was conducted to discuss about the participants for the research conference. The date for the preliminary screening, the venue were sent to the participants mail was also sent to Dr. Dheeraj and Dr. Ashwin for IRB and IEL clearance for the scientific papers

SUB: Upcoming MUHS state level conference February 2020

The meeting was commenced at 11:00 am on 10/12/2019

*M J Vandekar*  
Chairperson (Dean)

Signature with seal

Member Secretary

Signature

DEAN  
Y.M.T. Dental College  
& Hospital Kharghar,  
Navi Mumbai - 410 210



*M J Vandekar*

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# DR. G. D. POL FOUNDATION Y.M.T. DENTAL COLLEGE AND HOSPITAL

Institutional Area, Sector-4, Kharghar, Navi Mumbai - 410210.

ymtden@yahoo.com

022-27744429

Ref No. \_\_\_\_\_

Date: 24/11/2019

HSET - Minutes of meeting - 24/11/2019

Members Present

Dr. Deepa Das	MEMBER SECRETARY	<i>[Signature]</i>
Dr. Shreyas Gupte	MEMBER SECRETARY	<i>[Signature]</i>
Dr. Bhakti Patil	MEMBER	<i>[Signature]</i>
Dr. Sheetal Chaudhary	MEMBER	<i>[Signature]</i>

All members were invited and they attended the meeting with Chairperson of the committee.

All the agenda item mentioned in the circular were taken up for the discussion.

AGENDA :Upcoming MUHS state level conference February 2020

ANALYSIS & ACTION - Discussion: The protocol for screening students who are attending the MUHS state level research conference was discussed. The preliminary selection would be conducted in January. The mail address, date for sending abstracts were informed to all categories through a circular.

SUB: Upcoming MUHS state level conference February 2020

The meeting was commenced at 11:00 am on 24/11/2019

*[Signature]*

Chairperson ( Dean)

Signature with seal

DEAN  
Y.M.T. Dental College  
& Hospital Kharghar,  
Navi Mumbai - 410 210



*[Signature]*

Member Secretary

Signature

*[Signature]*

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Institutional Area, Sector-4, Kharghar, Navi Mumbai - 410210.

ymtden@yahoo.com

022-27744429

Ref No. \_\_\_\_\_

Date: 3/10/2019

HSET- Minutes of meeting - 3/10/2019

Members Present

Dr. Meghna Vandekar	DEAN, CHAIRPERSON
Dr. Deepa Das	MEMBER SECRETARY
Dr. Shreyas Gupte	MEMBER SECRETARY
Dr. Gokul Sreedharan	MEMBER
Dr. Bhakti Patil	MEMBER
Dr. Rajesh Kuril	MEMBER
Dr. Omkar Shete	MEMBER
Dr. Mrunalini Vaidya	MEMBER
Dr. Amar Katre	MEMBER
Dr. Purvi Bhate	MEMBER

All members were invited and they attended the meeting with Chairperson of the committee.

All the agenda item mentioned in the circular were taken up for the discussion.

AGENDA: Synopsis presentation of the first year postgraduates

ANALYSIS & ACTION - Discussion: The synopsis presentation was held on 14<sup>th</sup> and 15<sup>th</sup> October of 2019. The presentations were received by the Dean, Institutional Review Board And Institutional Ethical Committee. There were a total of 31 presentations on both the days.

SUB: Synopsis presentation of the first year postgraduates

The meeting was commenced at 11:00 am on 3/10/2019

*MJVandekar*

Chairperson (Dean)

Signature with seal

DEAN  
Y.M.T. Dental College  
& Hospital Kharghar,  
Navi Mumbai - 410 210



*[Signature]*

Member Secretary

Signature

*MJVandekar*

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022-27744429

ENRICHING MINDS, EMPOWERING FUTURE

Ref No. \_\_\_\_\_

Date: 22/08/2019

HSET- Minutes of meeting - 22/08/2019

Members Present

Dr. Meghna Vandekar	DEAN, CHAIRPERSON
Dr. Deepa Das	MEMBER SECRETARY
Dr. Shreyas Gupta	MEMBER SECRETARY
Dr. Gokul Sreedharan	MEMBER
Dr. Dheeraj Kalra	MEMBER
Dr. Bhakti Patil	MEMBER
Dr. Rajesh Kuril	MEMBER
Dr. Omkar Shete	MEMBER
Dr. Mrunalini Vaidya	MEMBER
Dr. Amar Katre	MEMBER
Dr. PurviBhate	MEMBER

All members were invited and they attended the meeting with Chairperson of the committee.

All the agenda item mentioned in the circular were taken up for the discussion.

AGENDA :Conduct Research Methodology workshop in Y.M.T Dental College

ANALYSIS & ACTION - Discussion:there were lectures by Dr. Vijaykumar Singh, Dr. Rutuja on day 2. There were lectures by Dr. Swati Meshram and Dr. Snehalatta on day 3. There were lectures by Dr. Dheeraj. Dr. Purvi and Dr. Jadhav. The workshop was credited with 15 CDE points by MSDC.

SUB: Conduct Research Methodology workshop in Y.M.T Dental College

The meeting was commenced at 11:00 am on 22/08/2019

*MJVandekar*

Chairperson ( Dean)

Signature with seal

DEAN  
Y.M.T. Dental College  
& Hospital Kharghar,  
Navi Mumbai - 410 210



*[Signature]*

Member Secretary

Signature

*MJVandekar*

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Institutional Area, Sector-4, Kharghar, Navi Mumbai - 410210.

ymtden@yahoo.com

022-27744429

Ref No. \_\_\_\_\_

Date: 02/05/2019

HSET Minutes of meeting - 02/05/2019

Members Present

Dr. Meghna Vandekar	DEAN, CHAIRPERSON
Dr. Deepa Das	MEMBER SECRETARY
Dr. Shreyas Gupta	MEMBER SECRETARY
Dr. Gokul Sreedharan	MEMBER
Dr. Dheeraj Kalra	MEMBER
Dr. Bhakti Patil	MEMBER
Dr. Rajesh Kuril	MEMBER
Dr. Omkar Shete	MEMBER
Dr. Mrunalini Vaidya	MEMBER
Dr. Amar Katre	MEMBER
Dr. PurviBhate	MEMBER

All members were invited and they attended the meeting with Chairperson of the committee.

All the agenda item mentioned in the circular were taken up for the discussion.

AGENDA: Systematic review and Meta analysis workshop

ANALYSIS & ACTION - Discussion: There were lectures by eminent faculty of Sumandeep university, Dr. prasad Muley, Dr. Arti Muley, Dr. Monali Shah. The workshop was credited with 18 CDE points by the MSDC.

SUB: Systematic review and Meta analysis workshop

The meeting was commenced at 11:00 am on 02/05/2019

*MJVandekar*

Chairperson (Dean)

Signature with seal

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& Hospital Kharghar,  
Navi Mumbai - 410 210



*[Signature]*

Member Secretary

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✉ ymtden@yahoo.com

☎ 022-27744429

Ref No. \_\_\_\_\_

Date: 10/12/2018

HSET- Minutes of meeting - 10/12/2018

Members Present

Dr. Meghna Vandekar	DEAN, CHAIRPERSON
Dr. Deepa Das	MEMBER SECRETARY <i>J. Deepa Das</i>
Dr. Shreyas Gupte	MEMBER SECRETARY <i>J. Deepa Das</i>
Dr. Gokul Sreedharan	MEMBER <i>S. Gokul</i>
Dr. Dheeraj Kalra	MEMBER <i>S. Gokul</i>
Dr. Bhakti Patil	MEMBER <i>S. Gokul</i>
Dr. Rajesh Kuril	MEMBER <i>S. Gokul</i>
Dr. Omkar Shete	MEMBER <i>S. Gokul</i>
Dr. Mrunalini Vaidya	MEMBER <i>S. Gokul</i>
Dr. Amar Katre	MEMBER <i>S. Gokul</i>
Dr. Purvi Bhate	MEMBER <i>S. Gokul</i>

All members were invited and they attended the meeting with Chairperson of the committee.

All the agenda item mentioned in the circular were taken up for the discussion.

AGENDA: Discussion for upcoming conference

ANALYSIS & ACTION - Discussion: All committees of the research conference met on 10<sup>th</sup> December, 2018 to discuss about the upcoming conference. The activities done were updated and instructions were given to complete duties assigned to each committee

SUB: Discussion for upcoming conference

The meeting was commenced at 11:00 am on 10/12/2018

*MJV Vandekar*

Chairperson (Dean)

Signature with seal

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Y.M.T. Dental College  
& Hospital Kharghar,  
Navi Mumbai - 410 210



*J. Deepa Das*

Member Secretary

Signature

*MJV Vandekar*

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ENRICHING MINDS. EMPOWERING FUTURE

Ref No. \_\_\_\_\_

Date: 19/11/2018

HSET- Minutes of meeting - 19/11/2018

Members Present

Dr. Meghna Vandekar	DEAN, CHAIRPERSON
Dr. Deepa Das	MEMBER SECRETARY
Dr. Shreyas Gupte	MEMBER SECRETARY
Dr. Gokul Sreedharan	MEMBER
Dr. Dheeraj Kalra	MEMBER
Dr. Bhakti Patil	MEMBER
Dr. Rajesh Kuril	MEMBER
Dr. Omkar Shete	MEMBER
Dr. Mrunalini Vaidya	MEMBER
Dr. Amar Katre	MEMBER
Dr. Purvi Bhate	MEMBER

All members were invited and they attended the meeting with Chairperson of the committee.

All the agenda item mentioned in the circular were taken up for the discussion.

AGENDA: Scientific program in the upcoming MUHS research

ANALYSIS & ACTION - Discussion: HSET unit scientific committee meeting was held on 19<sup>th</sup> November in the upcoming MUHS research conference on January 18<sup>th</sup>. The candidates representing our college were selected and asked to register for the conference.

SUB: Scientific program in the upcoming MUHS research

The meeting was commenced at 11:00 am on 19/11/2018

*MJVandekar*

Chairperson (Dean)

Signature with seal

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Y.M.T. Dental College  
& Hospital Kharghar,  
Navi Mumbai - 410 210



*A-Deepa-Das*

Member Secretary

Signature

*MJVandekar*

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ENRICHING MINDS, EMPOWERING FUTURE

Ref No. \_\_\_\_\_

Date: 20/08/2018

HSET- Minutes of meeting - 20/08/2018

Members Present

Dr. Meghna Vandekar	DEAN, CHAIRPERSON
Dr. Deepa Das	MEMBER SECRETARY <i>[Signature]</i>
Dr. Shreyas Gupte	MEMBER SECRETARY <i>[Signature]</i>
Dr. Gokul Sreedharan	MEMBER <i>[Signature]</i>
Dr. Dheeraj Kalra	MEMBER <i>[Signature]</i>
Dr. Bhakti Patil	MEMBER <i>[Signature]</i>
Dr. Rajesh Kuril	MEMBER <i>[Signature]</i>
Dr. Omkar Shete	MEMBER <i>[Signature]</i>
Dr. Mrunalini Vaidya	MEMBER <i>[Signature]</i>
Dr. Amar Katre	MEMBER <i>[Signature]</i>
Dr. PurviBhate	MEMBER <i>[Signature]</i>

All members were invited and they attended the meeting with Chairperson of the committee.

All the agenda item mentioned in the circular were taken up for the discussion.

AGENDA: RESEARCH CONFERENCE

ANALYSIS & ACTION - Discussion: On August 20<sup>th</sup>, 2018 HSET and Research Conference scientific committee met to discuss the update on organisation of conference. Judges for the competition were divided. An account was opened in the name of HSET.

SUB: RESEARCH CONFERENCE

The meeting was commenced at 11:00 am on 20/08/2018

*[Signature]*  
Chairperson (Dean)

Signature with seal

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& Hospital Kharghar,  
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*[Signature]*  
Member Secretary

Signature

*[Signature]*

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Ref No. \_\_\_\_\_

Date: 18/06/2018

HSET- Minutes of meeting - 18/06/2018

Members Present

Dr. Meghna Vandekar	DEAN, CHAIRPERSON
Dr. Deepa Das	MEMBER SECRETARY <i>A. Deepa Das</i>
Dr. Shreyas Gupte	MEMBER SECRETARY <i>S. Gupte</i>
Dr. Gokul Sreedharan	MEMBER <i>G. Sreedharan</i>
Dr. Dheeraj Kalra	MEMBER <i>D. Kalra</i>
Dr. Bhakti Patil	MEMBER <i>B. Patil</i>
Dr. Rajesh Kuril	MEMBER <i>R. Kuril</i>
Dr. Omkar Shete	MEMBER <i>O. Shete</i>
Dr. Mrunalini Vaidya	MEMBER <i>M. Vaidya</i>
Dr. Amar Katre	MEMBER <i>A. Katre</i>
Dr. PurviBhate	MEMBER <i>P. Bhate</i>

All members were invited and they attended the meeting with Chairperson of the committee.

All the agenda item mentioned in the circular were taken up for the discussion.

AGENDA : MUHS Research Conference

ANALYSIS & ACTION - Discussion: On June 18, 2018 there was a Meeting to discuss the MUHS research conference committee's were formed and duties delegated. The dates for preliminary, in house competition was divided. It was divided to give maximum publicity for the conference so as to encourage participation in huge numbers.

SUB: MUHS Research Conference

The meeting was commenced at 11:00 am on 18/06/2018

*M. Vandekar*

Chairperson (Dean)

Signature with seal

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Y.M.T. Dental College  
& Hospital Kharghar,  
Navi Mumbai - 410 210



*A. Deepa Das*

Member Secretary

Signature

*M. Vandekar*

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**VISHAKHACOMMITTEE MEETING**

**DATE :** 28<sup>th</sup> MARCH 2022

**TIME:** 10:00 AM

**VENUE:** AUDITORIUM, 4<sup>TH</sup> FLOOR, DR.GD POL FOUNDATION'S YMT DENTAL COLLEGE, KHARGHAR

**MEMBERS:**

- |                          |                  |
|--------------------------|------------------|
| 1. DR. MEGHANA VANDEKAR  | SECRETARY        |
| 2. DR. VIBHA HEGDE       | MEMBER SECRETARY |
| 3. DR. SANGEETA PATANKAR | MEMBER           |
| 4. DR. RENU TAYWADE      | MEMBER           |
| 5. DR SUMANA KR          | MEMBER           |

**Agenda:**

To review the committee guidelines.

The meeting was conducted under the guidance of Dr.Vibha Hegde at Lecture hall no3, 3<sup>rd</sup> floor, Dr.GD Pol Foundation's YMT Dental College, Kharghar. The purpose of the meeting was to review the committee guidelines.

No case has been reported till date.

Dr.RenuTaywade briefed about guidelines and it was decided to conduct the next meeting after the arrival of the batch of first year students.

DR. VIBHA HEGDE

Member Secretary

**DEAN**  
**Y.M.T. Dental College**  
& Hospital Kharghar,  
Navi Mumbai - 410 210



**DR. G.D.POL FOUNDATION**  
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☎: 022-2774 4429

Fax: 022-2774 4427

**VISHAKHA COMMITTEE MEETING**

DATE : 14<sup>th</sup> December 2021

TIME: 10:30 AM

VENUE: AUDITORIUM, 4<sup>TH</sup> FLOOR, DR.GD POL FOUNDATION'S YMT DENTAL COLLEGE, KHARGHAR

**MEMBERS:**

- |                          |                  |
|--------------------------|------------------|
| 1. DR. MEGHNA VANDEKAR   | SECRETARY        |
| 2. DR. VIBHA HEGDE       | MEMBER SECRETARY |
| 3. DR.AMAR KATRE         | MEMBER           |
| 4. DR. SANGEETA PATANKAR | MEMBER           |
| 5. DR. RENU TAYWADEV     | MEMBER           |
| 6. DR. SUMANA K.R        | MEMBER           |
| 7. MRS VRUSHALI TAWADE   | MEMBER           |
| 8. MRS NIRMALA GARUDE    | MEMBER           |

**Agenda:**

Agenda of the meeting was to conduct a workshop on internal complaints committee awareness programme.

The Vishakha committee meeting was convened under the guidance of Dr.Vibha Hegde . It was held on 14<sup>th</sup> Of December 2021 at 10:30Am in the college auditorium.

The main agenda of the meeting was to conduct a workshop on internal complaints committee awareness programme. The workshop was conducted by Dr. NainaSawant , Psychiatrist . She discussed about the importance of safety and security of the female students in the college and college premises.

DR. VIBHA HEGDE

Member Secretary

DEAN

Y.M.T. Dental College  
& Hospital Kharghar,  
Navi Mumbai - 410 210



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**VISHAKHA COMMITTEE MEETING**

DATE : 11<sup>th</sup> JANUARY 2021

TIME: 11:30 AM

VENUE: AUDITORIUM, 4<sup>TH</sup>FLOOR, DR.GD POL FOUNDATION'S YMT DENTAL COLLEGE, KHARGHAR

**MEMBERS:**

- |                          |                  |
|--------------------------|------------------|
| 1. DR. MEGHNA VANDEKAR   | SECRETARY        |
| 2. DR. VIBHA HEGDE       | MEMBER SECRETARY |
| 3. DR. SANGEETA PATANKAR | MEMBER           |
| 4. DR OMKAR SHETE        | MEMBER           |
| 5. DR. RENU TAYWADE      | MEMBER           |
| 6. DR SUMANA K.R         | MEMBER           |
| 7. DR. RENU TAYWADE      | MEMBER           |
| 8. MRS. VRUSHALI TAWADE  | MEMBER           |
| 9. MRS NIRMALA GARUDE    | MEMBER           |

**Agenda:**

1. To introduce the committee members and their role in the committee.
2. To hear and address complaints regarding sexual harassment, if any.
3. To document and maintain the database of the committee complaints and programs

Vishakacommittee meeting was held on 11<sup>th</sup> January 2020 at 11:30 am in Auditorium hall, 4<sup>th</sup> floor. The meeting was addressed by the chairperson Dr. ( Mrs) Vibha Hegde . The purpose of the meeting was to introduce the committee to the 1<sup>st</sup> year students, as the students resumed their offline classes after the pandemic.

The meeting was conducted by maintaining all covid protocols.

Dr. Sumana K.R addressed the gathering & informed that no cases were reported to the committee in the year 2020. The committee also encouraged the students to approach without any hesitation so that the problem can be assessed & a solution is sought. The guidelines were reviewed and the meeting was adjourned.

DR. VIBHA HEGDE

Member Secretary

DEAN  
Y.M.T. Dental College  
& Hospital Kharghar,  
Navi Mumbai - 410 210



**DR. G.D.POL FOUNDATION**  
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**VISHAKHA COMMITTEE MEETING**

DATE : 14<sup>th</sup> FEBRUARY 2020

TIME: 11:00 AM

VENUE: LECTURE HALL 2, 3<sup>RD</sup> FLOOR, DR.GD POL FOUNDATION'S YMT DENTAL COLLEGE, KHARGHAR

**MEMBERS:**

- |                         |                  |
|-------------------------|------------------|
| 1. DR. MEGHNA VANDEKAR  | SECRETARY        |
| 2. DR. VIBHA HEGDE      | MEMBER SECRETARY |
| 3. DR.SANGEETA PATANKAR | MEMBER           |
| 4. DR OMKAR SHETE       | MEMBER           |
| 5. DR. RENU TAYWADE     | MEMBER           |
| 6. DR SUMANA K.R        | MEMBER           |
| 7. DR. RENU TAYWADE     | MEMBER           |
| 8. MRS. VRUSHALI TAWADE | MEMBER           |

**Agenda:**

1. To introduce the committee members and their role in the committee.
2. To hear and address complaints regarding sexual harassment, if any.
3. To document and maintain the database of the committee complaints and programs

Vishaka committee meeting was held on 14<sup>th</sup> February 2020 at 11:00 am in lecture hall 2. The meeting was addressed by the chairperson Dr. ( Mrs) Vibha Hegde . The purpose of the meeting was to review the guidelines of the committee.

Dr Sumana KR addressed the gathering & informed that no cases were reported to the committee in the year 2020. The committee also encouraged the students to approach without any hesitation so that the problem can be assessed & a solution is sought. The guidelines were received and the meeting was adjourned.

DR. VIBHA HEGDE

Member Secretary

**DEAN**  
**Y.M.T. Dental College**  
& Hospital Kharghar,  
Navi Mumbai - 410 210





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### **VISHAKHA COMMITTEE MEETING**

DATE : 13<sup>th</sup> August 2019

TIME: 11:00 AM

VENUE: LECTURE HALL 2, 3<sup>RD</sup> FLOOR, DR.GD POL FOUNDATION'S YMT DENTAL COLLEGE, KHARGHAR

#### **MEMBERS:**

- 1) DR. VIBHA HEGDE
- 2) DR. MEGHANA VANDEKAR
- 3) DR. SANGEETA PATANKAR
- 4) DR OMKAR SHETE
- 5) DR SUMANA K.R
- 6) DR. RENU TAYWADE
- 7) MRS VRUSHALI TAWADE
- 8) MRS NIRMALA GARUDE

#### **Agenda:**

- 1) To discuss the objectives of the committee and review the guidelines of the committee.
- 2) To review the guidelines/policy for redressal of the complaint, if required

Vishakha committee meeting was convened under the chairperson Dr.Vibha Hegde was held on 13<sup>th</sup> August 2019 at 11 am in the college auditorium. The main agenda of the meeting was to remind the students about the existence of women's grievance committee.

Dr.SangeetaPatankar, introduced the members and their roles in the committee. Emphasis was given on the objective of the committee that is the safety and security of the girl students.

The committee noted that there was no complains reported and the meeting adjourned.

DR. VIBHA HEGDE

Member Secretary

**DEAN**  
**Y.M.T. Dental College**  
**& Hospital Kharghar,**  
**Navi Mumbai - 410 210**



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**VISHAKHA COMMITTEE MEETING**

DATE : 12<sup>th</sup> February 2019 TIME: 11:00 AM

VENUE: LECTURE HALL 2, 3<sup>RD</sup> FLOOR, DR.GD POL FOUNDATION'S YMT DENTAL COLLEGE, KHARGHAR

**MEMBERS:**

- 1) DR. VIBHA HEGDE
- 2) DR. MEGHNA VANDEKAR
- 3) DR.SANGEETA PATANKAR
- 4) DR. OMKAR SHETE
- 5) DR SUMANA KR
- 6) DR. RENU TAYWADE
- 7) MRS VRUSHALI TAWADE
- 8) MRS NIRMALA GARUDE

**Agenda:**

1. To discuss in detail the establishment of the committee
2. To review the guidelines/policy for redressal of the complaint , if required

Vishakha committee was held on 12/2/2019 in lecture Hall no.2, 3<sup>rd</sup> floor. The meeting was addressed by the chairperson Dr.VibhaHedge. The purpose of the meeting was to review the guidelines of the committee. Dr. Sangeeta Patankar addressed the gathering & informed that no cases were reported to the committee in the year 2019.

The committee also encouraged the students for approach without any hesitation so that the problem can be assessed & a solution is sought. The guidelines were reviewed & the meeting was adjourned.

DR. VIBHA HEGDE

Member Secretary

DEAN  
Y.M.T. Dental College  
& Hospital Kharghar,  
Navi Mumbai - 410 210



**DR. G.D.POL FOUNDATION**  
**Y.M.T. DENTAL COLLEGE AND HOSPITAL**

Institution Area, Sector -4, Kharghar, Navi Mumbai - 410210

ENRICHING MINDS EMPOWERING FUTURES

ymtdentconnect@gmail.com

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Fax: 022- 2774 4427

**VISHAKHA COMMITTEE MEETING**

DATE : 10<sup>th</sup> December 2018

TIME: 11:00 AM

VENUE: LECTURE HALL 2, 3<sup>rd</sup> FLOOR, DR.GD POL FOUNDATION'S YMT DENTAL COLLEGE, KHARGHAR

**MEMBERS:**

1. DR. VIBHA HEGDE	CHAIRPERSON
2. DR. ASHWIN JAWDEKAR	MEMBER
3. DR. SANGEETA PATANKAR	MEMBER
4. DR. MEGHNA VANDEKAR	MEMBER
5. DR. RENU TAYWADE	MEMBER

**Agenda:**

1. To propose and formulate measures for vigilance Rounds of the committee members in the institute and Hostel premises.
2. To hear and address complains of sexual Harassment, If any

Vishakha committee was conducted on 10/12/2018 in lecture Hall no.2 at 11:00 am , the meeting was addressed by Dr.Vibha Hedge, chairperson of Vishakha committee, introduced herself and welcomed all the first year students.

Dr. Sangeeta Patankar introduced the members and their role in committee. She emphasised that the objectives of the committee is to address safety and security of the girls students.

No reports or complaints of sexual harassment were registered.

The meeting was concluded on this note.

for  
MJVandekar

DR. VIBHA HEGDE

Member Secretary

MJVandekar

DEAN  
Y.M.T. Dental College  
Institutional Area,  
Sector -4, Kharghar,  
Navi Mumbai - 410 210



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**VISHAKHA COMMITTEE MEETING**

DATE : 10<sup>th</sup> December 2018

TIME: 11:00 AM

VENUE: LECTURE HALL 2, 3<sup>rd</sup> FLOOR, DR.GD POL FOUNDATION'S YMT DENTAL COLLEGE, KHARGHAR

**MEMBERS:**

1. DR. VIBHA HEGDE	CHAIRPERSON
2. DR. ASHWIN JAWDEKAR	MEMBER
3. DR. SANGEETA PATANKAR	MEMBER
4. DR. MEGHNA VANDEKAR	MEMBER
5. DR. RENU TAYWADE	MEMBER

**Agenda:**

1. To propose and formulate measures for vigilance Rounds of the committee members in the institute and Hostel premises.
2. To hear and address complains of sexual Harassment, If any

Vishakha committee was conducted on 10/12/2018 in lecture Hall no.2 at 11:00 am , the meeting was addressed by Dr.Vibha Hedge, chairperson of Vishakha committee, introduced herself and welcomed all the first year students.

Dr. Sangeeta Patankar introduced the members and their role in committee. She emphasised that the objectives of the committee is to address safety and security of the girls students.

No reports or complaints of sexual harassment were registered.

The meeting was concluded on this note.

for  
MJVandekar

DR. VIBHA HEGDE

Member Secretary

MJVandekar

DEAN  
Y.M.T. Dental College  
Institutional Area,  
Sector -4, Kharghar,  
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**DR. G. D. POL FOUNDATION  
Y.M.T. DENTAL COLLEGE AND HOSPITAL**

Institutional Area, Sector - 4, Kharghar, Navi Mumbai - 410 210.

E-mail : ymtden@yahoo.com

**VISHAKHA COMMITTEE MEETING**

DATE : 14<sup>TH</sup> August 2018

TIME: 11:00 AM

VENUE: LECTURE HALL 2, 3<sup>RD</sup> FLOOR, DR.GD POL FOUNDATION'S YMT DENTAL COLLEGE, KHARGHAR

**MEMBERS:**

1. DR. VIBHA HEGDE	CHAIRPERSON
2. DR. ASHWIN JAWDEKAR	MEMBER
3. DR. SANGEETA PATANKAR	MEMBER
4. DR. MEGHNA VANDEKAR	MEMBER
5. DR. RENU TAYWADE	MEMBER
6. DR. SUMANA KR	MEMBER
7. Mrs. VRUSHALI TAWDE	MEMBER
8. Mrs. NIRMALA GARUDE	MEMBER

**Agenda:**

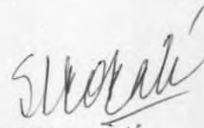
1. To introduce the committee members and their role in the committee.
2. To evolve a permanent mechanism for the prevention and redressal of sexual Harassment cases and other act of gender base violence at the institute.
3. To review and confirm the minutes of the previous meeting.

Vishakha committee was held on 14/08/2018 in lecture Hall no.2, the meeting was addressed by Dr.Vibha Hedge. She greeted the gathering and welcomed all the under graduate girl students. She emphasised the importance of the women's grievance committee and also introduced the members of the committee to whom the students can approach. She also brief about the guidelines of the vishakha committee by the Government. The committee was also happy to inform that there were no complaints Received.



DR . VIBHA HEGDE

CHAIRPERSON



**DEAN**  
**Y.M.T. Dental College**  
Institutional Area,  
Sector -4, kharghar,  
Navi Mumbai - 410 210



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E-mail : ymtden@yahoo.com

**VISHAKHA COMMITTEE MEETING**

DATE: 16<sup>TH</sup> April 2018

TIME: 11:00 AM

VENUE: LECTURE HALL 2, 3<sup>RD</sup> FLOOR, DR.GD POL FOUNDATION'S YMT DENTAL COLLEGE, KHARGHAR

**MEMBERS:**

- |                     |             |
|---------------------|-------------|
| 1. DR.VIBHA HEGDE   | CHAIRPERSON |
| 2. DR. RENU TAYWADE | MEMBER      |
| 3. DR. SUMANA KR    | MEMBER      |

**Agenda:**

1. To formulate measure and create a setting of gender justice in coed institute with a sense of personal security and dignity.
2. To create awareness of the rights of female employee in this regard.
3. To review and confirm the minutes of previous meeting.

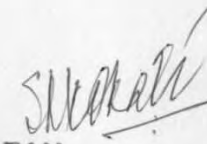
The Vishakha Committee meeting was held on 16/04/2018 at 11:00 am in lecture hall no2. The meeting was addressed by Dr.VibhaHedge. She greeted the gathering and welcome all the undergraduate female students. She reminded the importance of women's grievance committee and also briefed about the guidelines of Vishakha committee by the government.

Madam also introduced the members of committee to whom the students can approach. The committee was also happy to inform that there were no complaints received .

With this note the meeting was adjourned.

  
DR. VIBHA HEGDE

CHAIRPERSON

  
DEAN  
Y.M.T. Dental College  
Institutional Area,  
Sector -4, Kharghar,  
Navi Mumbai - 410 210

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E-mail : ymtden@yahoo.com

**VISHAKHA COMMITTEE- MINUTES OF MEETING**

DATE: 11<sup>TH</sup> DECEMBER 2017

TIME: 11:30 AM

VENUE: LECTURE HALL 1, 3<sup>RD</sup> FLOOR, DR.GD POL FOUNDATION'S YMT DENTAL COLLEGE, KHARGHAR

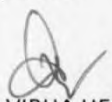
**MEMBERS:**

1. DR. VIBHA HEGDE
2. DR. ASHWIN JAWDEKAR
3. DR. SANGEETA PATANKAR
4. DR. MEGHNA VANDEKAR
5. DR. RENU TAYWADE
6. DR. SUMANA KR
7. MRS. VRUSHALI TAWDE

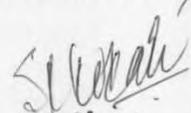
**Agenda:**

1. To introduce the committee members and their roles in the committee.
2. To ensure the implementation of the policy in letter and spirit through proper reporting of the complains and their follow-up procedures.
3. To review UGC guidelines of the committee.
4. To schedule the next meeting of the committee.

The Vishakha Committee meeting was held on 11/12/2017 at 11:30 am in lecture hall no 1. The meeting was addressed by chairperson and other members of the Vishakha Committee. The purpose of the meeting was to review the progress of implementation of Vishkha Guidelines. Dr.Sumanna K.R updated the students regarding the rules and guidelines of the committee. She informed the members that there were no cases registered within the college as well as hostel campus. The students were asked to approach the committee in case of any griviances to seek the solutions. The committee was happy to declare that there were no issues in the last few years and meeting was adjourned.

  
DR.VIBHA HEGDE

CHAIRPERSON

  
**DEAN**  
**Y.M.T. Dental College**  
Institutional Area,  
Sector -4, Kharghar,  
Navi Mumbai - 410 210

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E-mail : ymtden@yahoo.com

**VISHAKHA COMMITTEE**

**MINUTES OF MEETING**

DATE : 7<sup>TH</sup> August 2017

TIME: 11:00 AM

VENUE: LECTURE HALL 1, 3<sup>RD</sup> FLOOR, DR.GD POL FOUNDATION'S YMT DENTAL COLLEGE, KHARGHAR

**MEMBERS:**

1. DR.VIBHA HEGDE
2. DR. ASHWIN JAWDEKAR
3. DR. SANGEETA PATANKAR
4. DR. MEGHNA VANDEKAR
5. DR.RENU TAYWADE
6. DR. SUMANA K.R
7. MRS. VRUSHALI TAWDE

**Agenda:**

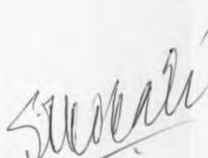
1. To introduce the committee members and their role in the committee.
2. To discuss the objectives of the committee and review the guidelines of committee.
3. To review and confirm the minutes of the previous meeting.
4. To hear and address the complaints if any.

Dr. Vibha Hegde, the chairperson of the Vishakha Committee introduced herself and welcomed everyone. The meeting was conducted on 7/8/2017 in the 11 Am in college auditorium. The main agenda of the meeting was to introduced the students about existence and importance of student grievance committee- Vishakha committee.

Dr. Sangeeta Patankar introduced the members and their roles in the committee. She explained the students about the guidelines. She emphasized on the objectives of the committee is to address safety and security of the girl students. The committee noted that no complaints were received, and the meeting was adjourned.

  
DR. VIBHA HEGDE

CHAIRPERSON

  
**DEAN**  
Y.M.T. Dental College  
Institutional Area,  
Sector -4, kharghar,  
Navi Mumbai - 410 210



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**Anti ragging committee**

DATE : 29<sup>TH</sup> MARCH 2022

TIME: 11:00 AM TO 12:00 PM

VENUE: LECTURE HALL 2, 3<sup>RD</sup> FLOOR, DR. G.D POL FOUNDATION'S YMT DENTAL COLLEGE

CHAIRPERSON – DR. MEGHNA VANDEKAR

MEMBER SECRETARY – DR.SANGEETA PATANKAR

**IN ATTENDANCE**

- |                                |                  |
|--------------------------------|------------------|
| 1. DR.MEGHNA VANDEKAR          | CHAIRPERSON      |
| 2. DR.( MRS) SANGEETA PATANKAR | MEMBER SECRETARY |
| 3. DR. AMAR KATRE              | MEMBER           |
| 4. Dr.(MRS) SUMANA             | HOSTEL RECTOR    |

**Meeting agenda:**

1. To revise the objectives of the Anti-Ragging committee.
2. To discuss the standard operating protocols of the committee.
3. To decide the date and schedule for the next meeting.

The meeting of the antiragging committee started at 11:00 am under the chairmanship of Dr. Meghna Vandekar. She addressed all the committee members and counseled the senior students. Protocols were discussed regarding the measures taken to prohibit the act of ragging. Awareness lectures on anti ragging to be planned periodically for both senior and 1<sup>st</sup> year BDS students. Wardens and guards incharge were instructed to take regular and surprise rounds in hostel.

DR.MEGHNA VANDEKAR

Dean

**DEAN**  
**Y.M.T. Dental College**  
**& Hospital Kharghar,**  
**Navi Mumbai - 410 210**



**DR. G.D.POL FOUNDATION**  
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**Anti ragging committee**

DATE : 24<sup>th</sup> NOVEMBER 2021

TIME: 11:00 AM TO 12:00 PM

VENUE: DEAN'S CHAMBER, DR. G.D POL FOUNDATION'S YMT DENTAL COLLEGE

SECRETARY – DR. MEGHNA VANDEKAR

MEMBER SECRETARY – DR.SANGEETA PATANKAR

**IN ATTENDANCE**

1. DR.MEGHNA VANDEKAR	SECRETARY
2. DR.( MRS) SANGEETA PATANKAR	MEMBER SECRETARY
3. DR. AMAR KATRE	MEMBER
4. DR. SHEETAL CHAUDHARI	MEMBER
5. Dr.(MRS) SUMANA	HOSTEL RECTOR

**Meeting agenda:**

- To revise the objectives of the Anti-Ragging committee.
- To evaluate the issues and functioning of anti-ragging committee.
- Review on surprise visits of the committee to the hostel.

The meeting of the anti-ragging committee started at 11:00 am under the chairmanship of Dr. Meghna Vandekar. Chairperson greeted the members of the committee. Madam introduced the squad members to the students.

Member secretary Dr.Sangeeta Patankar read the current agenda.

Objectives of the anti-ragging committee were revised. Issues and functioning of anti ragging squad were evaluated.

New boards were made.

Squad member Dr. Sheetal Chaudhari said that students should be advised to regulate their own movements and interactions; specially strangers or undesirable characters.

Secretry informed that the anti ragging toll free number is displayed on the college website.

With this note the meeting was adjourned. No ragging incidences were reported.

DR.MEGHNA VANDEKAR

Dean

**DEAN**  
**Y.M.T. Dental College**  
**& Hospital Kharghar,**  
**Navi Mumba' - 410 210**





**DR. G.D.POL FOUNDATION**  
**Y.M.T. DENTAL COLLEGE AND HOSPITAL**

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**Anti ragging committee**

DATE : 28<sup>th</sup> January 2021

TIME: 11:00 AM TO 12:00 PM

VENUE: DEAN'S CHAMBER, DR. G.D POL FOUNDATION'S YMT DENTAL COLLEGE

CHAIRPERSON – DR. MEGHNA VANDEKAR

MEMBER SECRETARY – DR.SANGEETA PATANKAR

**IN ATTENDANCE**

- |                                |                  |
|--------------------------------|------------------|
| 1. DR.MEGHNA VANDEKAR          | CHAIRPERSON      |
| 2. DR.( MRS) SANGEETA PATANKAR | MEMBER SECRETARY |
| 3. DR. AMAR KATRE              | MEMBER           |
| 4. Dr.(MRS) SUMANA             | HOSTEL RECTOR    |
| 5. DR. SHEETAL CHAUDHARI       | READER           |

**Meeting agenda:**

- To revise the objectives of the Anti-Ragging committee.
- To discuss the standard operating protocols of the committee.
- To decide the date and schedule for the next meeting.

The meeting of the antiragging committee started at 11:00 am under the chairmanship of Dr. Meghna Vandekar. She welcomed all the committee members and appreciated the performance of the cell. Member secretary Dr.Sangeeta Patankar read the previous minutes and the current agenda. The standard operating protocol of the committee was discussed by sir and revision of the objectives of the committee was done.

Dr. Sumana ( Hostel Rector) informed that surprise visit was made by our squad members. Some students were not present during dinner in the hostel. They have been instructed to not go outside the hostel without prior permission.

No ragging incidence were reported during the last few months . The meeting ended with vote of thanks by the chairperson

DR.MEGHNA VANDEKAR

Dean

**DEAN**  
**Y.M.T. Dental College**  
**& Hospital Kharghar,**  
**Navi Mumba - 410 210**



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Fax: 022- 2774 4427

**Anti ragging committee**

DATE : 22<sup>ND</sup> JANUARY 2020

TIME: 11:00 AM TO 12:00 PM

VENUE: LECTURE HALL 2, 3RD FLOOR, DR. GD POL FOUNDATION'S YMT DENTAL COLLEGE

CHAIRPERSON – DR. MEGHNA VANDEKAR

MEMBER SECRETARY – DR.SANGEETA PATANKAR

**Meeting agenda:**

1. To revise the objectives of the Anti-Ragging committee
2. Status of incidence on ragging to be evaluated.
3. To review the reports of anti ragging squad.

**IN ATTENDANCE**

- |                                |                         |
|--------------------------------|-------------------------|
| 1. DR.MEGHNA VANDEKAR          | CHAIRPERSON             |
| 2. DR.( MRS) SANGEETA PATANKAR | MEMBER SECRETARY        |
| 3. DR. AMAR KATRE              | MEMBER                  |
| 4. Dr.(MRS) SUMANA             | HOSTEL RECTOR           |
| 5. MRS. VIDYA SAWANT           | MEMBER                  |
| 6. AAKASH SHAH ( MALE )        | ANTIRAGGING HEAD        |
| 7. ANJANA MATHEW ( FEMALE)     | ANTIRAGGING HEAD        |
| 8. SHYAM RATHI                 | GENERAL SECRETARY       |
| 9. MEGHNA AGARWAL              | JOINT GENERAL SECRETARY |
| 10. SRUSHTI BAHEKAR            | CULTURAL SECRETARY      |
| 11. SHRIYA GUPTA               | STUDENT MEMBER          |

The meeting of the anti-ragging committee started at 11:00 am under the chairmanship of Dr. Meghna Vandekar. Chairperson welcomed the members of the committee. Madam reminded the importance of the anti-ragging committee and also briefed about its guidelines.

Member secretary Dr.Sangeeta Patankar explained the role of the squad members and read the previous minutes.

The reports submitted by the squad were reviewed. Status of incidence on ragging was evaluated.

No grievances / complaints were reported. Coordinator was directed to conduct meetings frequently and discuss day to day situation in the campus and inform to higher authorities.

With this note the meeting was adjourned.

*M Vandekar*

DR.MEGHNA VANDEKAR

Dean

**DEAN**  
**Y.M.T. Dental College**  
**& Hospital Kharghar,**  
**Navi Mumbai - 410 210**



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Fax: 022- 2774 4427

**Anti ragging committee**

DATE : 23<sup>rd</sup> OCTOBER 2019

TIME: 11:00 AM TO 12:00 PM

VENUE: LECTURE HALL 2, 3RD FLOOR, DR. GD POL FOUNDATION'S YMT DENTAL COLLEGE

CHAIRPERSON – DR. MEGHNA VANDEKAR

MEMBER SECRETARY – DR.SANGEETA PATANKAR

**Meeting agenda:**

- To revise the objectives of the Anti-Ragging committee.
- To evaluate the issues and functioning of anti-ragging committee.
- Review on surprise visits of the committee to the hostel.

**IN ATTENDANCE**

1. DR. MEGHNA VANDEKAR	CHAIRPERSON
2. DR.(MRS) SANGEETA PATANKAR	MEMBER SECRETARY
3. DR. AMAR KATRE	MEMBER
4. Dr. (MRS) SUMANA	HOSTEL RECTOR
5. MRS VIDYA SAWANT	MEMBER
6. AAKASH SHAH ( MALE )	ANTIRAGGING HEAD
7. ANJANA MATHEW ( FEMALE)	ANTIRAGGING HEAD
8. SHYAM RATHI	GENERAL SECRETARY
9. MEGHNA AGARWAL	JOINT GENERAL SECRETARY
10. SRUSHTI BAHEKAR	CULTURAL SECRETARY
11. SHRIYA GUPTA	STUDENT MEMBER

The meeting of the anti-ragging committee started at 11:00 am under the chairmanship of Dr. Meghna Vandekar. Chairperson greeted the members of the committee. Madam introduced the squad members to the students.

Member secretary Dr.Sangeeta Patankar read the current agenda.

Objectives of the anti-ragging committee were revised. Issues and functioning of anti ragging squad were evaluated.

New boards were made.

Squad members said that students should be advised to regulate their own movements and interactions; specially strangers or undesirable characters.

Chairperson informed that the anti ragging toll free number is displayed on the college website.

With this note the meeting was adjourned. No ragging incidences were reported.

*MJ Vandekar*

DR. MEGHNA VANDEKAR

Dean

**DEAN**  
**Y.M.T. Dental College**  
**& Hospital Kharghar,**  
**Navi Mumbai - 410 210**



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Fax: 022- 2774 4427

**Anti ragging committee**

DATE : 22<sup>nd</sup> JANUARY 2019

TIME: 11:00 AM TO 12:00 PM

VENUE: LECTURE HALL 2, 3RD FLOOR, DR. GD POL FOUNDATION'S YMT DENTAL COLLEGE

CHAIRPERSON – DR. MEGHNA VANDEKAR

MEMBER SECRETARY – DR.SANGEETA PATANKAR

**Meeting agenda:**

1. To revise the objectives of the Anti-Ragging committee.
2. To evaluate the issues and functioning of anti-ragging committee.
3. Review on surprise visits of the committee to the hostel.

**IN ATTENDANCE**

- |                                |                         |
|--------------------------------|-------------------------|
| 1. DR. MEGHNA VANDEKAR         | CHAIRPERSON             |
| 2. DR. (MRS) SANGEETA PATANKAR | MEMBER SECRETARY        |
| 3. DR. (MRS) SUMANA            | HOSTEL RECTOR           |
| 4. MRS VIDYA SAWANT            | MEMBER                  |
| 5. AAKASH SHAH ( MALE )        | ANTIRAGGING HEAD        |
| 6. ANJANA MATHEW ( FEMALE )    | ANTIRAGGING HEAD        |
| 7. SHYAM RATHI                 | GENERAL SECRETARY       |
| 8. MEGHNA AGARWAL              | JOINT GENERAL SECRETARY |
| 9. SRUSHTI BAHEKAR             | CULTURAL SECRETARY      |
| 10. SHRIYA GUPTA               | STUDENT MEMBER          |

The meeting of the antiragging committee started at 11:00 am under the chairmanship of Dr. Meghna Vandekar. She addressed all the committee members and welcomed them. Madam appreciated the performance of the anti ragging squad.

Member secretary Dr.Sangeeta Patankar read the previous minutes and the current agenda.

Issues and the functioning of the anti ragging committee was evaluated.

Squad member Dr. Amar Katre discussed with students regarding ragging free campus. Sir suggested that mobile phones may be permitted in hostels to provide access to the students to reach out for help from teachers, parents and institutional authorities.

Dr. Meghna Vandekar reviewed on the surprise visits of the squad to the hostels.

No complaints were reported so far. The meeting ended with a vote of thanks by the chairperson.

*MJ Vandekar*

DR.MEGHNA VANDEKAR

Dean

**DEAN**  
**Y.M.T. Dental College**  
& Hospital Kharghar,  
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**Anti ragging committee**

DATE : 17<sup>TH</sup> OCTOBER 2018

TIME: 11:00 AM TO 12:00 PM

VENUE: LECTURE HALL 2, 3RD FLOOR, DR. GD POL FOUNDATION'S YMT DENTAL COLLEGE

CHAIRPERSON – DR. MEGHNA VANDEKAR

MEMBER SECRETARY – DR.SHARAD KOKATE

**Meeting agenda:**

1. To introduce the Anti ragging committee members to the students.
2. To report the specific measures taken up in the institution to create awareness regarding the consequences of ragging and need to deter any such incident.
3. New Anti-ragging squad is to be formed.

**IN ATTENDANCE**

1. DR.MEGHNA VANDEKAR
2. DR. SHARAD KOKATE
3. DR. SANGEETA PATANK
4. Dr.(MRS) SUMANA
5. MRS VIDYA SAWANT
6. RAJESH NARANG ( MALE )
7. PRACHI SURWADE( FEMALE)
8. AFREEN KHAN
9. KINAL KHUNT
10. SANIYA IDRIS
11. MANAN SHROFF

- CHAIRPERSON  
MEMBER SECRETARY  
MEMBER  
HOSTEL RECTOR  
STUDENT CLERK  
ANTIRAGGING HEAD  
ANTIRAGGING HEAD  
GENERAL SECRETARY  
JOINT GENERAL SECRETARY  
CULTURAL SECRETARY  
SPORTS SECRETARY

The meeting of the antiragging committee started at 11:00 am under the chairmanship of Dr. Meghna Vandekar. Madam greeted and addressed all the committee members. Madam introduced the members to the first year students so that they can approach them when needed. She briefed about the guidelines of the anti ragging committee by the government

Member secretary Dr.Sharad Kokate proposed the current agenda. Sir reported about the specific measures taken up in the institution to create awareness regarding the consequences of ragging and the need to deter any such incident.

New anti ragging squad was formed. Member Dr. Sangeeta Patankar asked all the squad if they are taking surprise rounds in the respective areas. They were asked to keep a continuous vigil over ragging to prevent occurrence.

No ragging incidence were reported. With this note the meeting was adjourned.

*MJ Vandekar*

DR. MEGHNA VANDEKAR

Dean

**DEAN**  
**Y.M.T. Dental College**  
**& Hospital Kharghar,**  
**Navi Mumbai - 410 210**



DR. G. D. POL FOUNDATION  
**Y.M.T. DENTAL COLLEGE AND HOSPITAL**

Institutional Area, Sector - 4, Kharghar, Navi Mumbai - 410 210.

E-mail : ymtden@yahoo.com

**Anti-ragging committee**

DATE: 22<sup>ND</sup> JANUARY 2018

TIME: 11:00 AM TO 12:00 PM

VENUE: LECTURE HALL 2, 3RD FLOOR, DR. GD POL FOUNDATION'S YMT DENTAL COLLEGE

**Meeting agenda:**

1. To revise the objectives of the Anti-Ragging committee.
2. To discuss the standard operating protocols of the committee.
3. To decide the date and schedule for the next meeting.

**IN ATTENDANCE**

- |                                |                         |
|--------------------------------|-------------------------|
| 1. DR.SHARAD KOKATE            | CHAIRPERSON             |
| 2. DR.( MRS) SANGEETA PATANKAR | MEMBER SECRETARY        |
| 3. Dr.(MRS) SUMANA             | HOSTEL RECTOR           |
| 4. MRS VIDYA SAWANT            | STUDENT CLERK           |
| 5. ADEEL AHMED ( MALE )        | ANTIRAGGING HEAD        |
| 6. AKSHATA GAILOT ( FEMALE)    | ANTIRAGGING HEAD        |
| 7. SANKET AVHAD                | GENERAL SECRETARY       |
| 8. KRUPA GALA                  | JOINT GENERAL SECRETARY |
| 9. HARSH SACHDEV               | TREASURER               |

The meeting of the antiragging committee started at 11:00 am under the chairmanship of Dr.SharadKokate. He welcomed all the committee members and appreciated the performance of the cell.

Member secretary Dr.SangeetaPatankar read the previous minutes and the current agenda. The standard operating protocol of the committee was discussed by sir and revision of the objectives of the committee was done.

Dr. Sumana (Hostel Rector) informed that surprise visit was made by our squad members. Some students were not present during dinner in the hostel. They have been instructed to not go outside the hostel without prior permission.

No ragging incidence were reported during the last few months.The meeting ended with vote of thanks by the chairperson

  
DR.SHARAD KOKATE

Dean

DR. G. D. POL FOUNDATION  
**Y.M.T. DENTAL COLLEGE AND HOSPITAL**

Institutional Area, Sector - 4, Kharghar, Navi Mumbai - 410 210.

E-mail : ymtden@yahoo.com

**Anti ragging committee**

DATE : 23<sup>rd</sup> OCTOBER 2017

TIME: 11:00 AM TO 12:00 PM

VENUE: LECTURE HALL 2, 3RD FLOOR, DR. G.D. POL FOUNDATION'S YMT DENTAL COLLEGE

CHAIRPERSON – DR.SHARAD KOKATE

MEMBER SECRETARY – DR.SANGEETA PATANKAR

Meeting agenda:

1. To revise the objectives of the Anti-Ragging committee
2. To revise the protocols to be followed in case of incidence of ragging.
3. To decide the date and schedule for the next meeting.

**IN ATTENDANCE**

- |                                |                         |
|--------------------------------|-------------------------|
| 1. DR.SHARAD KOKATE            | CHAIRPERSON             |
| 2. DR.( MRS) SANGEETA PATANKAR | MEMBER SECRETARY        |
| 3. Dr.(MRS) SUMANA             | HOSTEL RECTOR           |
| 4. MRS VIDYA SAWANT            | STUDENT CLERK           |
| 5. ADEEL AHMED ( MALE )        | ANTIRAGGING HEAD        |
| 6. AKSHATA GAILOT ( FEMALE)    | ANTIRAGGING HEAD        |
| 7. SANKET AVHAD                | GENERAL SECRETARY       |
| 8. KRUPA GALA                  | JOINT GENERAL SECRETARY |
| 9. HARSH SACHDEV               | TREASURER               |

The meeting of the anti-ragging committee started at 11:00 am under the chairmanship of Dr. Sharad Kokate. Chairperson addressed all the committee members and greeted them.

Member secretary Dr. Sangeeta Patankar read the current agenda. Madam gave awareness to the students about the ill effects of ragging inherent in its perversity. She introduced the committee members to the first year students so that they can approach them.

Formation of new boards and anti ragging squad was done and they were explained their duties. Members were directed to prevent ragging in and around the campus. If anything found members were asked to bring it to the notice of the Dean immediately.

No grievances/complaints were reported with this note; the meeting was adjourned.

The objectives of the committee were revised. The protocols to be followed in case of ragging were revised.

The date and schedule for the next meeting was decided

No ragging incidence were reported on this note the meeting was adjourned.



DR.SHARAD KOKATE

Dean



# Dr. G. D. Pol Foundation Y.M.T Dental College & Hospital

Affiliated to Maharashtra University of Health Sciences & Recognized by Dental Council of India, New Delhi

Date: 17/5/2022

Venue: Periodontics Seminar room

## Agenda

Review of events conducted

Planning of future events

## Minutes :

1. All events conducted in the previous quarter were reviewed
2. Following proposals were received: 1. World no tobacco day celebration on 31<sup>st</sup> May, by dept. of public health
2. all on 4 concept by YARST in association with Niobel Biocare on 17<sup>th</sup>-18<sup>th</sup> June 2022.
3. BLS workshop by OMFS Dept. on 20<sup>th</sup> & 21<sup>st</sup> June 2022.
4. Hard and soft tissue augmentation by YARST in association with Geistlich on 9<sup>th</sup> July 2022.

M J Vandeekar

M J Vandeekar

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# Dr. G. D. Pol Foundation Y.M.T Dental College & Hospital

Date: 21/2/2022

Venue: Periodontics Seminar room

## Agenda

Review of scientific activities conducted

Approval of proposals for activities

Minutes of the meet

Following activities were reviewed

Basic Research Methodology workshop 28-30<sup>th</sup> Dec 2021

PG orientation 11 and 12<sup>th</sup> Jan 2022

Collaborative session with physiotherapy college was conducted – L Anatomie

Invisalign University program by Department of orthodontics

Following proposals were reviewed

Pathoexcellence 22<sup>nd</sup> march by Oral Pathology department

Invisalign University program by Department of orthodontics

Planning of UG orientation 21<sup>st</sup> April 2022

World Oral Health day celebration by dept of Periodontics and Public health

*M J Vandeekar*

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**Dr. G. D. Pol Foundation  
Y.M.T Dental College & Hospital**

Affiliated to Maharashtra University of Health Sciences & Recognized by Dental Council of India, New Delhi

Date: 11/11/21.

Venue: Perio Seminar Hall

**Agenda:**

1. Review of conducted events
2. Planning of new events.

**Minutes:**

1. Strategies were discussed to improve the scientific learning.
2. Conduction of hands on courses for interns and PGs to be undertaken.
3. Annual report of the year 2020-21 was prepared.

*M. J. Vadekar*

*M*

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Dr. G. D. Pol Foundation  
Y.M.T Dental College & Hospital

Affiliated to Maharashtra University of Health Sciences & Recognized by Dental Council of India, New Delhi

Date: 10/08/21.

Venue: Period seminar room

Agenda:

1. Planning of future events.
2. Review of activities conducted.

Minutes:

1. New event proposals were reviewed.
2. Date for Basic Research Methodology was decided, program protocol reviews.
3. Teachers training program date was considered.
4. A Scientific Orientation program was scheduled for newly joined Post Graduates.

M. J. Vadekar

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**Dr. G. D. Pol Foundation  
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Date: 03/05/2021

Venue: Online.

**Agenda:**

1. Preparation of event report of annual scientific event, preparation of account statement.
2. Review of proposals of upcoming events.
3. Preparation of annual report.

**Minutes:**

1. Report of annual event "Cognizance 2011" was prepared and reviewed.
2. Account statement was prepared.
3. The task of preparing the annual report for 2020-21 taken up by the member secretary.
4. Following proposals were reviewed and approved.
  - (i) No tobacco Day celebration by department of PHD
  - (ii) Soft tissue augmentation lecture by YARST.

M.T. Vandeekar

M.T. Vandeekar  
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**Dr. G. D. Pol Foundation**  
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Date: 08/02/2021

Venue : Online

**Agenda:**

1. Planning of annual scientific event
2. Review of upcoming COE proposals

**Minutes:**

1. It was decided to conduct the annual scientific event in a hybrid mode.
2. The guest lectures and poster around paper presentation were decided to be conducted online. It was decided to conduct the debate and quiz competitions at a more suitable date later.
3. Dates decided for guest lectures were 31<sup>st</sup> March and 1<sup>st</sup> April.
4. It was decided to conduct proposals for poster and paper presentation in 3<sup>rd</sup> week of April.
5. Speaker panel was decided.
6. Following proposals were reviewed and approved.  
Soft skills - Department of Prosthodontics  
Sleep dentistry - YARST  
CT/MRI - Department of OMRD
7. With the ongoing BDS admissions, a plan made for BDS orientation program.

*M. J. Vandeekar*

*M. J. Vandeekar*  
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# Dr. G. D. Pol Foundation Y.M.T Dental College & Hospital

Affiliated to Maharashtra University of Health Sciences & R  
Recognized by Dental Council of India, New Delhi

Date: 17/11/2020

Venue: Periodontics seminar room

## Agenda:

1. Review of events in the past quarter
2. Planning of online events
3. Decision on annual scientific event.

## Minutes:

All events conducted in the previous quarter were reviewed.

Following proposal were reviewed:

Workshop on pterygoid implants; limited number of participants, the program proposal had a hands on included, it was decided to have an offline program following all social distancing norms and strict safety protocols.

Workshop on tilted implants by YARST was approved.

Proposal for level 1 training by the Tobacco Cessation Cell was approved.

Keeping in view the current pandemic situation it was decided to defer the annual scientific event to a more suitable date.

M J Vadekar

M J Vadekar

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# Dr. G. D. Pol Foundation Y.M.T Dental College & Hospital

Affiliated to Maharashtra University of Health Sciences & Recognized by Dental Council of India, New Delhi

Date : 5/8/2020

Venue : Online

## Agenda :

1. Review of Annual Report of years 2019-20
2. Review of Online mode of events.
3. Planning of future events in online mode.

## Minutes :

1. Annual Report; reviewed. Feedbacks received, were analyzed and implemented strategy was decided.
2. Following events were planned and proposals reviewed.

The online mode was considered for future events also, as per the current scenarios.

Participation in the previous online events conducted, in the previous quarter was satisfactory.

Orientation programme was planned for the PG (post graduates). It was planned to be conducted in 2 parts.

- A. One involving welcoming the students and parents to this Institute.
- B. Part 2 of Orientation was decided to have lectures on various topics of PG curriculum.

*M. J. Vandeekar*

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This entire programme was decided to be conducted online.

- Magnification in dentistry
- Facebow transfer lecture

By external speaker to be conducted by YARST; on zoom target audience : Interns, PGs, Private Practitioners and staff members.

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# Dr. G. D. Pol Foundation Y.M.T Dental College & Hospital

Affiliated to Maharashtra University of Health Sciences & Recognized by Dental Council of India, New Delhi

Date:- 4/5/2020

Venue: online

## Agenda

Continuing with scientific activities in the pandemic times

In view of the pandemic, meeting was conducted on an online platform.

It was decided to let scientific learning be unhindered.

All programs to be conducted virtually.

Different online platforms were discussed.

Pilot event proposal sent by the department of Periodontology was reviewed. topic was Systematic Review and Meta Analysis.

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**Dr. G. D. Pol Foundation  
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Affiliated to Maharashtra University of Health Sciences & Recognized by Dental Council of India, New Delhi

**DATE: 10/2/2020.**

**VENUE: PERIODONTOLOGY Seminar hall.**

**Agenda:**

1. Review of annual scientific event.
2. Planning of upcoming events.

**Minutes :**

1. Post event report of annual event 'Sigma 2020' was prepared.
2. Accounts reviewed.

**Following upcoming events :**

1. Interdisciplinary meet – a. Prosthodontics : February  
b. Oral Pathology : March
2. Prosthodontics Day Celebration – February
3. Oral Pathology Celebration - March

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# Dr. G. D. Pol Foundation Y.M.T Dental College & Hospital

Affiliated to Maharashtra University of Health Sciences & Recognized by Dental Council of India, New Delhi

Date: 4/11/2019

Venue: Perio seminar hall

Time: 11.00am

## Agenda:

1. planning of interdisciplinary meets
2. date finalization and review of CDE proposals for the upcoming events
3. planning the annual scientific events

## Minutes:

1. It was decided to conduct interdisciplinary meets where in every month one department will host the meet. The venue was decided as Edward Angle Hall and scheduled on 3rd Monday of every month.

Calendar was drawn up

1<sup>st</sup> meet-Dept. of Perio

2<sup>nd</sup> – OMDR

3<sup>rd</sup>-Endodontics

2. Following event proposals were discussed

- a. Radiology Day celebration on 8<sup>th</sup> November by Dept of OMDR
- b. Photography workshop for 1<sup>st</sup> yr PGs of Dept of Orthodontics
- c. Workshop on DTR by OMDR
- d. CDE on lasers by Dept of Periodontology
- e. CDE on conometric concepts by Dept of Prosthodontics

Student council members briefed about 3 day annual scientific event to be conducted in last week of January 2020.

Special weekly meetings to be conducted

Panel of speakers, topics, competitions to be discussed.

Reports of events conducted in the previous quarters reviewed.

*M J Vandeekar*

*M J Vandeekar*

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# Dr. G. D. Pol Foundation Y.M.T Dental College & Hospital

Affiliated to Maharashtra University of Health Sciences & Recognized by Dental Council of India, New Delhi

Date: 5/8/2019

Venue: Perio seminar hall

Time: 11.00am

## Agenda:

1. welcoming the new members and briefing them about the role of committee
2. Date finalization of upcoming events
3. review of annual report of the academic year 2018-2019

## Minutes:

1. All the members were welcomed by the secretary and the role of each member and SOP were read out.
  2. the proposal of following upcoming events were reviewed:
    - a. BLS by dept of OMFS
    - b. Minimally invasive endodontics lecture by alumni
    - c. workshop on rotary endodontics
  3. Planning was done for the following
    - a. orientation lecture for fresh batch of interns
    - b. orientation for 1<sup>st</sup> BDS students and their parents
    - c. Additionally a special counselling on overseas dental education was planned for the existing and new batch of interns
- tentative date: 10-14<sup>th</sup> sept 2019
4. Annual report of the previous year was reviewed
  5. All organisers were diverted to advertise their event on the social media handles.

*M J Vandeekar*

*M J Vandeekar*

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# Dr. G. D. Pol Foundation Y.M.T Dental College & Hospital

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Date - 05/05/2019

Venue- Department of Periodontics

## Agenda- Discussing the upcoming event

### Reviewing the past events

- The past events were reviewed.
- The feedback forms of the scientific events conducted were reviewed.
- The department of Orthodontics will be conducting a Photoclave 2019, a workshop for 1st year postgraduate students. Basic photography techniques will be highlighted.
- The department of Orthodontics will be hosting an invisalign program at Dr G.D Pol Foundation's YMT Dental College.
- Dr Wasim Pita Kononda will orient the students to invisalign treatment and protocols.
- The event will be as follows-
  - Case discussion
  - Treatment planning
  - Question and answer session

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# Dr. G. D. Pol Foundation Y.M.T Dental College & Hospital

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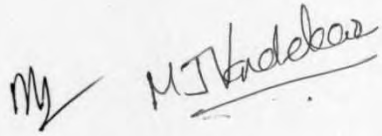
Date - 12/02/2019

Venue- Department of Periodontics

Agenda- Orienting the committee members with upcoming events

Review of the past scientific events

- The secretary welcomed the members after the completion of a major scientific event of the college.
- The events were reviewed and the members were uploaded for their work.
- The upcoming events were discussed and planned.
- The dates will be finalized accordingly.
- The department of OMFS will be conducting a blood donation camp on 15th February 2018.
- The department of periodontology will be hosting a Perio Vogue ISP undergraduate Convention on 15th and 16th March 2019.
- A total of 300 participants are expected from various parts of the country.
- The events for the convention are as follows-
  - Paper and poster presentations
  - Quiz
  - Hands-on sessions on implants and lasers
  - Banquet evening
  - Prize distribution
- Dr. Anil Melath, President ISP and other ISP members are invited.
- The department of Periodontology will be hosting a Perio Consort on 15th April 2019. It will be an interdisciplinary approach where other departments will also be involved.
- In the upcoming months department of Orthodontics will also be hosting an invisalign program, dates will be finalised in the next scientific committee meeting.

  
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**Dr. G. D. Pol Foundation  
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Date: 6<sup>th</sup> November 2018

Venue: Dept of Periodontics

Agenda: Welcoming the committee members

Reviewing the past events

Discussing the upcoming events

With the new Dean Dr. Meghna Vandekar and new lead of the scientific committee, all the members were introduced & roles were discussed.

The previous events were reviewed and the ex-office bearers were applauded for their commendable work.

Further the upcoming scientific events were discussed & dates were finalised

The date for rotary endo workshop 11<sup>th</sup>- 12<sup>th</sup> Nov. 2018

The department of Prosthodontics will be conducting a hands-on course of Art of esthetic which will be held on 10<sup>th</sup> January 2019 on the 4<sup>th</sup> floor auditorium

The department of OMFS will be organising a blood donation camp the date is yet to be finalised

The main scientific event of the Dr. G.D. Pol's Foundation YMT Dental college will be held on 10<sup>th</sup>, 11<sup>th</sup> and 12<sup>th</sup> January 2019.

The event of the program will be as follows:-

- Paper presentation
- Poster presentation
- Debate
- Quiz
- Exhibition

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# Dr. G. D. Pol Foundation Y.M.T Dental College & Hospital

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Date:- 07<sup>th</sup> August 2018

Venue:- Dean's office

Agenda: welcoming the committee members to the new academic year for scientific activities

Review of the previous events conducted

Finalising the data of the upcoming events

The secretary welcomed the committee member

The previous event were received and then appreciated

The upcoming scientific event of Blood donation and Organ donation awareness drive at SL Raheja hospital was discussed

The department of OMFS will be conducting a CPR training session on the 5<sup>th</sup> floor, YMT Homeopathy College & Hospital

The dept of Oral pathology will be organising a patho-excellence one 11<sup>th</sup> September 2018 at YMT Dental college

Dr. Shubhadakarve has been invited as an eminent speaker. It will be an inter college event .

The Department of Endodontics will be conducting a Rotary Endodontics workshop & the date will be finalised in the next meeting

The dept of OMDR will be conducting a workshop hands-on on CBCT on 25<sup>th</sup> October 2018. The venue is yet to be finalized.

*M. J. Khandekar*

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Dr. G. D. Pol Foundation  
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Date:- 14/5/2018

Venue:- Perio seminar hall

Agenda:-

- Review of Proposals what upcoming events
- Review of events conducted in previous quarter

Minutes:-

1. The following upcoming Proposals were reviewed
  - Pediatric and preventive dentistry: zirconic crown by pedodontic department
  - Photography workshop for 1<sup>st</sup> MDS PG students by department of orthodontics
  - Workshop on ceramics by department of Prosthodontics
  - Basic workshop in research methodology by PHD department
  - BLS workshop CPR by OMFS department
2. The events conducted in the previous quarter were reviewed.

*M. V. Vandeekar*

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# Dr. G. D. Pol Foundation Y.M.T Dental College & Hospital

Affiliated to Maharashtra University of Health Sciences & Recognized by Dental Council of India, New Delhi

Date : 12/02/2018

Venue : Perio Seminar Hall.

## Agenda :

1. Review of events conducted in previous quarter .
2. Review of annual scientific event .
3. Planning of upcoming events .

### MOM:

- Post event report of annual event of 2017 was prepared and accounts were prepared .
- Following upcoming events were discussed and reviewed.
  1. Teachers Training program by OMDR.
  2. OMFS Day by OMFS department.
  3. Workshop on usage of facebow and articulator by prosthodontics department .
  4. Masterclass 2018 ( 2 day event ) for MDS PG students by Prosthodontics department.
- Review of events conducted in previous quarter.

*M. J. Vaidlekar*

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# Dr. G. D. Pol Foundation Y.M.T Dental College & Hospital

Affiliated to Maharashtra University of Health Sciences & Recognized by Dental Council of India, New Delhi

Date : 13/11/2017

Venue : Perio Seminar Hall

## Agenda :

- Upcoming events : Date Finalisation and review of CDE proposal for upcoming event.
- Planning the annual scientific event.

### MOM :-

1. The following event proposals were discussed .
  - World Radiology Day by OMDR
  - Prosthodontist Day with DentArt and Elocution competition . " Proud to be Prosthodontist " by Department of prosthodontics .
  - Basic Endodontics workshop by Department of Conservative and Endodontics .
  - Digital Smile Designing .
2. Reports of events conducted in the previous quarter were reviewed .

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# Dr. G. D. Pol Foundation Y.M.T Dental College & Hospital

Affiliated to Maharashtra University of Health Sciences & Recognized by Dental Council of India, New Delhi

Date : 21/08/2017

Venue : Perio Seminar hall

Time : 11:00 am

## Agenda :

- Upcoming Events : Date Finalisation
- Review Of annual report of academic year 2016 -2017

Start of meeting : 11:00am

- The following upcoming events were reviewed
  1. CPR workshop in collaboration with Berkley by OMFS
  2. Fluorides and sealant (FAST) workshop is Sept .17 by Pedro.
  3. National BDS students convention by IAOMR by OMDR .
  4. Photoclave 2017 by Ortho .
  5. Invisalign by Ortho .
  6. Guest lecturer by Dr. Bryce Lese by Ortho.
- planning was done for
  1. Orientation lecture for fresh batch of interns .
  2. Orientation for I BDS students and parents .
- Annual report of the previous year was reviewed.

*M. J. Vaidekar*

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**PATIENT CARE CELL COMMITTEE**

**MEETING 2- 2020**

**Date:** 4th May 2020

**Minutes of the meeting:** 30 mins

**Agenda:**

**1. Declaration of Pandemic due to COVID-19**

**Members present:**

1.	Dr. Meghna Vandekar	Chairperson
2.	Dr. AmitaNavalkar	Member Secretary
3.	Dr. SaumilSampat	Member
4.	Dr. Saurabh Gohil	Member
5.	Dr. BhagyashriPurandare	Member
6.	Dr. Sahil Kawle	Member

The first meeting of 2019 of the Patient care Cell was conducted on 4<sup>th</sup> February 2019. The meeting was headed by Dr. Meghna Vandekar, Dean and Chairperson, Dr. AmitaNavalkar, Dr. SaumilSampat, Dr. BhagyashriPurandare, Dr. Saurabh Gohil and Dr. Sahil Kawle.

**Agenda 1:**

COVID-19 Pandemic struck. As a result, the YMTDCH Institution was working with limited staff. Also, treatment procedures were not being carried out.

All meetings were suspended until further notice.

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**PATIENT CARE CELL COMMITTEE**

**MEETING 1- 2020**

**Date:** 3<sup>rd</sup> February 2020

**Minutes of the meeting:** 30 mins

**Agenda:**

1. Introducing complaint boxes
2. Reviewing Feedback form

**Members present:**

1.	Dr. Meghna Vandekar	Chairperson
2.	Dr. AmitaNavalkar	Member Secretary
3.	Dr. SaumilSampat	Member
4.	Dr. Saurabh Gohil	Member
5.	Dr. BhagyashriPurandare	Member
6.	Dr. Sahil Kawle	Member

The first meeting of 2019 of the Patient care Cell was conducted on 4<sup>th</sup> February 2019. The meeting was headed by Dr. Meghna Vandekar, Dean and Chairperson, Dr. AmitaNavalkar, Dr. SaumilSampat, Dr. BhagyashriPurandare, Dr. Saurabh Gohil and Dr. Sahil Kawle.

**Agenda 1:**

Complaint boxes were strategically placed near the registration counter along with feedback forms. This allowed patients to voice their grievances with confidentiality.

**Agenda 2:**

New feedback forms were reviewed. Patient satisfaction towards the treatment was noted.

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**PATIENT CARE CELL COMMITTEE**

**MEETING 4- 2019**

**Date:** 14th August 2019

**Minutes of the meeting:** 30 mins

**Agenda:**

1. Introducing benefits to economically backward patients
2. Reviewing Feedback form
3. Annual report

**Members present:**

1.	Dr. Meghna Vandekar	Chairperson
2.	Dr. AmitaNavalkar	Member Secretary
3.	Dr. SaumilSampat	Member
4.	Dr. Saurabh Gohil	Member
5.	Dr. BhagyashriPurandare	Member
6.	Dr. Sahil Kawle	Member

The first meeting of 2019 of the Patient care Cell was conducted on 4<sup>th</sup> February 2019. The meeting was headed by Dr. Meghna Vandekar, Dean and Chairperson, Dr. AmitaNavalkar, Dr. SaumilSampat, Dr. BhagyashriPurandare, Dr. Saurabh Gohil and Dr. Sahil Kawle.

**Agenda 1:**

As per the previous committee, benefits on treatment cost were offered to patients at the discretion of the chairperson. To make the process more uniform across all strata of patients. Under the guidance of dr. Meghna Vandekar, a new benefit program was made functional. This allowed students, staff, non-teaching staff to avail of discounts on treatment for themselves and their immediate family members.

**Agenda 2:**

New feedback forms were reviewed. Patient satisfaction towards the treatment was noted.

**Agenda 3:**

Annual report for 2018 – 2019 was made

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**PATIENT CARE CELL COMMITTEE**

**MEETING 3- 2019**

**Date:** 10<sup>th</sup> June 2019

**Minutes of the meeting:** 30 mins

**Agenda:**

1. Introducing awareness programs
2. Altering the bylaws in the new SOPs
3. Reviewing Feedback forms

**Members present:**

1.	Dr. Meghna Vandekar	Chairperson
2.	Dr. AmitaNavalkar	Member Secretary
3.	Dr. SaumilSampat	Member
4.	Dr. Saurabh Gohil	Member
5.	Dr. BhagyashriPurandare	Member
6.	Dr. Sahil Kawle	Member

The first meeting of 2019 of the Patient care Cell was conducted on 4<sup>th</sup> February 2019. The meeting was headed by Dr. Meghna Vandekar, Dean and Chairperson, Dr. AmitaNavalkar, Dr. SaumilSampat, Dr. BhagyashriPurandare, Dr. Saurabh Gohil and Dr. Sahil Kawle.

**Agenda 1:**

With a rampant rise in the consumption of tobacco and oral cancer, awareness programs on the ill effects of tobacco, debility caused by oral cancer were planned. Tobacco cessation counseling was given to patients and their relatives.

**Agenda 2:**

The committee bylaws were addressed. It was a general consensus that the bylaws allow the meeting to commence with a minimum of 3 members instead of 4 as stated earlier, excluding the Chairperson and the Member secretary

**Agenda 3:**

New feedback forms were reviewed. Patient satisfaction towards the treatment was noted.

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**Agenda 4:**

Innovative methods to impress the importance of oral health and its care were decided upon. This would be carried out at the OPD, where the patients would be first examined.

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**PATIENT CARE CELL COMMITTEE**

**MEETING 2 – 2019**

**Date:** 6<sup>th</sup> May 2019

**Minutes of the meeting:** 30 mins

**Agenda:**

1. New Feedback forms
2. Review of new Feedback forms

**Members present:**

1.	Dr. Meghna Vandekar	Chairperson
2.	Dr. AmitaNavalkar	Member Secretary
3.	Dr. SaumilSampat	Member
4.	Dr. Saurabh Gohil	Member
5.	Dr. BhagyashriPurandare	Member
6.	Dr. Sahil Kawle	Member

The first meeting of 2019 of the Patient care Cell was conducted on 4<sup>th</sup> February 2019. The meeting was headed by Dr. Meghna Vandekar, Dean and Chairperson, Dr. AmitaNavalkar, Dr. SaumilSampat, Dr. BhagyashriPurandare, Dr. Saurabh Gohil and Dr. Sahil Kawle.

**Agenda 1:**

The new feedback forms were introduced. The forms were placed at the registration desk as well as in every department in the dental Hospital.

**Agenda 2:**

The feedback forms were reviewed. The reviews were positive.

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**PATIENT CARE CELL COMMITTEE**

**MEETING 1 – 2019**

**Date:** 4<sup>th</sup> February 2019

**Minutes of the meeting:** 30 mins

**Agenda:**

1. Co-opting new members.
2. Forming new SOPs
3. New Feedback forms
4. Introducing patient information talks on oral health care

**Members present:**

1.	Dr. Meghna Vandekar	Chairperson
2.	Dr. AmitaNavalkar	Member Secretary
3.	Dr. SaumilSampat	Member
4.	Dr. Saurabh Gohil	Member
5.	Dr. BhagyashriPurandare	Member
6.	Dr. Sahil Kawle	Member

The first meeting of 2019 of the Patient care Cell was conducted on 4<sup>th</sup> February 2019. The meeting was headed by Dr. Meghna Vandekar, Dean and Chairperson, Dr. AmitaNavalkar, Dr. SaumilSampat, Dr. BhagyashriPurandare, Dr. Saurabh Gohil and Dr. Sahil Kawle.

**Agenda 1:**

The new members were co-opted. Appointment letters were handed to the new members.

**Agenda 2:**

The SOPs were modified to include patient grievances. A legal method of addressing the grievances was charted. It was decided that the grievance would be handled at the department level under the guidance of the concerned head of the Department.

**Agenda 3:**

New feedback forms were designed. Patient satisfaction/ grievance was addressed and sought right from the time the patient enters the hospital until he returns after completion of his/her treatment.

**Agenda 4:**

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Innovative methods to impress the importance of oral health and its care were decided upon.  
This would be carried out at the OPD, where the patients would be first examined.

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**PATIENT CARE CELL COMMITTEE**

**MEETING 4 – 2018**

**Date:** 20<sup>th</sup> December 2018

**Minutes of the meeting:** 30 mins

**Agenda:**

4. Dissolution of old Patient care cell Committee
5. Briefing of the new Chairperson
6. Proposal of new members
7. Annual report

**Members present:**

1.	Dr. Sharad Kokate	Chairperson
2.	Dr. AmitaNavalkar	Member Secretary
3.	Dr. Deepa Das	Member
4.	Dr. Savita Desai	Member
5.	Dr. RenuTaywade	Member

The fourth meeting of the Patient care Cell was conducted on 20<sup>th</sup> December 2018. The meeting was headed by Dr. Sharad Kokate, Dean and Chairperson, Dr. AmitaNavalkar, Dr. Deepa Das, Dr. Savita Desai, Dr. RenuTaywade

**Agenda 1:**

Dr. Sharad Kokate Sir retired as the dean of YMTDCH. The reigns of the committee were handed over to the new dynamic Dean, Dr. Meghna Vandekar. The old committee was dissolved

**Agenda 2:**

The new chairperson, Dean Dr. Meghna was briefed about the aims and objectives of the PCC. The work previously carried out was appreciated and emphasis was made by her on improving the feedback received.

**Agenda 3:**

New members were proposed by the chairperson. They included Dr. SaumilSampat, Dr. BhagyashriPurandare, Dr. Saurabh Gohil and Dr. Sahil

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Agenda 4:

Annual report for 2018 – 2019 was made.

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**PATIENT CARE CELL COMMITTEE**

**MEETING 3 – 2018**

**Date:** 14<sup>th</sup> September 2018

**Minutes of the meeting:** 30 mins

**Agenda:**

1. Ramp for wheelchair assisted patients
2. Signage for patient guidance
3. Review of feedback forms

**Members present:**

1.	Dr. Sharad Kokate	Chairperson
2.	Dr. AmitaNavalkar	Member Secretary
3.	Dr. Deepa Das	Member
4.	Dr. Savita Desai	Member
5.	Dr. RenuTaywade	Member

The fourth meeting of the Patient care Cell was conducted on 20<sup>th</sup> December 2018. The meeting was headed by Dr. Sharad Kokate, Dean and Chairperson, Dr. AmitaNavalkar, Dr. Deepa Das, Dr. Savita Desai, Dr. RenuTaywade

**Agenda 1:**

Geriatric patients and differently abled patients undergoing treatment were enabled further with the introduction of wheelchairs. A special ramp was fabricated at the entrance to facilitate the patients.

**Agenda 2:**

Signage related to the location of every department was installed. Signage for awareness of Oral Health care was also introduced.

**Agenda 3:**

Feedback forms were reviewed.

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## STUDENTS GRIEVANCES REDRESSAL COMMITTEE

### MINUTES OF MEETING

Date and day: 11<sup>th</sup> April 2022, Monday

Venue-Lecture Hall 3, Third floor, YMT Dental College & Hospital

#### In Attendance

Dr. Meghna Vandekar Secretary

Dr. Gokul Sridharan Member Secretary

Dr. Vinay Dhole Member

Dr. Saurabh Gohil Member

Dr. Sumana K.R. Member

Saloni Joshi Student Member (UG)

Manav Karia Student Member (UG)

Dr. Surbhi Sharma Student Member (P.G)

Dr. Vedant Chaabria Student Member (P.G)

#### Agenda

1. To formally acquaint the committee members and their duties in the committee.
2. To propose and formulate programs to enhance learning and development of students with specific focus on students' problems.
3. To discuss the student grievances collected from the grievance box.

The meeting began with a welcome address by the secretary Dr. Meghna Vandekar. The minutes of previous meeting were reviewed, and the objectives & protocols were jotted down.

As requested by the students, the renovation of all the washrooms was started.

There were no other grievances.

The meeting was concluded with a vote of thanks by member secretary Dr. Gokul Sridharan.

Dr. Meghna Vandekar

Secretary

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Student member Meghna Agarwal highlighted that the projector in lecture hall no 1 was not functioning properly. This problem was directed to the maintenance department .

Secretary, Dr Meghna Vandekar encouraged formulation of measures to enhance learning & development of students with specific focus on students problems. Member Dr. Anuradha Nemane announced that there were no grievances or complains were reported in either written or verbal form.

The meeting was concluded with the vote of thanks by the member secretary Dr.Saloni Mistry.

*MJ Vandekar*

Dr.MeghnaVandekar

Secretary  
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## STUDENTS GRIEVANCES REDRESSAL COMMITTEE

### MINUTES OF MEETING

Date and day: 23<sup>rd</sup> October 2019 , Wednesday

Venue-Lecture Hall 3, Third floor, YMT Dental College& Hospital

#### In Attendance

Dr.MeghnaVandekarSecretary

Dr.Saloni Mistry Member Secretary

Dr. AnuradhaNemane Member

Dr.HarshalSuryavanshi Member

Dr .SumanaKR Member

Shyam Rathi Student Member(U.G)

Meghna Agarwal Student Member(U.G)

Dr.VishalPholeStudent Member(P.G)

Dr.Pooja BhagatStudent Member(P.G)

#### Agenda

1. To replace old members with new members.
2. To introduce the committee members and their roles in the committee.
3. To attend all applications relating to the grievances of the students, if any.
4. To collect all grievance reports from the staff, if any.

The meeting of the students grievance redressal committee began at 11am under the chairmanship of Dr.MeghnaVandekar . She addressed the committee members and appreciated the performance of the members and students.

Member secretary explained the functions of the members respectively.

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Member Dr.Sumana.K R reviewed the objectives and protocols of the committee.

Dr.MeghnaVandekar, Chairperson, encouraged the members to formulate a corrective and effective measure to address the student's grievances, if any.

The member secretary reviewed the minutes of the previous meeting and committee members confirmed the same.

Student member Shyam Rathi raised complaint against the broken washbasins and lack of mirrors in the boys restroom. Member dr. Anuradha Nemane said this matter would be taken into consideration.

The vote of thanks was delivered by the member secretary Dr.Saloni Mistry And the next meeting was scheduled in January 2020.

Dr.MeghnaVandekar

Secretary

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## STUDENTS GRIEVANCES REDRESSAL COMMITTEE

### MINUTES OF MEETING

Date and day: 23<sup>rd</sup> July 2019, Tuesday

Venue-Lecture Hall 3, Third floor, YMT Dental College & Hospital

#### In Attendance

Dr. Meghna Vandekar Secretary

Dr. Saloni Mistry

Member Secretary

Dr. Anuradha Nemane Member

Dr. Harshal Suryavanshi Member

Dr. Sumana K. R

Member

Afreen Khan Student Member (U.G)

Kinal Khunt Student Member (U.G)

Dr. Tahir Masalawala Student Member (P.G)

Dr. Manali Kulkarni

Student Member (P.G)

#### Agenda

1. To introduce the committee members and their roles in the committee.
2. To review mechanism of redressal of grievances following the committee protocol.
3. To review the minutes of the previous meeting of Students' Grievances Redressal Committee.

The chairperson Dr. Meghna Vandekar permitted to begin the routine meeting of student grievance redressal committee and welcome the members of the committee. Member secretary explained the duties of the members respectively.

Dr. Saloni Mistry reviewed the minutes of the previous meeting and the committee members confirmed the same. Member Dr. Harshal Suryavanshi announced that action was taken for the complaint registered in last meeting regarding mosquitoes by doing complete fumigation of all the departments.

The meeting ended with a vote of thanks by the member secretary Dr. Saloni Mistry.

Dr. Meghna Vandekar

Secretary  
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## STUDENTS GRIEVANCES REDRESSAL COMMITTEE

### MINUTES OF MEETING

Date and day: 29<sup>th</sup> April 2019 , Monday

Venue-Lecture Hall 3, Third floor, YMT Dental College& Hospital

#### In Attendance

Dr.MeghnaVandekarSecretary

Dr.Saloni Mistry Member Secretary

Dr.AnuradhaNemane Member

Dr.HarshalSuryavanshi Member

Dr.Sumana.K. R Member

Afreen Khan Student Member(U.G)

KinalKhuntStudent Member(U.G)

Dr.TahirMasalawalaStudent Member(P.G)

Dr.Manali Kulkarni Student Member(P.G)

#### Agenda

1. To address the committee members, student members and their roles in the committee.
2. To read and confirm the minutes of the previous meeting of Students' Grievances Redressal Committee.
3. To consider and approve the compliance report about the action taken on the decisions taken in the previous meeting, if any.

The meeting of the students grievance redressal committee started at 11am under the chairmanship of Dr.MeghnaVandekar . She addressed the committee members and formally acquainted their duties to other members and students.

The chairperson Dr.MeghnaVandekar appreciated the performance of all and encouraged the members to prepare and submit any recommendations or suggestions related to the redressal on grievances.

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Dr.Saloni Mistry reviewed the minutes of the previous meeting and the committee members confirmed the same.

Student member KinalKhunt raised a complaint about the presence of mosquitoes in department clinics as well as lack of ventilation in few departments. Dr. Saloni Mistry said that this matter would be looked into and necessary action would be taken.

The committee scheduled the next meeting in the month of July 2019. The meeting ended with a vote of thanks by the member secretary Dr.Saloni Mistry.

Dr.MeghnaVandekar

Secretary

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## STUDENTS GRIEVANCES REDRESSAL COMMITTEE

### MINUTES OF MEETING

Date and day: 29<sup>th</sup> January 2019 , Tuesday

Venue-Lecture Hall 3, Third floor, YMT Dental College& Hospital

#### In Attendance

Dr.MeghnaVandekarSecretary

Dr.Saloni Mistry Member Secretary

Dr.AnuradhaNemane Member

Dr.HarshalSuryavanshi Member

Dr. Sumana.K.R Member

Afreen Khan Student Member(U.G)

KinalKhuntStudent Member(U.G)

Dr.TahirMasalawalaStudent Member(P.G)

Dr.Manali Kulkarni Student Member(P.G)

#### Agenda

1. To formally acquaint the committee members and their duties in the committee.
2. To propose and formulate programs to enhance learning and development of students with specific focus on students problems.
3. To discuss the student grievances collected from the grievance box.

The meeting of the students' grievance redressal committee started at 11am under the chairmanship of Dr.MeghnaVandekar. She welcomed the committee members and the student members.The member secretary Dr.Saloni Mistry explained the functions of the respective members in the committee.

Student member, Afreen Khan suggested to make provision for sanitary napkins for girl students in the restroom. Member, Dr. Anuradha Nemanenoted this point and said that this matter would be discussed with other committee members.

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The chairperson Dr. Meghna Vandekar guided the committee and provided the right direction for improvement of committee functions and programs through her deliberation.

Member Dr. Harshal Suryavanshi reviewed the objectives of the committee and highlights are :

1. The committee has been set up to ensure an effective solutions to the students grievances .
2. It also desires to promote and maintain a conducive educational environment.

The committee scheduled the next meeting in the month of April 2019. The meeting ended with a vote of thanks by the member secretary Dr. Saloni Mistry.

Dr. Meghna Vandekar

Secretary

**DEAN**  
**Y.M.T. Dental College**  
Institutional Area,  
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Navi Mumbai - 410 210



# DR. G.D.POL FOUNDATION Y.M.T. DENTAL COLLEGE AND HOSPITAL

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## STUDENTS GRIEVANCES REDRESSAL COMMITTEE

### MINUTES OF MEETING

Date and day: 25<sup>th</sup> October 2018 , Thursday

Venue-Lecture Hall 3, Third floor, YMT Dental College& Hospital

Time:11 am

#### In Attendance

Dr.MeghnaVandekarSecretary

Dr.Saloni Mistry Member Secretary

Dr.AnuradhaNemane Member

Dr.HarshalSuryavanshi Member

Dr. Sumana. K. R Member

Afreen Khan Student Member(U.G)

Kunal KhuntStudent Member(U.G)

Dr.TahirMasalawalaStudent Member(U.G)

Dr.Manali Kulkarni Student Member(U.G)

#### Agenda

1. To introduce the committee members and their roles in the committee.
2. To attend all applications relating to the grievances of the students, if any.
3. To collect all grievance reports from the staff, if any.

The meeting of the students' grievance redressal committee started at 11am under the chairmanship of Dr.MeghnaVandekar. She welcomed the committee members and the member secretary and explained the functions of the respective members.

The member secretary, Dr.Saloni Mistry reviewed the minutes of the previous meeting and others confirmed the same.

The complaints registered in the previous meetings were resolved. The common rooms were made available to the students for their use. And the repair work of the ceiling was completed.

*M. J. Vandekar*  
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No written or verbal grievances were reported. The committee scheduled the next meeting in the month of January 2019.

The meeting ended with a vote of thanks by the member secretary.

Dr.MeghnaVandekar

Secretary

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**Y.M.T. Dental College**  
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Navi Mumbai - 410 210

*M Vandekar*

**DEAN**  
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## STUDENTS GRIEVANCES REDRESSAL COMMITTEE

### MINUTES OF MEETING

Date and day: 21<sup>st</sup> January 2022 , Wednesday

Venue-Lecture Hall 3, Third floor, YMT Dental College & Hospital

#### In Attendance

Dr. Meghna Vandekar Secretary

Dr. Gokul Sridharan Member Secretary

Dr. Vinay Dhole Member

Dr. Saurabh Gohil Member

Dr. Sumana K.R Member

Dr. Surbhi Sharma Student Member (P.G)

Dr. Vedant Chaabria Student Member (P.G)

#### Agenda

1. To formally acquaint the committee members and their duties in the committee.
2. To propose and formulate programs to enhance learning and development of students with specific focus on students problems.
3. To discuss the student grievances collected from the grievance box.

The meeting began with a welcome address by the secretary Dr. Meghna Vandekar.

The minutes of previous meeting were reviewed and the objectives & protocols were jotted down.

The servicing and cleaning of all drinking water filters was done. However the maintenance department is yet to find another location for the coolers.

Secretary encouraged the members to formulate a corrective and effective measures to address the student grievances if any.

The meeting was concluded with a vote of thanks by member secretary Dr. Gokul Sridharan.

Dr. Meghna Vandekar

Secretary

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Secretary

## STUDENTS GRIEVANCES REDRESSAL COMMITTEE

### MINUTES OF MEETING

Date and day: 9<sup>th</sup> October 2021, Wednesday

Venue-Lecture Hall 3, Third floor, YMT Dental College & Hospital

#### In Attendance

Dr. Meghna Vandekar Secretary

Dr. Gokul Sridharan Member Secretary

Dr. Vinay Dhole Member

Dr. Saurabh Gohil Member

Dr. Sumana K. R Member

Danish Masallahwala Student Member (U.G)

Syan D' Cunha Student Member (U.G)

Dr. Vishal Phole Student Member (P.G)

Dr. Pooja Bhagat Student Member (P.G)

#### Agenda

1. To introduce the student members and their roles in the committee.
2. To attend all applications relating to the grievances of the students, if any.
3. To collect all grievance reports from the staff, if any.

The meeting began with a welcome address by the secretary, Dr. Meghna Vandekar at 11 am in lecture hall 3.

The member secretary explained the roles of the members of the committee respectively.

*M. Vandekar*  
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The projector in lecture hall 1 was repaired by the technician and was available for use. Hence the issue was solved.

Member, Dr. Saurabh Gohil raised a student grievance that all drinking water coolers are set up just outside the ladies washroom which needs to be changed. Also the servicing of the filters was required to be done.

Member Dr. Vinay Dhole reviewed the objectives and the protocols of the committee.

Chairperson encouraged the members to formulate a corrective and effective measures to address the student grievances if any.

The member scheduled the meeting in January 2022. Vote of thanks was given by member secretary.

Dr. Meghna Vandekar

Secretary  
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## STUDENTS GRIEVANCES REDRESSAL COMMITTEE

### MINUTES OF MEETING

Date and day: 6<sup>th</sup> January 2021, Wednesday

Venue-Lecture Hall 3, Third floor, YMT Dental College & Hospital

In Attendance

Dr. Meghna Vandekar Secretary

Dr. Gokul Sridharan Member Secretary

Dr. Vinay Dhole Member

Dr. Saurabh Gohil Member

Dr. Sumana K. R Member

Dr. Vishal Phole Student Member (P.G)

Dr. Pooja Bhagat Student Member (P.G)

### Agenda

1. To formally acquaint the committee members and their duties in the committee.
2. To propose and formulate programs to enhance learning and development of students with specific focus on students problems.
3. To discuss the student grievances collected from the grievance box.

The meeting of the students grievance redressal committee was convened under the chairmanship of Dr. Meghna Vandekar. She welcomed the committee members and explained their duties to the committee members and the students.

The member secretary reviewed the minutes of the previous meeting and committee members confirmed the same.

Secretary, Dr. Meghna Vandekar encouraged formulation of measures to enhance learning & development of students with specific focus on students problems.

Member Dr. Vinay Dhole announced that there were no grievances or complaints reported in either written or verbal form.

Vote of thanks was given by the member secretary and the meeting was concluded.

*M. Vandekar*

Dr. Meghna Vandekar  
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## STUDENTS GRIEVANCES REDRESSAL COMMITTEE

### MINUTES OF MEETING

Date and day: 22<sup>nd</sup> January 2020 , Wednesday

Venue-Lecture Hall 3, Third floor, YMT Dental College & Hospital

#### In Attendance

Dr. Meghna Vandekar Secretary

Dr. Saloni Mistry Member Secretary

Dr. Anuradha Nemane Member

Dr. Harshal Suryavanshi Member

Dr. Sumana R Member

Shyam Rathi Student Member (U.G)

Meghna Agarwal Student Member (U.G)

Dr. Vishal Phole Student Member (P.G)

Dr. Pooja Bhagat Student Member (P.G)

#### Agenda

1. To formally acquaint the committee members and their duties in the committee.
2. To propose and formulate programs to enhance learning and development of students with specific focus on students problems.
3. To discuss the student grievances collected from the grievance box.

The meeting of the students grievance redressal committee began at 11am under the chairmanship of Dr. Meghna Vandekar. She welcomed the committee members and explained their duties to the committee members and the students.

The member secretary reviewed the minutes of the previous meeting and committee members confirmed the same.

The boys restroom was renovated with new mirrors and washbasins. Thus, the issue raised in the last meeting was resolved.

*M. Vandekar*  
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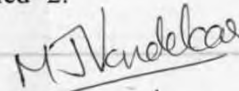
## MEETING OF ADMISSION COMMITTEE-2021-22

### PROCEDURE FOR FILLING UP OF 50% STATE QUOTA AND 35% IQ and 15% NRI QUOTA FOR MDS COURSE FOR A.Y. 2021-22

The admission process for 50% state quota, 35% IQ and 15% NRI was carried out as per the NEET- MDS brochure 2021 published on 25/08/2021 and the notifications issued by Maharashtra state CET Cell from time to time. Online registration and uploading of scanned original documents for the candidates was held between 26/08/2021 to 30/08/2021. The seat matrix was displayed on 27/08/2021. The provisional merit list was declared on 02/09/2021. Further to the declaration of the counselling schedule, the state CET cell extended the registration date in view of the revised eligibility of internship completion from 31/03/2021 to 31/07/2021. The first selection list was declared on 01/10/2021 and the candidates had time till 08/10/2021 for physical joining and filling of status retention at the institution. In this round a total of 28 candidates were allotted seats in our institution. At the end of CAP round 1, the status is as follows: Joined-14, Not Joined-14, Retained- 4. The details of the admission was entered in the college feedback module and submitted to the concerned authorities.

The vacancy position after first round was displayed on the website on 22/10/2021. The second selection list was displayed on the CET cell website on 22/10/2021 and the candidates were given time till 27/10/2021 upto 5.00PM for physical joining and filling status retention at the institution. In CAP round-2, total candidates allotted were 29 of which: Joined-26, Not-Joined-3 and Retained-12. One candidate named Dr. Jadhav Aishwarya Venkat (SML-643) had cancelled her admission.

The MOP- UP round 1 for the admission to MDS course commenced from 28/10/2021 with the publication of seat matrix. The selection list for this round was declared on 28/10/2021 and the candidates were given a time frame from 29/10/2021 to 02/11/2021 for physical joining and filling status retention form. At the end of MOP-UP round 1, of the 28 allotted candidates- Joined- 24; Not- Joined-2, Retained- 21 and cancelled- 2.

  
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The schedule for the institutional level round was declared by state CET cell vide its notification date 02/11/2021. As per this notification, the display of vacant seat matrix and list of eligible candidates was done on 03/11/2021. The vacant seats were transferred to the institution and counselling for these seats were carried out by the institution as per the directions issued by the competent authority. Total vacancies at the end of MOP-UP round 1 was ten in total.

The subject wise break-up of the vacancies were as follows:

1. Periodontology- 1 State and 1 IQ
2. Oral and Maxillofacial Surgery- 1 IQ
3. Pediatric Dentistry- 1 IQ and 1 NRI
4. Oral Pathology & Microbiology- 1 State and 1 IQ
5. Oral Medicine and Radiology- 1 State and 2 IQ

Applications were received from eligible candidates in prescribed format between 04/11/2021 and 07/11/2021. A total of twelve applications were received till the cut-off time on 07/11/2021. On receipt of the applications publication of merit list, first selection list, wait list was done on college website and notice board on 07/11/2021 after 6.00PM.. Provisional first selection list of seven candidates as per their preference and waiting list of the remaining candidates was prepared and displayed. The selected candidates were made to appear before the college admission committee in the Dean office between 8/11/2021 to 09/11/2021 where the documents were physically verified and admission was confirmed as per the eligibility criteria.

The admission committee of the institution comprised of the following members:

1. Dr. Meghna Vandekar- Dean
2. Dr. Gokul Sridharan- Scrutiny Officer
3. Dr. Renu Taywade- Scrutiny Member
4. Dr. Sumana K. R- Scrutiny Member
5. Ms. Vidya Sawant- Student Section

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At the end of this round, one candidate who was allotted Periodontics under IQ took admission. Other candidates either did not report or did not join the allotted seat. There were total of 9 vacancies at the end of this round.

On completion of first selection list, the list of admitted candidates as well as second selection list from the list of waitlisted candidates was displayed on the college website and notice board on 09/11/2021 after 5PM. No candidate reported for this round. As per the State CET Cell notification, admission process was done from the waitlisted candidates who were physically present at the institution on 10/11/2021 after 3.30 PM. At the end of this round, the following seats were filled up after verification of documents from waitlisted candidates:

1. Periodontology- 1 State
2. Oral and Maxillofacial Surgery- 1 IQ
3. Pediatric Dentistry- 1 IQ and 1 NRI

On completion of institutional level round, the following seats were vacant:

1. Oral Pathology & Microbiology- 1 State and 1 IQ
2. Oral Medicine and Radiology- 1 State and 2 IQ

The list of joined candidates and vacancy position was displayed on the website and college notice board.

A notification issues by Dental Council of India on 12/11/2021 had extended the last date of admission/joining in MDS courses against stray vacancies for academic session 2021-22 upto 20/11/2021. The Ministry of Health & Family Welfare, Government of India had lowered the cut-off percentile for each category of candidates for NEET MDS 2021. Based on these notifications, the Maharashtra state CET cell had published the vacancy position on 15/11/ 2021 and issued guidelines on conduct of institutional level round for vacant seats: As per this notification, applications were received from eligible candidates

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for the vacant seats in the institution from 17/11/2021 to 18/11/2021. Total merit list and selection list was prepared as per the preferences provided by the candidate. The selected candidates were asked to report before the admission committee in the Dean office. After document verification and payment of requisite fees, admission was granted to these candidates for the following seats:

1. Oral Pathology & Microbiology- 1 State
2. Oral Medicine and Radiology- 1 State and 1 IQ

At the end of this round on 19/11/2021, the following seats were vacant:

1. Oral Pathology & Microbiology- 1 IQ
2. Oral Medicine and Radiology- 1 IQ

At the end of the counselling process for MDS course for the AY 2021-22 a total of 32 admissions were done. Of which under 50% state quota- 14 were filled by state CET cell and 3 were filled by institution. Of the 35% IQ, 6 were filled by state CET cell and 4 filled by the institution and 2 vacancy. Of the 15% NRI quota, 4 were filled Against NRI by state CET cell and 1 was filled Against NRI by institution.

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**PARENTS TEACHER MEETING**

DATE: 10/10/2020

TIME: 11am - 1pm

VENUE: YMT Dental College Auditorium 4<sup>th</sup> floor

**CHAIRPERSONS:** Dr Meghna Vandekar (Dean, Prof & HOD, Orthodontics)  
Dr Saloni Mistry (Prof & HOD, Prosthodontics)  
Dr Deepa Das (Prof & HOD, OMDR)

PTM held for parents and students (1<sup>st</sup>, 2<sup>nd</sup>, 3<sup>rd</sup> and 4<sup>th</sup> yrs) from the defaulters list with low attendance and low internal marks. Parents of students from 1st to final BDS exam going subjects were called and Counseled by the respective HODs and subject incharges. Nine tables representing 1) Conservative Dentistry 2) Prosthodontics 3) Periodontics 4) Oral Surgery 5) Paedodontics 6) Public Health Dentistry 7) Orthodontics 8) Oral Medicine And Radiology 9) Pathology were arranged and labelled as per the number sequence. All the heads were requested to submit their individual report regarding the defaulters students performance. The default related to the fees were also addressed. Attendance of the defaulter students was taken along with the signature of their parents at the reception desk. The defaulters along with their parents were guided to the respective subject table concerning their default. The heads of the department along with the subject incharges counseled the students as well as addressed the parents regarding their ward's academic progress. The students with low attendance record were asked to attend all the lectures and postings according to the academic schedule. The students were warned if failed to do the needful they would not be allowed to appear for the examination. The students who had missed out on the internal assessment were asked to give a betterment exam. The students who were yet to pay their academic fees were given a last date to do the needful and were informed if failed to do the needful their hall tickets would be withheld. the severity of the situation was explained to the students as well as the parents and were asked to implement a better approach towards the academic fulfillment. Overall it was a good initiative taken by the head of the institution and departments for the betterment of the students academic curriculum.

Following are the students who missed the internal assessment

- Nese Shravani
- Rajpange Sankalp
- Sawant Omkar

Action taken:

- They were asked to give a 4<sup>th</sup> internal assessment.
- The defaulters related to attendance were asked to attend classes regularly till the last day of their academic schedule

Outcome analysis:

- All the students gave the required 4<sup>th</sup> internal assessment
- The defaulter students attended the classes regularly.

*M J Vandekar*

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**PARENTS TEACHER MEETING**

DATE: 10/02/2020

TIME: 12pm - 2.30pm

VENUE: Committee Room, Dean's chamber, YMT Dental College and Hospital

CHAIR PERSON: Dr Meghna Vandekar (Dean, Prof & HOD, Orthodontics)

Dr Saloni Mistry (Prof & HOD, Prosthodontics)

Dr Deepa Das (Prof & HOD, OMDR)

PTM held for Parents and students of winter batch (1<sup>st</sup>, 2<sup>nd</sup>, 3<sup>rd</sup> and 4<sup>th</sup> yr) from the defaulters list with low attendance. All the departments were notified to submit their individual department list for the winter batch defaulters related to attendance and internal assessment. The PTM was held in the dean's chamber. The parents of the students were asked to attend the PTM. Attendance of the defaulter students was taken along with the signature of their parents at the reception. The head of the department along with the subject incharges addressed the defaulters. The students were warned in front of parents regarding their approach towards the academic activity. Defaulters who had less than 50% attendance were asked to continue with the regular classes, if failed to do the needful their hall tickets would be withheld. The ones who had missed their internal assessment were asked to give a 4<sup>th</sup> internal assessment. The students who were highly irregular were restricted to appear for the university examination.

It was concluded that Prashant Padvi (2<sup>nd</sup> year) and Misbah Sayyed (4<sup>th</sup> year) and Dhanashree Surbulwad (4<sup>th</sup> year) were falling short of attendance and were not to be allowed to appear for exams. They would be allowed to appear for their respective exams after 6 months of due completion of their regular attendance in theory and practical as well as fairly satisfactorily performance in internal assessment exams. The students related to default of fees were also noted and were asked to pay the fees as soon as possible. This was decided by Dean ma'am and HOD's and subject incharges. Parents were informed and had consented for the same. Signatures of the parents were taken and the consolidated list was circulated to all departments and Dean ma'am took feedback from each and every department.

Action taken:

Following are the students restricted from appearing the final examination:

Prashant Padvi (2<sup>nd</sup> year)

Misbah Sayyed (4<sup>th</sup> year)

Dhanashree Surbulwad (4<sup>th</sup> year)

Outcome analysis:

The students that were warned for their attendance, attended the classes regular.

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**PARENTS TEACHER MEETING**

DATE: 15/10/2019

TIME: 10am -12pm

VENUE: YMT Dental College Auditorium 4<sup>th</sup> floor

CHAIRPERSONS: Dr Meghna Vandekar (Dean, Prof & HOD, Orthodontics)

Dr Shreyas Gupte (Prof & HOD, Oral Surgery)

Dr Saloni Mistry (Prof & HOD, Prosthodontics)

In the PTM held for 1<sup>st</sup>, 2<sup>nd</sup>, 3<sup>rd</sup> and 4<sup>th</sup> yr students, lack of attendance and their reason for the same was discussed. The heads of the department were asked to submit their individual report for the defaulters of attendance as well as the ones who failed to give the internal assessment. After procuring the list from all the departments a PTM meeting was held. Students with low attendance and the ones who missed the internal assessment were called along with their parents. The meeting was conducted in the auditorium. Attendance of the defaulter students was taken along with the signature of their parents at the reception. The council members were given the list of defaulter students in order to guide the parents to the respective subject desk. The head of the department and the subject in charge counseled the students and also had an audience with the parents related to the default. They were explained about the severity of the situation and were asked to implement a better approach towards the academic fulfillment. The students who had missed their internal assessment were asked to give the exam of the respective subjects that were missed. The parents and students were notified that in future academic years, such default will necessitate strict action concerning withholding exam forms and hall tickets. Signatures of the parents were taken and the consolidated list was circulated to all departments and Dean ma'am took feedback from each and every department. It was concluded that this was a good initiative towards instilling a sense of discipline among the students and creating awareness among parents about their wards' performance.

Following are students who had missed their internal assessment:

- Chaudhry Madiha Abdul Hannan
- Mirza Kasib Iqbal Mirza
- Suhail Anees Quraishi

Action taken:

- They were asked to give a 4<sup>th</sup> internal assessment.
- The defaulters related to attendance were asked to attend classes regularly till the last day of their academic schedule

Outcome analysis:

- All the students gave the required 4<sup>th</sup> internal assessment
- The defaulter students attended the classes regularly.

*M. Vandekar*  
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## **ANNUAL REPORT OF PTM**

### **PARENTS TEACHER MEETING**

DATE: 11/04/2019

TIME: 10am -12pm

VENUE: YMT Dental College Auditorium 4<sup>th</sup> floor

CHAIRPERSONS: Dr Sharad Kokate (Dean, Prof & HOD,)

(Conservative Dentistry & Endodontics)

PTM was held for parents and students (1<sup>st</sup>, 2<sup>nd</sup>, 3<sup>rd</sup> and 4<sup>th</sup> yrs) from the defaulters list with low attendance and low internal marks. All the heads of the department were requested to submit their individual report regarding the defaulter students. A consolidated sheet was prepared related to the default of the students related to attendance and those who have missed the internal assessment. Parents of the students were called for the same. Attendance of the students was taken along with their and their parents' signatures on the respective department list well as the consolidated list of all department one copy. The default related to the fees was also addressed. The students were warned that if they failed to fulfill the criteria for attendance they would not be allowed to appear for the university exam. The students who had missed their internal assessment were asked to give 4<sup>th</sup> internal assesment exam. Regarding the fees the students who were in defaulters were asked to pay their fees by 31<sup>st</sup> March 2019, if failed to do so their hall tickets would be withheld. Overall it was positive approach towards bringing awareness of the academic activity to the parents of their wards.

Following are the students who had missed their internal assessment:

- Anushka Barhate
- Divya Suresh
- Harshvardhan Patil
- Ritu Ruke
- Chirag Wasnik

Action taken:

- They were asked to give a 4<sup>th</sup> internal assessment.
- The defaulters related to attendance were asked to attend classes regularly till the last day of their academic schedule

Outcome analysis:

- All the students gave the required 4<sup>th</sup> internal assessment
- The defaulter students attended the classes regularly.

*M J Vandekar*  
**DEAN**  
**Y.M.T. Dental College**  
**& Hospital Kharghar,**  
**Navi Mumbai - 410 210**



# Dr. G. D. Pol Foundations Y.M.T Dental College & Hospital







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## Boys hostel Committee Meeting (2018)

### AGENDA:

Regarding the security issue

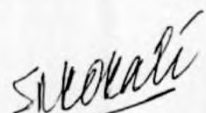
### Members Present

Dr. Sharad Kokate	DEAN & CHAIRPERSON of the Committee	
Dr. Tushar Pathak	MEMBER SECRETARY	
Dr. Saumil Sampat	MEMBER	
Dr. Swati Sharma	MEMBER	
Dr. Sumana K R	MEMBER	
Mrs. Swati Karande	MEMBER	

Minutes Of Meeting – 29/10/2018 at 11:30 am held at Dean's cabin


This meeting was headed by Dr. Sharad Kokate, The Chairperson, Boys hostel Committee of dental college along with Dr. Tushar Pathak, Member Secretary. Dr. Saumil Sampat proposed the purpose of the meet up.

Discussion done regarding instructions to be given to security personnel as few students entering the hostel after 10 pm without informing warden.

  
Chairperson (Dean)

Signature with seal

Y.M.T Dental College  
& Hospital Kharghar,  
Navi Mumbai - 410 210

  
Member Secretary

Signature





# Dr. G. D. Pol Foundations Y.M.T Dental College & Hospital

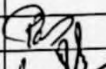
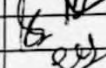
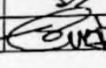

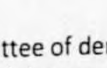
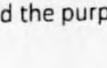
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## Boys hostel Committee Meeting (2018)

### AGENDA:

- Regarding student disciplinary actions
- Regarding strict maintenance of late night entry register

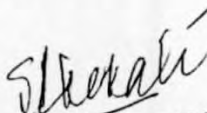
### Members Present

Dr. Sharad Kokate	DEAN & CHAIRPERSON of the Committee	
Dr. Tushar Pathak	MEMBER SECRETARY	
Dr. Saumil Sampat	MEMBER	
Dr. Swati Sharma	MEMBER	
Dr. Sumana K R	MEMBER	
Mrs. Swati Karande	MEMBER	

Minutes Of Meeting – 23/04/2018 at 11:30 am held at Dean's cabin

This meeting was headed by Dr. Sharad Kokate, The Chairperson, Boys hostel Committee of dental college along with Dr. Tushar Pathak, Member Secretary. Dr. Saumil Sampat proposed the purpose of the meet up.

Warden instructed to maintain strict rules and regulations in the hostel. Discussion done regarding instructions to be given to security personnel, regarding the late entry register maintenance etc.

  
Chairperson (Dean) - **DEAN**  
Signature with seal **Y.M.T. Dental College**  
& Hospital Kharghar,  
Navi Mumbai - 410 219

  
Member Secretary  
Signature





# Dr. G. D. Pol Foundations Y.M.T Dental College & Hospital

Affiliated to Maharashtra University of Health Sciences &  
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## Boys hostel Committee Meeting (2017)

### AGENDA:

New committee formation

### Members Present

Dr. Sharad Kokate	DEAN & CHAIRPERSON of the Committee	
Dr. Tushar Pathak	MEMBER SECRETARY	
Dr. Saumil Sampat	MEMBER	
Dr. Swati Sharma	MEMBER	
Dr. Sumana K R	MEMBER	
Mrs. Swati Karande	MEMBER	

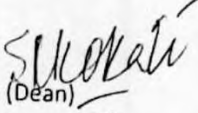
Minutes Of Meeting – 24/07/2017 at 11:30 am held at Dean's cabin


This meeting was headed by Dr. Sharad Kokate, The Chairperson, Boys hostel Committee of dental college along with Dr. Tushar Pathak, Member Secretary. Dr. Saumil Sampat proposed the purpose of the meet up.

All the new members were welcomed and they attended the meeting with Chairperson of Boys hostel committee where their respective roles and duties discussed. Each committee member agreed to their respective roles and respective duties to be performed. General working of the boy's hostel was discussed along with maintenance and rules and regulations of the boy's hostel.

Chairperson (Dean)

Signature with seal

  
**DEAN**  
**Y.M.T. Dental College**  
**& Hospital Kharghar,**  
**Navi Mumbai - 410 210**

  
Member Secretary

Signature



# DR. G. D. POL FOUNDATION Y.M.T. DENTAL COLLEGE AND HOSPITAL

Institutional Area, Sector - 4, Kharghar, Navi Mumbai - 410210.

ymtden@yahoo.com

022-27744429

ENRICHING MINDS. EMPOWERING FUTURE

Ref No. YMT/DH/MOM/24

Date: 28/06/22

Hostel Committee Meeting (2022) - Minutes of meeting - 28/06/2022 at 10:45 am

## Members Present

Dr. Meghna Vandekar	DEAN
Dr. Deepa Das	MEMBER SECRETARY
Dr. Sumana	MEMBER
Dr. Prachi Bhandare	MEMBER
Dr. Ayeswarya Chaudhary	MEMBER
Mrs. Swati	MEMBER

This meeting was headed by Dr. Meghna Vandekar, The Chairperson, Hostel Committee of dental college along with Dr. Deepa Das & Dr. Sumana Secretary member and member of the committee respectively. Dr. Deepa Das proposed the purpose of the meet up.

All members were invited and they attended the meeting with Chairperson of hostel committee.

All the agenda item mentioned in the circular were taken up for the discussion.

## AGENDA NO. 1:

Allotment of rooms to newly admitted PG students.

## AGENDA NO. 2:

Emphasis on adherence to the rules & regulations of the hostel and solving complaints regarding toilets and bathrooms.

## ANALYSIS & ACTION - Discussion:

Discussion of room allotment of PG students while strict emphasizing on rules and regulations to be followed. Steps were taken regarding toilets and bathrooms complaints.

## SUB:

YMT Dental College & Hospital - meeting of the hostel committee held on 28/06/2022

- Draft Minutes for approval regarding.

The meeting was commenced at 11:45 am on 28/06/2022.

*M. Vandekar*

Chairperson (Dean)

Signature with seal

*M. Vandekar*

DEAN  
Y.M.T. Dental College  
Institutional Area,  
Sector - 4, Kharghar,  
Navi Mumbai - 410 210

*A. Deepa Das*

Member Secretary

Signature

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022-27744429

Ref No. YMT/ GH / MOM / 23

Date: 15/03/22

Hostel Committee Meeting (2022)- Minutes of meeting - 15/03/2022 at 11:00 am

Members Present

Dr. Meghna Vandekar	DEAN
Dr. Deepa Das	MEMBER SECRETARY
Dr. Sumana	MEMBER
Dr. Prachi Bhandare	MEMBER
Dr. Ayeshwarya Chaudhary	MEMBER
Mrs. Swati	MEMBER

This meeting was headed by Dr. Meghna Vandekar, The Chairperson, Hostel Committee of dental college along with Dr. Deepa Das & Dr. Sumana Secretary member and member of the committee respectively. Dr. Deepa Das proposed the purpose of the meet up.

All members were invited and they attended the meeting with Chairperson of hostel committee.

All the agenda item mentioned in the circular were taken up for the discussion.

AGENDA NO. 1:

Allotment of rooms to newly admitted students.

AGENDA NO. 2:

Maintenance issues.

ANALYSIS & ACTION - Discussion:

Discussion regarding policies of allotment of available rooms. Discussion related to maintenance of rooms and instructions to be given to students and maushi for the same.

SUB:

YMT Dental College & Hospital - meeting of the hostel committee held on 15/03/2022

- Draft Minutes for approval regarding.

The meeting was commenced at 11:45 am on 15/03/2022.

*MJVandekar*

Chairperson (Dean)

Signature with seal

*MJVandekar*

DEAN  
Y.M.T. Dental College  
Institutional Area,  
Sector -4, Kharghar,  
Navi Mumbai - 410210

*A-Deepa-Das*

Member Secretary

Signature

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ENRICHING MINDS, EMPOWERING FUTURE

Ref. No. YMT/DH/MOM/22

Hostel Committee Meeting (2021) - Minutes of meeting - 29/11/2021 at 10:00 am

Date: 29/11/21

## Members Present

Dr. Meghna Vandekar	DEAN
Dr. Deepa Das	MEMBER SECRETARY
Dr. Sumana	MEMBER
Dr. Prachi Bhandare	MEMBER
Dr. Ayeshwarya Chaudhary	MEMBER
Mrs. Swati	MEMBER

This meeting was headed by Dr. Meghna Vandekar, The Chairperson, Hostel Committee of dental college along with Dr. Deepa Das & Dr. Sumana Secretary member and member of the committee respectively. Dr. Deepa Das proposed the purpose of the meet up.

All members were invited and they attended the meeting with Chairperson of hostel committee.

All the agenda item mentioned in the circular were taken up for the discussion.

## AGENDA NO. 1:

Maintenance work.

## AGENDA NO. 2:

Appointment of new maushi.

## ANALYSIS & ACTION - Discussion:

Discussion regarding regular maintenance work for the hostel was done. Old maushi retired and hence a decision of appointing a new maushi was done.

## SUB:

YMT Dental College & Hospital - meeting of the hostel committee held on 29/11/2021

- Draft Minutes for approval regarding.

The meeting was commenced at 11:10 am on 29/11/2021.

*MJVandekar*

Chairperson (Dean)

Signature with seal

*MJVandekar*

DEAN  
Y.M.T. Dental College  
Institutional Area,  
Sector -4, Kharghar,  
Navi Mumbai - 410 210

*Dr. Deepa Das*

Member Secretary

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ENRICHING MINDS, EMPOWERING FUTURE

Ref No YMT/GH/MOM/21

Hostel Committee Meeting (2021) Minutes of meeting - 23/08/2021 at 10:30 am

Date: 23/08/21

## Members Present

Dr. Meghna Vandekar	DEAN
Dr. Deepa Das	MEMBER SECRETARY
Dr. Sumana	MEMBER
Dr. Prachi Bhandare	MEMBER
Dr. Ayeshwarya Chaudhary	MEMBER
Mrs. Swati	MEMBER

This meeting was headed by Dr. Meghna Vandekar, The Chairperson, Hostel Committee of dental college along with Dr. Deepa Das & Dr. Sumana Secretary member and member of the committee respectively. Dr. Deepa Das proposed the purpose of the meet up.

All members were invited and they attended the meeting with Chairperson of hostel committee.

All the agenda item mentioned in the circular were taken up for the discussion.

## AGENDA NO. 1:

Interior and exterior painting of hostel building.

## AGENDA NO. 2:

Main drainage cleaning.

## ANALYSIS & ACTION - Discussion:

Discussion regarding CCTV camera installation on each floor and lobby and interior and exterior walls of the hostel was done and approved by the committee.

## SUB:

YMT Dental College & Hospital - meeting of the hostel committee held on 23/08/2021 - Draft Minutes for approval regarding.

The meeting was commenced at 11:10 am on 23/08/2021.

*MJ Vandekar*

Chairperson (Dean)

Signature with seal

*MJ Vandekar*

DEAN  
Y.M.T. Dental College  
Institutional Area,  
Sector -4, Kharghar,  
Navi Mumbai - 410 210

*id Deepa-Das*

Member Secretary

Signature

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022-27744429

Ref No. YMT/GH/MOM/20

Hostel Committee Meeting (2021)- Minutes of meeting - 24/05/2021 at 11:00 am

Date: 24/05/21

## Members Present

Dr. Meghna Vandekar	DEAN
Dr. Deepa Das	MEMBER SECRETARY
Dr. Sumana	MEMBER
Dr. Prachi Bhandare	MEMBER
Dr. Ayeswarya Chaudhary	MEMBER
Mrs. Swati	MEMBER

This meeting was headed by Dr. Meghna Vandekar, The Chairperson, Hostel Committee of dental college along with Dr. Deepa Das & Dr. Sumana Secretary member and member of the committee respectively. Dr. Deepa Das proposed the purpose of the meet up.

All members were invited and they attended the meeting with Chairperson of hostel committee.

All the agenda item mentioned in the circular were taken up for the discussion.

## AGENDA NO. 1:

Regarding lockdown.

## AGENDA NO. 2:

Sending students home amid COVID pandemic second wave.

## ANALYSIS & ACTION - Discussion:

The meeting was held regarding the second lockdown due to covid pandemic and it was decided to make necessary arrangements to send the students home safely from the hostel.

## SUB:

YMT Dental College & Hospital - meeting of the hostel committee held on 24/05/2021 - Draft Minutes for approval regarding.

The meeting was commenced at 11:40 am on 24/05/2021.

*MJ Vandekar*

Chairperson (Dean)

Signature with seal

*MJ Vandekar*

DEAN  
Y.M.T. Dental College  
Institutional Area,  
Sector - 4, Kharghar,  
Navi Mumbai - 410 210

*Dr. Deepa Das*

Member Secretary

Signature

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022-27744429

ENRICHING MINDS. EMPOWERING FUTURE

Ref No. YMT/GH/MOM/19

Hostel Committee Meeting (2021)- Minutes of meeting - 22/02/2021 at 10:00 am

Date: 22/02/21

## Members Present

Dr. Meghna Vandekar	DEAN
Dr. Deepa Das	MEMBER SECRETARY
Dr. Sumana	MEMBER
Dr. Prachi Bhandare	MEMBER
Dr. Ayeshwarya Chaudhary	MEMBER
Mrs. Swati	MEMBER

This meeting was headed by Dr. Meghna Vandekar, The Chairperson, Hostel Committee of dental college along with Dr. Deepa Das & Dr. Sumana Secretary member and member of the committee respectively. Dr. Deepa Das proposed the purpose of the meet up.

All members were invited and they attended the meeting with Chairperson of hostel committee.

All the agenda item mentioned in the circular were taken up for the discussion.

## AGENDA NO. 1:

Regarding new water connection.

## AGENDA NO. 2:

Proposal to construct new utensil wash area.

## ANALYSIS & ACTION - Discussion:

Discussion regarding water connection from well to toilets & bathrooms was done. Other maintenance work like electricity, water supply, drinking water was discussed. It was proposed to construct the utensil wash area on each floor.

## SUB:

YMT Dental College & Hospital - meeting of the hostel committee held on 22/02/2021 - Draft Minutes for approval regarding.

The meeting was commenced at 10:40 am on 22/02/2021.

*M. Vandekar*  
Chairperson (Dean)

Signature with seal

*M. Vandekar*  
DEAN  
Y.M.T. Dental College  
Institutional Area,  
Sector -4, Kharghar,  
Navi Mumbai - 410 210

*Deepa Das*  
Member Secretary  
Signature

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DIRECTING MINDS, EMPOWERING FUTURE.

Ref No. YMT/CH/MOM/18

Date: 23/11/20

Hostel Committee Meeting (2020) - Minutes of meeting - 23/11/2020 at 10:05 am

Members Present

Dr. Meghna Vandekar	DEAN
Dr. Deepa Das	MEMBER SECRETARY
Dr. Sumana	MEMBER
Dr. Prachi Bhandare	MEMBER
Dr. Ayeshwarya Chaudhary	MEMBER
Mrs. Swati	MEMBER

This meeting was headed by Dr. Meghna Vandekar, The Chairperson, Hostel Committee of dental college along with Dr. Deepa Das & Dr. Sumana Secretary member and member of the committee respectively. Dr. Deepa Das proposed the purpose of the meet up.

All members were invited and they attended the meeting with Chairperson of hostel committee.

All the agenda item mentioned in the circular were taken up for the discussion.

AGENDA NO. 1:

Regular maintenance review.

AGENDA NO. 2:

Regarding covid vaccination of the hostelites.

ANALYSIS & ACTION - Discussion:

The maintenance review was done in the meeting. Rounds of the hostel and premises were conducted by all the committee members. The maintenance review was found satisfactory according to the hostel committee. Discussion regarding the necessity of the covid vaccination of all hostel students was done, which was agreed by all committee members in favor of the vaccination.

SUB:

YMT Dental College & Hospital - meeting of the hostel committee held on 23/11/2020 - Draft Minutes for approval regarding.

The meeting was commenced at 10:40 am on 23/11/2020.

*M Vandekar*  
Chairperson (Dean)

Signature with seal

*M Vandekar*  
DEAN  
Y.M.T. Dental College  
Institutional Area,  
Sector -4, Kharghar,  
Navi Mumbai - 410 210

*Deepa Das*  
Member Secretary  
Signature

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Institutional Area, Sector-4, Kharghar, Navi Mumbai - 410210.

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022-27744429

ENRICHING MINDS. EMPOWERING FUTURE

Ref No. YMT/GH/MOM/17

Date: 24/08/20

Hostel Committee Meeting (2019)- Minutes of meeting - 24/08/2020 at 11:00 am  
Members Present

Dr. Meghna Vandekar	DEAN
Dr. Deepa Das	MEMBER SECRETARY
Dr. Sumana	MEMBER
Dr. Prachi Bhandare	MEMBER
Dr. Ayeshwarya Chaudhary	MEMBER
Mrs. Swati	MEMBER

This meeting was headed by Dr. Meghna Vandekar, The Chairperson, Hostel Committee of dental college along with Dr. Deepa Das & Dr. Sumana Secretary member and member of the committee respectively. Dr. Deepa Das proposed the purpose of the meet up.

All members were invited and they attended the meeting with Chairperson of hostel committee.

All the agenda item mentioned in the circular were taken up for the discussion.

#### AGENDA NO. 1:

Pandemic SOP's for the hostel

#### AGENDA NO. 2:

Installation of induction for cooking on each floor.

#### AGENDA NO. 3:

Stopping lift service to avoid crowding

#### ANALYSIS & ACTION - Discussion:

Pandemic SOP's for Hostel were formulated owing to the covid pandemic. It was discussed to install induction machines for cooking on each floor to maintain social distancing among the hostel students. The lift services would be shut temporarily to avoid crowding and maintain social distancing. The same committee was decided to continue till the lockdown.

#### SUB:

YMT Dental College & Hospital - meeting of the hostel committee held on 24/08/2020- Draft Minutes for approval regarding.

The meeting was commenced at 11:00 am on 24/08/2020.

*M. Vandekar*

Chairperson (Dean)

Signature with seal

*M. Vandekar*

DEAN  
Y.M.T. Dental College  
Institutional Area,  
Sector -4, Kharghar,  
Navi Mumbai - 410 210

*A. Deepa Das*

Member Secretary

Signature

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022-27744429

ENRICHING MINDS. EMPOWERING FUTURE

Ref No. YMT / GH / MOM / 16

Date: 26/03/20

Hostel Committee Meeting (2020)- Minutes of meeting - 26/03/2020 at 11:00 am

Members Present

Dr. Meghna Vandekar	DEAN
Dr. Deepa Das	MEMBER SECRETARY
Dr. Sumana	MEMBER
Dr. Prachi Bhandare	MEMBER
Dr. Ayeshwarya Chaudhary	MEMBER
Mrs. Swati	MEMBER

This meeting was headed by Dr. Meghna Vandekar, The Chairperson, Hostel Committee of dental college along with Dr. Deepa Das & Dr. Sumana Secretary member and member of the committee respectively. Dr. Deepa Das proposed the purpose of the meet up.

All members were invited and they attended the meeting with Chairperson of hostel committee.

All the agenda item mentioned in the circular were taken up for the discussion.

AGENDA NO. 1:

Regarding norms to be followed at the time of lockdown.

AGENDA NO. 2:

Regarding sending the hostel students home.

ANALYSIS & ACTION - Discussion:

Discussion regarding national lockdown implementation, due to novel covid 19 virus was done by the committee. Arrangements for sending the hostel students back home were discussed. All the committee members agreed with the same.

SUB:

YMT Dental College & Hospital - meeting of the hostel committee held on 26/03/2020 - Draft Minutes for approval regarding.

The meeting was commenced at 11:30 am on 26/03/2020.

*MJVandekar*

Chairperson (Dean)

Signature with seal

*MJVandekar*  
DEAN  
Y.M.T. Dental College  
Institutional Area,  
Sector -4, Kharghar,  
Navi Mumbai - 410 210

*Dr. Deepa Das*

Member Secretary

Signature

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# DR. G. D. POL FOUNDATION Y.M.T. DENTAL COLLEGE AND HOSPITAL

Institutional Area, Sector -4, Kharghar, Navi Mumbai - 410210.

ymtden@yahoo.com

022-27744429

ENRICHING MINDS. EMPOWERING FUTURE.

Ref No. YMT/64/MOM/15

Date: 24/02/20

Hostel Committee Meeting (2019)- Minutes of meeting - 24/02/2020 at 10:30 am

Members Present

Dr. Meghna Vandekar	DEAN
Dr. Deepa Das	MEMBER SECRETARY
Dr. Sumana	MEMBER
Dr. Prachi Bhandare	MEMBER
Dr. Ayeshwarya Chaudhary	MEMBER
Mrs. Swati	MEMBER

This meeting was headed by Dr. Meghna Vandekar, The Chairperson, Hostel Committee of dental college along with Dr. Deepa Das & Dr. Sumana Secretary member and member of the committee respectively. Dr. Sumana proposed the purpose of the meet up.

All members were invited and they attended the meeting with Chairperson of hostel committee.

All the agenda item mentioned in the circular were taken up for the discussion.

AGENDA NO. 1:

Regular maintenance review of hostel committee.

ANALYSIS & ACTION - Discussion:

It was discussed and decision was made about the regular maintenance review of the hostel. Maintenance of the hostel and the premises were checked by doing rounds by all the committee members. The members found the maintenance of the hostel & premises satisfactory.

SUB:

YMT Dental College & Hospital - meeting of the hostel committee held on 24/02/2020 - Draft Minutes for approval regarding.

The meeting was commenced at 11:30 am on 24/02/2020.

*M. Vandekar*

Chairperson (Dean)

Signature with seal

*M. Vandekar*

DEAN  
Y.M.T. Dental College  
Institutional Area,  
Sector -4, Kharghar,  
Navi Mumbai - 410 210

*A. Deepa-Das*

Member Secretary

Signature

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# DR. G. D. POL FOUNDATION Y.M.T. DENTAL COLLEGE AND HOSPITAL

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☎ 022-27744429

ENRICHING MINDS. EMPOWERING FUTURE

Ref No. YMT/6H/MOM/14

Date: 25/11/19

Hostel Committee Meeting (2019)- Minutes of meeting - 25/11/2019 at 10:30 am

## Members Present

Dr. Meghna Vandekar	DEAN
Dr. Deepa Das	MEMBER SECRETARY
Dr. Sumana	MEMBER
Dr. Prachi Bhandare	MEMBER
Dr. Ayeshwarya Chaudhary	MEMBER
Mrs. Swati	MEMBER

This meeting was headed by Dr. Meghna Vandekar, The Chairperson, Hostel Committee of dental college along with Dr. Deepa Das & Dr. Sumana Secretary member and member of the committee respectively. Dr. Deepa Das proposed the purpose of the meet up.

All members were invited and they attended the meeting with Chairperson of hostel committee.

All the agenda item mentioned in the circular were taken up for the discussion.

## AGENDA NO. 1:

Provision of new requirements for the gymnasium

## ANALYSIS & ACTION - Discussion:

It was discussed and decision was made about the requirements of materials for the gymnasium. It was decided to approve grant of few equipment for the gymnasium. All committee members approved the requirements.

## SUB:

YMT Dental College & Hospital - meeting of the hostel committee held on 25/11/2019- Draft Minutes for approval regarding.

The meeting was commenced at 10:55 am on 25/11/2019.

*M. J. Vandekar*

Chairperson (Dean)

Signature with seal

*M. J. Vandekar*

*Dr. Deepa Das*

Member Secretary

Signature

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# DR. G. D. POL FOUNDATION Y.M.T. DENTAL COLLEGE AND HOSPITAL

Institutional Area, Sector-4, Kharghar, Navi Mumbai - 410210.

✉ ymtiden@yahoo.com

☎ 022-27744429

Ref No. YMT/GH/MOM/13

Date: 19/08/19

Hostel Committee Meeting (2019)- Minutes of meeting - 19/08/2019 at 10:00 am

## Members Present

Dr. Meghna Vandekar	DEAN
Dr. Deepa Das	MEMBER SECRETARY
Dr. Sumana	MEMBER
Dr. Prachi Bhandare	MEMBER
Dr. Ayeswarya Chaudhary	MEMBER
Mrs. Swati	MEMBER

Deepa  
Sumana  
Prachi  
Ayeswarya  
Swati

This meeting was headed by Dr. Meghna Vandekar, The Chairperson, Hostel Committee of dental college along with Dr. Deepa Das & Dr. Sumana Secretary member and member of the committee respectively. Dr. Deepa Das proposed the purpose of the meet up.

All members were invited and they attended the meeting with Chairperson of hostel committee.

All the agenda item mentioned in the circular were taken up for the discussion.

## AGENDA NO. 1:

Formation of new Hostel committee in the presence of committee members present and past.

## AGENDA NO. 2:

Welcoming all the new members to the hostel committee and explaining roles and duties to all the members of the committee.

## ANALYSIS & ACTION - Discussion:

It was discussed and decision was made about the role of each committee member. Each committee member agreed to their respective roles and respective duties to be performed. General working of the hostel was discussed along with maintenance and rules and regulations of the hostel.

## SUB:

YMT Dental College & Hospital - meeting of the hostel committee held on 19/03/2019- Draft Minutes for approval regarding.

The meeting was commenced at 11:00 am on 19/03/2019.

*M. Vandekar*

Chairperson (Dean)

Signature with seal

*M. Vandekar*  
DEAN  
Y.M.T. Dental College  
Institutional Area,  
Sector -4, Kharghar,  
Navi Mumbai - 410 210

*Deepa Das*

Member Secretary

Signature

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DR. G. D. POL FOUNDATION  
**Y.M.T. DENTAL COLLEGE AND HOSPITAL**

Institutional Area, Sector - 4, Kharghar, Navi Mumbai - 410 210.

E-mail : ymtden@yahoo.com

Date : 23/04/18

Ref. No. : YMT/HA/MOM/08

Hostel Committee Meeting (2018)

Minutes of meeting - 23/04/2018 at 10:00 am

Members Present

Dr. Sharad Kokate	DEAN
Dr. Sheetal Chaudhari	MEMBER SECRETARY
Dr. Sumana	MEMBER
Dr. Renu Taywade	MEMBER
Dr. Jyotsna Gedam	MEMBER
Mrs. Swati Karande	MEMBER

This meeting was headed by Dr. Sharad Kokate, The Chairperson, Hostel Committee of dental college along with Dr. Sheetal Chaudhari & Dr. Sumana Secretary member and member of the committee respectively. Dr. Sheetal Chaudhari proposed the purpose of the meet up.

All members were invited and they attended the meeting with Chairperson of hostel committee.

All the agenda item mentioned in the circular were taken up for the discussion.

AGENDA NO. 1:

Requirement of more security guards.

AGENDA NO. 2:

Requirement of monthly contract of collection of sanitary pads.

ANALYSIS & ACTION - Discussion:

It was discussed and decision was made about the role of each committee member. Each committee member agreed to their respective roles and respective duties to be performed. General working of the hostel was discussed along with maintenance and rules and regulations of the hostel.

SUB: YMT Dental College & Hospital - meeting of the hostel committee held on 23/04/2018- Draft Minutes for approval regarding. The meeting was commenced at 10:00 am on 23/04/2018.

Chairperson (Dean).

Signature with seal

Member Secretary

Signature

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**DR. G. D. POL FOUNDATION  
Y.M.T. DENTAL COLLEGE AND HOSPITAL**

Institutional Area, Sector - 4, Kharghar, Navi Mumbai - 410 210.

Ref. No. YMT/6H/MCM/0-7

E-mail : ymtiden@yahoo.com

Date : 29/01/18

Hostel Committee Meeting (2018)

Minutes of meeting - 29/01/2018 at 11:00 am

Members Present

Dr. Sharad Kokate	DEAN
Dr. Sheetal Chaudhari	MEMBER SECRETARY
Dr. Sumana	MEMBER
Dr. Renu Taywade	MEMBER
Dr. Jyotsna Gedam	MEMBER
Mrs. Swati Karande	MEMBER

This meeting was headed by Dr. Sharad Kokate, The Chairperson, Hostel Committee of dental college along with Dr. Sheetal Chaudhari & Dr. Sumana Secretary member and member of the committee respectively. Dr. Sheetal Chaudhari proposed the purpose of the meet up.

All members were invited and they attended the meeting with Chairperson of hostel committee.

All the agenda item mentioned in the circular were taken up for the discussion.

AGENDA NO. 1:

Student discipline to be strict

AGENDA NO. 2:

In/ out timing and entry register.

ANALYSIS & ACTION - Discussion:

It was discussed and decision was made about the role of each committee member. Each committee member agreed to their respective roles and respective duties to be performed. General working of the hostel was discussed along with maintenance and rules and regulations of the hostel.

SUB: YMT Dental College & Hospital - meeting of the hostel committee held on 29/01/2018- Draft Minutes for approval regarding. The meeting was commenced at 11:00 am on 29/01/2018.

Chairperson (Dean)

Signature with seal

Member Secretary

Signature



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# DR. G. D. POL FOUNDATION Y.M.T. DENTAL COLLEGE AND HOSPITAL

Institutional Area, Sector - 4, Kharghar, Navi Mumbai - 410 210.

E-mail : ymtden@yahoo.com

Date : 30/10/17

Ref. No. YMT/6H/mom/06  
Hostel Committee Meeting (2017)

Minutes of meeting - 30/10/2017 at 10:00 am

Members Present

Dr. Sharad Kokate	DEAN
Dr. Sheetal Chaudhari	MEMBER SECRETARY
Dr. Sumana	MEMBER
Dr. Renu Taywade	MEMBER
Dr. Jyotsna Gedam	MEMBER
Mrs. Swati Karande	MEMBER

This meeting was headed by Dr. Sharad Kokate, The Chairperson, Hostel Committee of dental college along with Dr. Sheetal Chaudhari & Dr. Sumana Secretary member and member of the committee respectively. Dr. Sheetal Chaudhari proposed the purpose of the meet up.

All members were invited and they attended the meeting with Chairperson of hostel committee.

All the agenda item mentioned in the circular were taken up for the discussion.

AGENDA NO. 1:

Maintenance work

AGENDA NO. 2:

Indent of new fares.

ANALYSIS & ACTION - Discussion:

It was discussed and decision was made about the role of each committee member. Each committee member agreed to their respective roles and respective duties to be performed. General working of the hostel was discussed along with maintenance and rules and regulations of the hostel.

SUB:

YMT Dental College & Hospital - meeting of the hostel committee held on 30/10/2017- Draft Minutes for approval regarding.

The meeting was commenced at 10:00 am on 30/10/2017.

Chairperson (Dean)

Signature with seal

Member Secretary

Signature

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**DR. G. D. POL FOUNDATION**  
**Y.M.T. DENTAL COLLEGE AND HOSPITAL**

Institutional Area, Sector - 4, Kharghar, Navi Mumbai - 410 210.

E-mail : ymtden@yahoo.com

Date : 24/07/17

Ref. No. : YMT/SH/MOM/05

Hostel Committee Meeting (2017)

Minutes of meeting - 24/07/2017 at 10:00 am

Members Present

Dr. Sharad Kokate	DEAN
Dr. Sheetal Chaudhari	MEMBER SECRETARY
Dr. Sumana	MEMBER
Dr. Renu Taywade	MEMBER
Dr. Jyotsna Gedam	MEMBER
Mrs. Swati Karande	MEMBER

This meeting was headed by Dr. Sharad Kokate, The Chairperson, Hostel Committee of dental college along with Dr. Sheetal Chaudhari & Dr. Sumana Secretary member and member of the committee respectively. Dr. Sheetal Chaudhari proposed the purpose of the meet up.

All members were invited and they attended the meeting with Chairperson of hostel committee.

All the agenda item mentioned in the circular were taken up for the discussion.

AGENDA NO. 1:

Regarding student discipline instructions.

AGENDA NO. 2:

Not to allow students to take any late night or early morning transportation.

ANALYSIS & ACTION - Discussion:

It was discussed and decision was made about the role of each committee member. Each committee member agreed to their respective roles and respective duties to be performed. General working of the hostel was discussed along with maintenance and rules and regulations of the hostel.

SUB: YMT Dental College & Hospital - meeting of the hostel committee held on 24/07/2017- Draft Minutes for approval regarding.

The meeting was commenced at 10:00 am on 24/07/2017.

Chairperson (Dean)

Signature with seal

Member Secretary

Signature



**DR. G.D.POL FOUNDATION**  
**Y.M.T. DENTAL COLLEGE AND HOSPITAL**

Institution Area, Sector- 4, Kharghar, Navi Mumbai - 410210

ENRICHING MINDS, EMPOWERING FUTURE

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08-09-2021

A meeting of DR.G D POL Foundations YMT Dental college and hospital Pharmacovigilance Committee was held in Deans Chamber.

Date : 08-09-2021

Time : 25 minutes.

Agenda of Meeting : 1. To discuss Pharmacovigilance week celebration at our college.

**Remarks :**

It was decided that an e poster competition on topic Dentists role in Adverse Drug reporting was to be held in our college between 17 to 23<sup>rd</sup> September as a part of Pharmacovigilance week celebration. The winners will be awarded the certificate from PvPI commission of India.

**Attendes:**

Dr Meghna Vandekar

*MJ Vandekar*

Dr Vibha Hegde

**DEAN**  
**Y.M.T. Dental College**  
& Hospital Kharghar,  
Navi Mumbai - 410 210

Dr Deepa Das

Dr.BhaktiPatilSoman

Dr.NaliniTomar

Dr.PratikMalusare.



**DR. G.D.POL FOUNDATION**  
**Y.M.T. DENTAL COLLEGE AND HOSPITAL**

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21-06-2021

A meeting of DR.G D POL Foundations YMT Dental college and hospital Pharmacovigilance Committee was held in Deans Chamber.

Date : 21-06-2021

Time : 20 minutes.

Agenda of Meeting : 1. To enlist new members for the Pharmacovigilance Committee.

Remarks :

It was decided that the following members will be the part of Pharmacovigilance committee for tenure of 3 years.

1. Dr Meghna Vandekar
2. Dr Vibha Hegde
3. Dr Deepa Das
4. Dr.BhaktiPatilSoman
5. Dr.NaliniTomar
6. Dr.PratikMalusare.

It was decided to register the dental college under Pharmacovigilance of India Commission as a Adverse Drug Monitoring centre and to fill out the letter of intent for the same.

Attendes:

Dr Meghna Vandekar

Dr Vibha Hegde

Dr Deepa Das

Dr.BhaktiPatilSoman

Dr.NaliniTomar

Dr.PratikMalusare.

*MJVandekar*  
**DEAN**  
**Y.M.T. Dental College**  
& Hospital Kharghar,  
Navi Mumbai - 410 210





**DR. G.D.POL FOUNDATION**  
**Y.M.T. DENTAL COLLEGE AND HOSPITAL**

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Date:.....05/07/22

**Maintenance Committee Meeting (2022)**

**Minutes Of Meeting** – 05/07/2022 at 10:20 am held at Seminar room, Department of Periodontology.

This meeting was headed by Dr. Meghana Vandekar, The Chairperson, Maintenance Committee of dental college along with Dr. Gokul Sridharan, Member Secretary. Dr. Harshal Suryavanshi proposed the purpose of the meet up.

All members were invited and they attended the meeting with Chairperson of Maintenance committee.

**AGENDAS:**

1. Improper functioning of 3 Gas burners in the Department of Biochemistry
2. Inoperative Physiodispensor handpiece in Department of Oral Surgery
3. Network fluctuations in Library WiFi

Following points were discussed:

Taking into consideration the complaints received by the committee, maintenance incharge has been directed to get the faulty gas burners repaired in the Department of Biochemistry.

Technician for the Physiodispensor handpiece has been instructed to take necessary action for the non-functional machines in the Department of Oral Surgery.

The IT incharge has been informed and directed to look into the matter of severe network fluctuation in the Library of the Dental building.

The meeting concluded at 11:10 am with the above said decisions. Two members of the committee will review the work done 2 weeks from the date of the meet up.

*M.J. Vandekar*

Chairperson (Dean)

Signature with seal

**DEAN**

**Y.M.T. Dental College  
& Hospital Kharghar,  
Navi Mumbai - 410 210**

*S. Leokar*

Member Secretary

Signature





**DR. G.D.POL FOUNDATION**  
**Y.M.T. DENTAL COLLEGE AND HOSPITAL**

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Date: 04/04/22

Maintenance Committee Meeting (2022)

**Minutes Of Meeting** – 04/04/2022 at 10:10 am held at Seminar room, Department of Oral Medicine and Radiology.

This meeting was headed by Dr. Meghana Vandekar, The Chairperson, Maintenance Committee of dental college along with Dr. Gokul Sridharan, Member Secretary. Dr. Gokul Sridharan proposed the purpose of the meet up.

All members were invited and they attended the meeting with Chairperson of Maintenance committee.

**AGENDAS:**

1. Inoperative chair compressor in Department of Pedodontics.
2. Non- functional micromotor handpieces in the Department of Prosthodontics.
3. Repair of the OT lights in OT 2 in general hospital.

Following points were discussed:

As per the complaints received by the committee, chair technician has been instructed to take the necessary action in respect to the faulty chair compressor in the Department of Pedodontics on a priority basis.

College technician has been instructed to initiate required action for the non-functional micromotor handpieces in the Department of Prosthodontics.

The civil incharge has been directed to inform and direct the electrician for the repair of the OT lights in OT 2 of General hospital.

The meeting concluded at 11:15 am with the above said decisions. Two members of the committee will review the work done 2 weeks from the date of the meet up.

*M Vandekar*

Chairperson (Dean)

Signature with seal

DEAN

Y.M.T. Dental College  
& Hospital Kharghar,  
Navi Mumbai - 410 210

*S. Gokul*

Member Secretary

Signature



**DR. G.D.POL FOUNDATION**  
**Y.M.T. DENTAL COLLEGE AND HOSPITAL**

Institution Area, Sector- 4, Kharghar, Navi Mumbai - 410210

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Date: 03/01/22

**Maintenance Committee Meeting (2022)**

**Minutes Of Meeting** – 03/01/2022 at 10:00 am held at Seminar room, Department of Oral Surgery.

This meeting was headed by Dr. Meghana Vandekar, The Chairperson, Maintenance Committee of dental college along with Dr. Gokul Sridharan, Member Secretary. Dr. Harshal Suryavanshi proposed the purpose of the meet up.

All members were invited and they attended the meeting with Chairperson of Maintenance committee.

**AGENDAS:**

1. Faulty rotary machine in Department of Conservative dentistry and Endodontics
2. Inoperative motorized suctions in the Department of Periodontology.
3. Repair and maintenance of the treadmill in the gym.

Following points were discussed:

Taking into consideration the complaints received by the committee, chair technician has been instructed to take the necessary action for the faulty rotary machine in the Department of Endodontics on a priority basis and report back to the committee with a solution for the same.

College technician has been instructed to repair the non-functional motorized suctions in the Department of Periodontology.

The civil incharge has been informed and directed to initiate the wall painting in lobby area of the Dental building.

The meeting concluded at 11:00 am with the above said decisions. Two members of the committee will review the work done 2 weeks from the date of the meet up.

*M. Vandekar*

Chairperson (Dean)

Signature with seal

**DEAN**  
**Y.M.T. Dental College**  
**& Hospital Kharghar,**  
**Navi Mumbai - 410 210**

*S. Gokul*

Member Secretary

Signature



**DR. G.D.POL FOUNDATION**  
**Y.M.T. DENTAL COLLEGE AND HOSPITAL**

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Date: 04/10/2021

**Maintenance Committee Meeting (2021)**

**Minutes Of Meeting** – 04/10/2021 at 10:00 am held at Auditorium, 4th floor, Dental building

This meeting was headed by Dr. Meghana Vandekar, The Chairperson, Maintenance Committee of dental college along with Dr. Gokul Sridharan, Member Secretary. Dr. Harshal Suryavanshi proposed the purpose of the meet up.

All members were invited and they attended the meeting with Chairperson of Maintenance committee.

**AGENDAS:**

1. Faulty air motor in Department of Conservative dentistry and Endodontics
2. Non- functional glucometer machine in the Department of Oral Pathology
3. Wall painting in the dental building lobby

Following points were discussed:

As per the complaints received by the committee, chair technician has been instructed to take the necessary action in respect to the faulty air motors in the department of Endodontics on a priority basis and report back to the committee with a solution for the same.

College technician has been instructed to take necessary action for the non-functional glucometer machines in the Department of Oral Pathology.

The civil in-charge has been informed and directed to initiate the wall painting in lobby area of the Dental building.

The meeting concluded at 10:45 am with the above said decisions. Two members of the committee will review the work done 2 weeks from the date of the meet up.

Chairperson (Dean)

Signature with seal

Member Secretary

Signature

**DEAN**  
**Y.M.T. Dental College**  
& Hospital Kharghar,  
Navi Mumbai - 410 210





**DR. G.D.POL FOUNDATION**  
**Y.M.T. DENTAL COLLEGE AND HOSPITAL**

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Date: 02/07/21

**Maintenance Committee Meeting (2021)**

**Minutes Of Meeting** – 02/07/2021 at 10:00 am held at Department of Periodontology seminar room.

This meeting was headed by Dr. Meghana Vandekar, The Chairperson, Maintenance Committee of Dental College along with Dr. Gokul Sridharan, Member Secretary. Dr. Gokul Sridharan proposed the purpose of the meet up.

All members were invited and they attended the meeting with Chairperson of Maintenance committee.

**AGENDAS:**

1. Broken slide in the play area of Department of Pedodontics
2. Improper functioning of 3 dental chair lights in the Department of Public Health Dentistry.
3. Broken benches in the lecture hall 3.

Following points were discussed:

Taking into consideration the complaints received, the committee has informed the carpenter regarding the damaged slide in the play area of Department of Pedodontics and has also been instructed to repair the broken benches in the lecture hall 3.

Chair technician has been instructed to take required actions to repair the 3 dental chair lights that are non-functional in the department of Public Health Dentistry.

The meeting concluded at 11:10 am with the above said decisions. Two members of the committee will review the work done 2 weeks from the date of the meet up.

*M Vandekar*

Chairperson ( Dean)

Signature with seal

*S. Gokul*

Member Secretary

Signature

**DEAN**  
**Y.M.T. Dental College**  
**& Hospital Kharghar,**  
**Navi Mumbai - 410 210**



**DR. G.D.POL FOUNDATION**  
**Y.M.T. DENTAL COLLEGE AND HOSPITAL**

Institution Area, Sector- 4, Kharghar, Navi Mumbai - 410210

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Date: 05/04/21

**Maintenance Committee Meeting (2021)**

**Members Present**

**Minutes Of Meeting** – 05/04/2021 at 10:00 am held at Seminar room of Department of Oral Medicine and Radiology.

This meeting was headed by Dr. Meghana Vandekar, The Chairperson, Maintenance Committee of dental college along with Dr. Gokul Sridharan, Member Secretary. Dr. Savita Desai proposed the purpose of the meeting.

All members were invited and they attended the meeting with Chairperson of Maintenance committee.

**AGENDAS:**

1. Inoperative LASER machine in the Department of Periodontology
2. Improper functioning of acrylic trimmer in the Department of Orthodontics.
3. Repair and maintenance of the Desktop in Central Library.

Following points were discussed:

As per the complaints received, Maintenance incharge has been instructed to take the necessary action for the inoperative LASER in the department of Periodontology on a priority basis and report back to the committee with a solution for the same.

College technician has been directed to repair the faulty acrylic trimmer in the Department of Orthodontics.

The IT in-charge has been informed and directed to initiate the repair and maintenance of the Desktop in the central library of the Dental building.

The meeting concluded at 11:30 am with the above said decisions. Two members of the committee will review the work done 2 weeks from the date of the meet up.

*M. Vandekar*

Chairperson (Dean)

Signature with seal

*S. Gokul*

Member Secretary

Signature

**DEAN**  
**Y.M.T. Dental College**  
& Hospital Kharghar,  
Navi Mumbai - 410 210





**DR. G.D.POL FOUNDATION**  
**Y.M.T. DENTAL COLLEGE AND HOSPITAL**

Institution Area, Sector- 4, Kharghar, Navi Mumbai - 410210

ENRICHING MINDS, EMPOWERING FUTURE

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Date: 04/01/21...

**Maintenance Committee Meeting (2021)**

**Minutes Of Meeting** – 04/01/2021 at 10:10 am held at Seminar room of Department of Oral Surgery.

This meeting was headed by Dr. Meghana Vandekar, The Chairperson, Maintenance Committee of dental college along with Dr. Gokul Sridharan, Member Secretary. Dr. Gokul Sridharan proposed the purpose of the meet up.

All members were invited and they attended the meeting with Chairperson of Maintenance committee.

**AGENDAS:**

1. Non-functional light cure machine in Department of Prosthodontics.
2. Inoperative TENS machine in the Department of Oral Medicine and Radiology.
3. Annual maintenance of the fire alarm.

Following points were discussed:

Taking into consideration the above mentioned complaints, college technician has been instructed to visit the Department of Prosthodontics and inspect and repair the faulty light cure machines.

Maintenance incharge has been instructed to take necessary action for the non-functional TENS machine in the Department of Oral Medicine and Radiology.

The civil incharge has been directed to inspect and initiate the annual maintenance work of the fire alarm of the Dental building.

The meeting concluded at 11:05 am with the above said decisions. Two members of the committee will review the work done 2 weeks from the date of the meet up.

*M. Vandekar*

Chairperson ( Dean)

Signature with seal

*S. Gokul*

Member Secretary

Signature

**DEAN**  
**Y.M.T. Dental College**  
**& Hospital Kharghar,**  
**Navi Mumbai - 410 210**



**DR. G.D.POL FOUNDATION**  
**Y.M.T. DENTAL COLLEGE AND HOSPITAL**

Institution Area, Sector- 4, Kharghar, Navi Mumbai - 410210

ENRICHING MINDS, EMPOWERING FUTURE

✉: ymtdentconnect@gmail.com

☎: 022-2774 4429

Fax: 022- 2774 4427

Date: 05/10/20

**Maintenance Committee Meeting (2020)**

**Minutes Of Meeting** – 05/10/2020 at 10:00 am held at Auditorium, 4th floor, Dental building

This meeting was headed by Dr. Meghana Vandekar, The Chairperson, Maintenance Committee of dental college along with Dr. Gokul Sridharan, Member Secretary. Dr. Savita Desai proposed the purpose of the meet up.

All members were invited and they attended the meeting with Chairperson of Maintenance committee.

**AGENDAS:**

1. Repair of the incubator in Department of Microbiology.
2. Non- functional 3 chair lights in the Department of Pedodontics.
3. Annual dehumidification of the Central Library.

Following points were discussed:

As per the complaints received by the committee, college technician has been instructed to take the necessary action in respect to the repair and maintenance of the incubator in the Department of Microbiology.

Chair technician has been directed to repair for the non-functional chair lights in the Department of Pedodontics and also inspect and review the remaining chairs for any other issues.

The maintenance incharge has been informed and directed regarding the dehumidification of the Central Library in the Dental building.

The meeting concluded at 11:00 am with the above said decisions. Two members of the committee will review the work done 2 weeks from the date of the meet up.

Chairperson (Dean)

Signature with seal

Member Secretary

Signature

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Date: 07/07/20

**Maintenance Committee Meeting (2020)**

**Minutes Of Meeting** – 07/07/2020 at 10:00 am held at seminar room, Department of Periodontology.

This meeting was headed by Dr. Meghana Vandekar, The Chairperson, Maintenance Committee of dental college along with Dr. Gokul Sridharan, Member Secretary. Dr. Harshal Suryavanshi proposed the purpose of the meet up.

All members were invited and they attended the meeting with Chairperson of Maintenance committee.

**AGENDAS:**

1. Faulty centrifuge machine in Department of Biochemistry.
2. 3 Inoperative microscopes in the Department of General Pathology.
3. Repair of the Central intercom line.

Following points were discussed:

Taking into consideration the complaints received, college technician has been ordered to take the necessary action in respect to the faulty centrifuge machine in the Department of Biochemistry.

Maintenance incharge has been instructed to take necessary action for the inoperative microscopes in the Department of General Pathology.

The IT technician has been directed to initiate the repair of the signal fluctuations in the Central intercom line of the Dental building.

The meeting concluded at 11:00 am with the above said decisions. Two members of the committee will review the work done 2 weeks from the date of the meet up.

*M. Vandekar*

Chairperson (Dean)

Signature with seal

*S. Gokul*

Member Secretary

Signature

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**Navi Mumbai 410210**





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Fax: 022- 2774 4427

Date: 03/04/20

Maintenance Committee Meeting (2020)

**Minutes Of Meeting** – 03/04/2020 at 10:05 am held at seminar room, Department of Oral Medicine and Radiology.

This meeting was headed by Dr. Meghana Vandekar, The Chairperson, Maintenance Committee of dental college along with Dr. Gokul Sridharan, Secretary member. Dr. Gokul Sridharan proposed the purpose of the meet up.

All members were invited and they attended the meeting with Chairperson of Maintenance committee.

**AGENDAS:**

1. Inoperative Implant Physiodispenser in Department of Periodontology.
2. Non- functional air motors in the Department of Oral Conservative Dentistry and Endodontics.
3. Repair of the CCTV camera in foyer area of Dental building.

Following points were discussed:

As per the complaints received by the committee, maintenance incharge has been directed to take the necessary action in respect to the faulty Implant Physiodispenser in the Department of Periodontology on a priority basis and report back to the committee with a solution for the same.

Chair technician has been instructed to repair the non-functional air motors in the Department of Endodontics.

The IT incharge has been informed and directed to inspect and repair the CCTV cameras in foyer area of the Dental building.

The meeting concluded at 11:10 am with the above said decisions. Two members of the committee will review the work done 2 weeks from the date of the meet up.

Chairperson (Dean)

Signature with seal

Member Secretary

Signature

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Fax: 022- 2774 4427

Date: 03/01/20

**Maintenance Committee Meeting (2020)**

**Minutes Of Meeting** – 03/01/2020 at 10:20 am held at seminar room, Department of Oral Surgery.

This meeting was headed by Dr. Meghana Vandekar, The Chairperson, Maintenance Committee of dental college along with Dr. Gokul Sridharan, Secretary member. Dr. Gokul Sridharan proposed the purpose of the meet up.

All members were invited and they attended the meeting with Chairperson of Maintenance committee.

**AGENDAS:**

1. Non- functional 3 chair lights in the Department of Oral Medicine and Radiology.
2. Faulty autoclave coil in the Department of Oral Surgery.
3. Repair and maintenance of table tennis table.

Following points were discussed:

Taking into consideration the complaints received, chair technician has been instructed to repair the faulty chair lights in the Department of OMR and also inspect the remaining chairs for any similar issues.

College technician has been directed to take necessary action for the non-functional autoclave in the department of Oral Surgery.

The civil incharge has been informed and directed for repair table tennis table in the Dental building.

The meeting concluded at 11:30 am with the above said decisions. Two members of the committee will review the work done 2 weeks from the date of the meet up.

*M. Vandekar*

Chairperson (Dean)

Signature with seal

DEAN  
Y.M.T. Dental College  
& Hospital Kharghar,  
Navi Mumbai - 410 210

*S. Gokul*

Member Secretary

Signature





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Date: 04/10/19

**Maintenance Committee Meeting (2019)**

**Minutes Of Meeting** – 04/10/2019 at 10:15 am held at Auditorium, 4th floor, Dental building

This meeting was headed by Dr. Meghana Vandekar, The Chairperson, Maintenance Committee of dental college along with Dr. Gokul Sridharan, Secretary member. Dr. Savita Desai proposed the purpose of the meet up.

All members were invited and they attended the meeting with Chairperson of Maintenance committee.

**AGENDAS:**

1. Intercom repair in the Department of Physiology.
2. Inoperative airtors in Department of Endodontics.
3. Non-functional desktop in the reception area of Dental building.

Following points were discussed:

As per the complaints received by the committee, IT incharge has been instructed to take the necessary action in respect to the faulty intercom in the Department of Physiology and for repair of desktop in the reception area of the Dental building on a priority basis and report back to the committee with a solution for the same.

College technician has been directed to repair for the non-functional airtors in the Department of Endodontics and has also been instructed to inspect and review the remaining handpieces as well.

The meeting concluded at 11:15 am with the above said decisions. Two members of the committee will review the work done 2 weeks from the date of the meet up.

*M. Vandekar*

Chairperson (Dean)

Signature with seal

*S. Gokul*

Member Secretary

Signature

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Date: 03/07/19

**Maintenance Committee Meeting (2019)**

**Minutes Of Meeting** – 03/07/2019 at 10:00 am held at seminar room, Department of Periodontology.

This meeting was headed by Dr. Meghana Vandekar, The Chairperson, Maintenance Committee of dental college along with Dr. Gokul Sridharan, Secretary member. Dr. Harshal Suryavanshi proposed the purpose of the meet up.

All members were invited and they attended the meeting with Chairperson of Maintenance committee.

**AGENDAS:**

1. Damaged microscope lens in Department of Oral Pathology.
2. Faulty lights in OT 1 in the Department of General Surgery.
3. Pipe leakage in the garden area.

Following points were discussed:

As per the complaints received by the committee, college technician has been instructed to take the necessary action in respect to the faulty air motors in the department of Endodontics on a priority basis and report back to the committee with a solution for the same.

College technician for the glucometer machine has been instructed to take necessary action for the non-functional machines in the department of oral pathology.

The civil incharge has been informed and directed to initiate the wall painting in lobby area of the Dental building.

The meeting concluded at 11:00 am with the above said decisions. Two members of the committee will review the work done 2 weeks from the date of the meet up.

*M Vandekar*

Chairperson (Dean)

Signature with seal

*S. Gokul*

Member Secretary

Signature

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Date: 03/04/2019

Maintenance Committee Meeting (2019)

**Minutes Of Meeting** – 03/04/2019 at 10:10 am held at seminar room, Department of Oral Medicine and Radiology.

This meeting was headed by Dr. Meghana Vandekar, The Chairperson, Maintenance Committee of dental college along with Dr. Gokul Sridharan, Secretary member. Dr. Trupti Puri proposed the purpose of the meet up.

All members were invited and they attended the meeting with Chairperson of Maintenance committee.

**AGENDAS:**

1. Faulty sphygmomanometer in Department of General Medicine
2. Non- functional front loading autoclaves in the Department of Pedodontics.
3. Repair of tube lights and fans in the lobby area of dental building.

Following points were discussed:

Taking into consideration the complaints received, college technician has been instructed to take the necessary action for the faulty sphygmomanometer in the Department of General Medicine. He has also been directed to inspect and repair the non-functional front loading autoclaves in the Department of Pedodontics.

The civil incharge has been informed and directed to initiate repair of the defective tube lights and fans in lobby area of the Dental building.

The meeting concluded at 11:15 am with the above said decisions. Two members of the committee will review the work done 2 weeks from the date of the meet up.

Chairperson (Dean)

Signature with seal

Member Secretary

Signature

**DEAN**  
**Y.M.T. Dental College**  
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Fax: 022- 2774 4427

Date: 04/01/19

**Maintenance Committee Meeting (2019)**

**Minutes Of Meeting** – 04/01/2019 at 10:15 am held at seminar room, Department of Oral Surgery

This meeting was headed by Dr. Meghana Vandekar, The Chairperson, Maintenance Committee of dental college along with Dr. Gokul Sridharan, Secretary member. Dr. Gokul Sridharan proposed the purpose of the meet up.

All members were invited and they attended the meeting with Chairperson of Maintenance committee.

**AGENDAS:**

1. Non-functional lights in the dissection room of Department of Anatomy.
2. Faulty Boyle's apparatus in OT of the Department of Oral Surgery
3. Repair of the projector in lecture hall 1

Following points were discussed:

As per the complaints received, civil incharge has been directed to inspect and repair all the non-functional lights in OT of the Department of Oral Surgery.

College technician and maintenance incharge has been instructed to take necessary action for the repair of the faulty Boyle's apparatus in the Department of Oral Surgery.

The IT technician has been informed to visit, inspect and repair the faulty projectors in the all the lecture halls and has also been instructed to check all the other AV aids in the halls.

The meeting concluded at 11:25 am with the above said decisions. Two members of the committee will review the work done 2 weeks from the date of the meet up.

Chairperson (Dean)

Signature with seal

Member Secretary

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Date: 04/07/18

**Maintenance Committee Meeting (2018)**

**Minutes Of Meeting** – 04/07/2018 at 10:05 am held at seminar room, Department of Periodontology.

This meeting was headed by Dr. Sharad Kokate, The Chairperson, Maintenance Committee of dental college along with Dr. Gokul Sridharan, Secretary member. Dr. Trupti Puri proposed the purpose of the meet up.

All members were invited and they attended the meeting with Chairperson of Maintenance committee.

**AGENDAS:**

1. Non-functional projector in Department of Periodontology
2. Faulty tube lights in the Department of Orthodontics
3. Ceiling leakage in the auditorium, dental building

Following points were discussed:

Taking into consideration the complaints received, IT technician has been instructed to repair the non-functional projector in the Department of Periodontology.

The civil incharge has been informed and directed to inspect and repair all the faulty lights in the Department of Orthodontics and is also instructed to take necessary action for the ceiling leakage in the auditorium of the dental building.

The meeting concluded at 11:20 am with the above said decisions. Two members of the committee will review the work done 2 weeks from the date of the meet up.

Chairperson (Dean)

Signature with seal

Member Secretary

Signature

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Date: 03/04/18

**Maintenance Committee Meeting (2018)**

**Minutes Of Meeting** – 03/04/2018 at 10:10 am held at seminar room, Department of Oral Medicine and Radiology

This meeting was headed by Dr. Sharad Kokate, The Chairperson, Maintenance Committee of dental college along with Dr. Gokul Sridharan, Secretary member. Dr. Harshal Suryavanshi proposed the purpose of the meet up.

All members were invited and they attended the meeting with Chairperson of Maintenance committee.

**AGENDAS:**

1. Non-functional microwave in Department of Oral Surgery
2. Inoperative OPG machine in the Department of Oral Medicine and Radiology
3. Monthly weed trimming and maintenance of garden area

Following points were discussed:

As per the complaints received, college technician has been instructed to take the necessary action in respect to the faulty microwave in the Department of Oral Surgery.

Radio technician has been instructed to take necessary action for the inoperative OPG machine in the Department of Oral Medicine and Radiology.

The civil incharge has been informed and directed to initiate the monthly trimming and maintenance of the weeds and other shrubs in the garden area.

The meeting concluded at 11:05 am with the above said decisions. Two members of the committee will review the work done 2 weeks from the date of the meet up.

*M. J. Vandebar*

Chairperson (Dean)

Signature with seal

*S. Gokul*

Member Secretary

Signature

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Navi Mumbai - 410210



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Fax: 022- 2774 4427

Date: 04/10/18

**Maintenance Committee Meeting (2018)**

**Minutes Of Meeting** – 04/10/2018 at 10:10 am held at Auditorium, 4th floor, Dental building

This meeting was headed by Dr. Meghana Vandekar, The Chairperson, Maintenance Committee of dental college along with Dr. Gokul Sridharan, Member Secretary. Dr. Savita Desai proposed the purpose of the meet up.

All members were invited and they attended the meeting with Chairperson of Maintenance committee.

**AGENDAS:**

1. Inoperative ultrasonic scaler in Department of Public Health Dentistry
2. Non- functional centrifuge machine in the Department of Oral Pathology
3. Repair of the fans in General ward of the Hospital.

Following points were discussed:

As per the complaints received by the committee, chair technician has been instructed to repair faulty scaler in the Department of Public Health Dentistry.

College technician has been instructed to take necessary action for the non-functional centrifuge machine in the Department of Oral Pathology.

The civil incharge has been informed about the non-functional fans in general ward at General hospital.

The meeting concluded at 11:00 am with the above said decisions. Two members of the committee will review the work done 2 weeks from the date of the meet up.

*M. Vandekar*

Chairperson (Dean)

Signature with seal

**DEAN**  
**Y.M.T. Dental College**  
& Hospital Kharghar,  
Navi Mumbai - 410 210

*S. Gokul*

Member Secretary

Signature



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Date: 02/01/18

**Maintenance Committee Meeting (2018)**

**Minutes Of Meeting** – 02/01/2018 at 10:00 am held at seminar room, Department of Oral Surgery

This meeting was headed by Dr. Sharad Kokate, The Chairperson, Maintenance Committee of dental college along with Dr. Gokul Sridharan, Secretary member. Dr. Gokul Sridharan proposed the purpose of the meet up.

All members were invited and they attended the meeting with Chairperson of Maintenance committee.

**AGENDAS:**

1. Inoperative implant Physiodispenser in Department of Prosthodontics
2. Inoperative RVG machine in the Department of Conservative Dentistry and Endodontics
3. Non-functional generator

Following points were discussed:

Taking into consideration the complaints received, maintenance incharge has been instructed to take the necessary action in respect to the inoperative implant physiodispenser in the Department of Prosthodontics and report back to the committee with a solution for the same.

Radio technician has been directed to inspect and take necessary action for the non-functional RVG machine in the Department of Endodontics.

The civil incharge has been informed and directed to check and verify the problems associated with the generator.

The meeting concluded at 10:40 am with the above said decisions. Two members of the committee will review the work done 2 weeks from the date of the meet up.

*M. J. Vandeekar*

Chairperson (Dean)

Signature with seal

**DEAN**  
**Y.M.T. Dental College**  
**& Hospital Kharghar**

*S. Gokul*

Member Secretary

Signature





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Date: 03/10/17

**Maintenance Committee Meeting (2017)**

**Minutes Of Meeting** – 03/10/2017 at 10:15 am held at Auditorium, 4th floor, Dental building

This meeting was headed by Dr. Sharad Kokate, The Chairperson, Maintenance Committee of dental college along with Dr. Gokul Sridharan, Secretary member. Dr. Trupti Puri proposed the purpose of the meet up.

All members were invited and they attended the meeting with Chairperson of Maintenance committee.

**AGENDAS:**

1. Faulty light cure machines in Department of Public Health Dentistry
2. Non- functional chair compressor in the Department of Pedodontics
3. Faulty Audio system in auditorium

Following points were discussed:

As per the complaints received by the committee, chair technician has been instructed to check and repair all the faulty light cure machines in the Department of Public Health Dentistry. He was also directed to take necessary action for the non-functional chairs in Department of Pedodontics and revert back with the solution for same.

The maintenance incharge has been informed and directed to repair the audio systems in the auditorium and also inspect and repair any other similar issues while there.

The meeting concluded at 11:15 am with the above said decisions. Two members of the committee will review the work done 2 weeks from the date of the meet up.

*M. J. Vandeekar*

Chairperson (Dean)

Signature with seal

**DEAN**  
Y.M.T. Dental College

*S. Gokul*

Member Secretary

Signature



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Date: 04/07/17

**Maintenance Committee Meeting (2017)**

**Minutes Of Meeting** – 04/07/2017 at 10:10 am held at seminar room, Department of Periodontology

This meeting was headed by Dr. Sharad Kokate, The Chairperson, Maintenance Committee of dental college along with Dr. Gokul Sridharan, Secretary member. Dr. Savita Desai proposed the purpose of the meet up.

All members were invited and they attended the meeting with Chairperson of Maintenance committee.

**AGENDAS:**

1. Faulty airtor in Department of Prosthodontics
2. Non- functional X-ray machine in the Department of Oral Medicine and Radiology
3. Binding of books in the Central Library

Following points were discussed:

As per the complaints received, chair technician has been instructed to take required action for faulty airtors in the Department of Prosthodontics.

Radio technician has been directed to take necessary action for the non-functional X-ray machine in the Department of Oral Medicine and Radiology.

The maintenance incharge has been informed and directed to initiate binding of all the old and torn books and journals in the Central Library.

The meeting concluded at 11:10 am with the above said decisions. Two members of the committee will review the work done 2 weeks from the date of the meet up.

Chairperson (Dean)

Signature with seal

Member Secretary

Signature

**DEAN**  
**Y.M.T. Dental College**  
**& Hospital Kharghar,**  
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Fax: 022- 2774 4427

Date: 03/04/17

**Maintenance Committee Meeting (2017)**

**Minutes Of Meeting** – 03/04/2017 at 10:10 am held at seminar room, Department of Oral Medicine and Radiology

This meeting was headed by Dr. Sharad Kokate, The Chairperson, Maintenance Committee of dental college along with Dr. Gokul Sridharan, Secretary member. Dr. Harshal Suryavanshi proposed the purpose of the meet up.

All members were invited and they attended the meeting with Chairperson of Maintenance committee.

**AGENDAS:**

1. Faulty chair lights in Department of Orthodontics
2. Non- functional front loading autoclave in the Department of Oral Surgery
3. Signal fluctuations in Central WiFi

Following points were discussed:

As per the complaints received by the committee, chair technician has been instructed to check and repair faulty chair lights in the Department of Orthodontics.

College technician has been directed to take necessary action for the non-functional front loading autoclave in the Department of Oral Surgery

IT incharge has been informed and directed to inspect and repair the network fluctuations observed in the Central WiFi

The meeting concluded at 11:10 am with the above said decisions. Two members of the committee will review the work done 2 weeks from the date of the meet up.

*M.J. Vandekar*

Chairperson (Dean)

Signature with seal

**DEAN**

**Y.M.T. Dental College  
& Hospital Kharghar,  
Navi Mumbai - 410 210**

*S. Gokul*

Member Secretary

Signature



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Fax: 022- 2774 4427

Date: 02/01/17

**Maintenance Committee Meeting (2017)**

**Minutes Of Meeting** – 02/01/2017 at 10:20 am held at seminar room, Department of Oral Surgery

This meeting was headed by Dr. Sharad Kokate, The Chairperson, Maintenance Committee of dental college along with Dr. Gokul Sridharan, Member Secretary. Dr. Harshal Suryavanshi proposed the purpose of the meet up.

All members were invited and they attended the meeting with Chairperson of Maintenance committee.

**AGENDAS:**

1. Faulty ultrasonic scalers in Department of Periodontology
2. Non- functional light cure units in the Department of Conservative Dentistry and Endodontics
3. Repair and maintenance of tubelights in lecture halls

Following points were discussed.

As per the complaints received by the committee, chair technician has been instructed to check and repair faulty ultrasonic scalers in the Department of Periodontology.

College technician has been directed to take necessary action for the non-functional light cure units in the Department of Endodontics

Civil incharge has been informed and directed to inspect and repair all the faulty tubelights in all the lecture halls.

The meeting concluded at 11:20 am with the above said decisions. Two members of the committee will review the work done 2 weeks from the date of the meet up.

*W. J. Vandekar*

Chairperson (Dean)

Signature with seal

**DEAN**  
**Y.M.T. Dental College**  
**& Hospital Kharghar,**  
**Navi Mumbai - 410 210**

*S. Gokul*

Member Secretary

Signature



# DR. G. D. POL FOUNDATION Y.M.T. DENTAL COLLEGE AND HOSPITAL

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ymtden@yahoo.com

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ENRICHING MINDS. EMPOWERING FUTURE

Ref No. YMTDC/ICC/202108

Date: 04/10/2021

Infection Control Committee Meeting- Minutes of meeting - 04/10/2021 at 10:30 am

Members Present

DR. ASHISH DESHMUKH	SECRETARY	
DR. MRUNALINI VAIDYA	MEMBER SECRETARY	<i>Naidya</i>
DR. HARSHRAJ GAWANDE	MEMBER	<i>H</i>
DR. SAHIL KAWLE	MEMBER	<i>S</i>
DR. THOMSON D'CRUS	MEMBER	<i>T</i>
DR. RINKU KARLA	MEMBER	<i>R</i>

This meeting was headed by Dr. Ashish Deshmukh, The Chairperson, Infection Control Committee of dental college along with Dr. Rinku Karla & Dr. Mrunalini Vaidya proposed the purpose of the meet up.

All members were invited and they attended the meeting with Chairperson of infection control committee.

All the agenda item mentioned in the circular were taken up for the discussion.

AGENDA:

To decide about conducting training for class 4 workers about COVID 19 protocols.

ANALYSIS & ACTION - Discussion:

It was discussed and decision was made to decide about conducting training for class 4 workers about COVID 19 protocols. Committee member agreed to their respective roles and respective duties to be performed. General working of the infection control committee was discussed along with maintenance of rules and regulations.

*M. J. Vaidya*

Chairperson

Signature with seal

DEAN

Y.M.T. Dental College  
& Hospital Kharghar,  
Navi Mumbai - 410 210

*Naidya*

Member Secretary

Signature

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# DR. G. D. POL FOUNDATION Y.M.T. DENTAL COLLEGE AND HOSPITAL

Institutional Area, Sector-4, Kharghar, Navi Mumbai - 410210.

ymtden@yahoo.com

022-27744429

ENRICHING MINDS, EMPOWERING FUTURE

Ref No. YMTDC/JCC/202108

Date: 19/07/2021

Infection Control Committee Meeting- Minutes of meeting - 19/07/2021 at 10:30 am

Members Present

DR.ASHISH DESHMUKH	SECRETARY
DR.MRUNALINI VAIDYA	MEMBER SECRETARY
DR. HARSHRAJ GAWANDE	MEMBER
DR.SAHIL KAWLE	MEMBER
DR.THOMSON D'CRUS	MEMBER
DR.RINKU KARLA	MEMBER

This meeting was headed by Dr.Ashish Deshmukh, The Chairperson, Infection Control Committee of dental college along with Dr. Rinku Karla & Dr. Mrunalini Vaidya proposed the purpose of the meet up.

All members were invited and they attended the meeting with Chairperson of infection control committee.

All the agenda item mentioned in the circular were taken up for the discussion.

AGENDA:

To Introduce New members of the committee and inform them about working of the committee.

ANALYSIS & ACTION - Discussion:

It was discussed and decision was made to Introduce New members of the committee and informs them about working of the committee. Committee member agreed to their respective roles and respective duties to be performed. General working of the infection control committee was discussed along with maintenance of rules and regulations.

MJ Vandekar

Chairperson

Signature with seal

DEAN  
Y.M.T. Dental College  
& Hospital Kharghar,  
Navi Mumbai - 410 210

Vaidya

Member Secretary

Signature

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ENRICHING MINDS, EMPOWERING FUTURE

Ref No. YMTDC/ICC/202104

Date: 07/02/2021

Infection Control Committee Meeting- Minutes of meeting - 07/02/2021 at 10:30 am

Members Present

DR.RINKU KALRA	SECRETARY	<i>Rinku Kalra</i>
DR.ASHISH DESHMUKH	MEMBER SECRETARY	<i>Ashish Deshmukh</i>
DR. HARSHRAJ GAWANDE	MEMBER	<i>Harshraj Gawande</i>
DR.RENU TAYWADE	MEMBER	<i>Renu Taywade</i>
DR.MRUNALINI VAIDYA	MEMBER	<i>Mrunalini Vaidya</i>

This meeting was headed by Dr. Rinku Kalra, The Chairperson, Infection Control Committee of dental college along with Dr. Ashish Deshmukh & Dr. Mrunalini Vaidya. Dr.Rinku Kalra proposed the purpose of the meet up.

All members were invited and they attended the meeting with Chairperson of infection control committee.

All the agenda item mentioned in the circular were taken up for the discussion.

AGENDA:

To change the Members of the committee.

ANALYSIS & ACTION - Discussion:

It was discussed and decision was made to change the members of committee. Committee member agreed to their respective roles and respective duties to be performed. General working of the infection control committee was discussed along with maintenance of rules and regulations.

*M.J. Vandekar*

Chairperson

Signature with seal

DEAN

Y.M.T. Dental College  
& Hospital Kharghar,  
Navi Mumbai - 410 210

*M.J. Vandekar*

Member Secretary

Signature

*[Signature]*

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ENRICHING MINDS, EMPOWERING FUTURE

Ref No. YMTDC/ICC/2021/02

Date: 04/1/2021

Infection Control Committee Meeting- Minutes of meeting – 04/1/2021 at 10:30 am

Members Present

DR.RINKU KALRA	SECRETARY	<i>Rinku Kalra</i>
DR.ASHISH DESHMUKH	MEMBER SECRETARY	<i>Ashish Deshmukh</i>
DR. HARSHRAJ GAWANDE	MEMBER	<i>Harshraj Gawande</i>
DR.RENU TAYWADE	MEMBER	<i>Renu Taywade</i>
DR.MRUNALINI VAIDYA	MEMBER	<i>Mrunalini Vaidya</i>

This meeting was headed by Dr. Rinku Kalra, The Chairperson, Infection Control Committee of dental college along with Dr. Ashish Deshmukh & Dr. Mrunalini Vaidya. Dr.Rinku Kalra proposed the purpose of the meet up.

All members were invited and they attended the meeting with Chairperson of infection control committee.

All the agenda item mentioned in the circular were taken up for the discussion.

AGENDA:

An inspection was held to check whether the COVID 19 protocols are being followed by the students.

ANALYSIS & ACTION – Discussion:

It was discussed and decision was made to conduct an inspection whether the covid 19 protocols was followed. Committee member agreed to their respective roles and respective duties to be performed. General working of the infection control committee was discussed along with maintenance of rules and regulations.

*M.J. Vandeekar*

Chairperson

Signature with seal

DEAN

Y.M.T. Dental College  
& Hospital Kharghar,  
Navi Mumbai - 410 210

*M.J. Vandeekar*

Member Secretary

Signature

*M.J. Vandeekar*

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ENRICHING MINDS, EMPOWERING FUTURE

ymtden@yahoo.com

022-27744429

Ref No. YMTDC/ICC/202010

Date: 19/10/2020

Infection Control Committee Meeting- Minutes of meeting – 19/10/2020 at 11:30 am

Members Present

DR.RINKU KALRA	SECRETARY	<i>Rinku Kalra</i>
DR.ASHISH DESHMUKH	MEMBER SECRETARY	<i>Ashish Deshmukh</i>
DR. HARSHRAJ GAWANDE	MEMBER	<i>Harshraj Gawande</i>
DR.RENU TAYWADE	MEMBER	<i>Renu Taywade</i>
DR.MRUNALINI VAIDYA	MEMBER	<i>Mrunalini Vaidya</i>

This meeting was headed by Dr. Rinku Kalra, The Chairperson, Infection Control Committee of dental college along with Dr. Ashish Deshmukh & Dr. Mrunalini Vaidya. Dr.Rinku Kalra proposed the purpose of the meet up.

All members were invited and they attended the meeting with Chairperson of infection control committee.

All the agenda item mentioned in the circular were taken up for the discussion.

AGENDA NO:

It was decided to conduct proper training program regarding implementation of COVID 19 protocols.

ANALYSIS & ACTION – Discussion:

It was discussed and decision was made to conduct proper training program regarding COVID 19 protocols. Each committee member agreed to their respective roles and respective duties to be performed. General working of the infection control committee was discussed along with maintenance of rules and regulations.

*M.J. Vandeekar*

Chairperson

Signature with seal

DEAN

Y.M.T. Dental College  
& Hospital Kharghar,  
Navi Mumbai - 410 210

*M.J. Vandeekar*

Member Secretary

Signature

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ENRICHING MINDS, EMPOWERING FUTURE

Ref No. YMTDC/ICC/202007 Date 20/07/2020  
Infection Control Committee Meeting- Minutes of meeting - 20/07/2020 at 11:00 am

## Members Present

DR.RINKU KALRA	SECRETARY	<i>h</i>
DR.ASHISH DESHMUKH	MEMBER SECRETARY	<i>h</i>
DR. HARSHRAJ GAWANDE	MEMBER	<i>h</i>
DR.RENU TAYWADE	MEMBER	<i>h</i>
DR.MRUNALINI VAIDYA	MEMBER	<i>h</i>

This meeting was headed by Dr. Rinku Kalra, The Chairperson, Infection Control Committee of dental college along with Dr. Ashish Deshmukh & Dr. Mrunalini Vaidya. Dr.Rinku Kalra proposed the purpose of the meet up.

All members were invited and they attended the meeting with Chairperson of infection control committee.

All the agenda item mentioned in the circular were taken up for the discussion.

## AGENDA:

It was decided to formulate SOP related to COVID 19 protocols.

## ANALYSIS & ACTION - Discussion:

It was discussed and decision was made about formulation of SOP related to COVID protocols. Each committee member agreed to their respective roles and respective duties to be performed. General working of the infection control committee was discussed along with maintenance of rules and regulations.

*M.T. Vaidya*

Chairperson

Signature with seal

DEAN  
Y.M.T. Dental College  
& Hospital Kharghar,  
Navi Mumbai - 410 210

*M.T. Vaidya*

Member Secretary

Signature

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**Y.M.T. DENTAL COLLEGE AND HOSPITAL**

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022-27744429

ENRICHING MINDS, EMPOWERING FUTURE

Ref No. YMTDC/ICC/202004

Date: 20/04/2020

Infection Control Committee Meeting- Minutes of meeting – 20/04/2020 at 10:00 am

Members Present

DR.RINKU KALRA	SECRETARY	R.K.
DR.ASHISH DESHMUKH	MEMBER SECRETARY	A.D.
DR. HARSHRAJ GAWANDE	MEMBER	H.G.
DR.RENU TAYWADE	MEMBER	R.T.
DR.MRUNALINI VAIDYA	MEMBER	Vaidya

This meeting was held on Zoom due to lockdown. In view of the government orders it was decided to formulate a protocol for management of emergency patients keeping in mind covid protocols. It was decided that staff should attend DIKSHA online training on MOHFW website.

M.J. Vandeekar

Chairperson

Signature with seal

DEAN  
Y.M.T. Dental College  
& Hospital Kharghar,  
Navi Mumbai - 410 210

Member Secretary

Signature

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ENRICHING MINDS. EMPOWERING FUTURE

Ref No. YMTDC/ICC/201912

Date: 21/10/2019

Infection Control Committee(2017)- Minutes of meeting – 21/10/2019 at 10:00 am

## Members Present

Dr. Meghana Vandekar	DEAN
Dr. Rinku Kalra	MEMBER SECRETARY
Dr. Ashish Deshmukh	MEMBER
Dr. Harshraj Gawande	MEMBER
Dr. Renu Taywade	MEMBER
Dr. Mrunalini Vaidya	MEMBER

This meeting was headed by Dr. Meghana Vandekar, The Chairperson, Infection control Committee of dental college along with Dr. Rinku Kalra & member of the committee respectively. Dr. Rinku Kalra proposed the purpose of the meet up.

All members were invited and they attended the meeting with Chairperson of infection control committee.

All the agenda item mentioned in the circular were taken up for the discussion.

AGENDA - A meeting of infection control committee was held. It was decided to conduct a training programme for students working in clinical departments about waste disposal.

## ANALYSIS & ACTION –

Discussion: It was discussed and decision was made about the role of each committee member. Each committee member agreed to their respective roles and respective duties to be performed. General working of the infection control was discussed along with maintenance and rules and regulations of the infection control.

SUB: YMT Dental College & Hospital – meeting of the infection control committee held on 21/10/2019- Draft Minutes for approval regarding. The meeting was commenced at 10:00 am on 21/10/2019.

Chairperson (Dean)

Signature with seal

M J Vandekar

DEAN  
Y.M.T. Dental College  
& Hospital Kharghar  
Navi Mumbai - 410 210.

Member Secretary

Signature

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ENRICHING MINDS, EMPOWERING FUTURE

Ref No. YMTDC/ICC/201909

Date: 15/07/2019

Infection Control Committee(2017)- Minutes of meeting - 15/07/2019 at 10:00 am

Members Present

Dr. Meghana Vandekar	DEAN
Dr. Rinku Kalra	MEMBER SECRETARY
Dr. Ashish Deshmukh	MEMBER
Dr. Harshraj Gawande	MEMBER
Dr. Renu Taywade	MEMBER
Dr. Mrunalini Vaidya	MEMBER

This meeting was headed by Dr. Meghana Vandekar, The Chairperson, Infection control Committee of dental college along with Dr. Rinku Kalra & member of the committee respectively. Dr. Rinku Kalra proposed the purpose of the meet up.

All members were invited and they attended the meeting with Chairperson of infection control committee.

All the agenda item mentioned in the circular were taken up for the discussion.

AGENDA - A meeting of infection control committee was held to check whether the students are following the protocol during working on patients.

## ANALYSIS & ACTION -

Discussion: It was discussed and decision was made about the role of each committee member. Each committee member agreed to their respective roles and respective duties to be performed. General working of the infection control was discussed along with maintenance and rules and regulations of the infection control.

SUB: YMT Dental College & Hospital - meeting of the infection control committee held on 15/07/2019- Draft Minutes for approval regarding. The meeting was commenced at 10:00 am on 15/07/2019.

*M J Vandekar*

Chairperson (Dean)

Signature with seal

Y.M.T. Dental College  
& Hospital Kharghar,  
Navi Mumbai - 410 210

*M J Vandekar*

*Rinku Kalra*

Member Secretary

Signature

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022-27744429

ENRICHING MINDS, EMPOWERING FUTURE

Ref No. YMTDC/TCC/2019 06

Date: 15/04/2019

Infection Control Committee(2017)- Minutes of meeting – 15/04/2019 at 10:00 am

Members Present

Dr. Meghana Vandekar	DEAN	
Dr. Rinku Kalra	MEMBER SECRETARY	<i>Rinku Kalra</i>
Dr. Ashish Deshmukh	MEMBER	<i>Ashish Deshmukh</i>
Dr. Harshraj Gawande	MEMBER	<i>Harshraj Gawande</i>
Dr. Renu Taywade	MEMBER	<i>Renu Taywade</i>
Dr. Mrunalini Vaidya	MEMBER	<i>Mrunalini Vaidya</i>

This meeting was headed by Dr. Meghana Vandekar, The Chairperson, Infection control Committee of dental college along with Dr. Rinku Kalra & member of the committee respectively. Dr. Rinku Kalra proposed the purpose of the meet up.

All members were invited and they attended the meeting with Chairperson of infection control committee.

All the agenda item mentioned in the circular were taken up for the discussion.

AGENDA - A meeting of infection control committee was held. It was decided to conduct proper training for students while working on patients during their clinical postings.

ANALYSIS & ACTION –

Discussion: It was discussed and decision was made about the role of each committee member. Each committee member agreed to their respective roles and respective duties to be performed. General working of the infection control was discussed along with maintenance and rules and regulations of the infection control.

SUB: YMT Dental College & Hospital – meeting of the infection control committee held on 15/04/2019- Draft Minutes for approval regarding. The meeting was commenced at 10:00 am on 15/04/2019.

*MJVandekar*  
Chairperson ( Dean)

*MJVandekar*

*Rinku Kalra*  
Member Secretary

Signature with seal  
DEAN  
Y.M.T. Dental College  
& Hospital Kharghar,  
Navi Mumbai - 410 210

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ENRICHING MINDS, EMPOWERING FUTURE

Ref No. YMTDC/ICC/201903

Date: 21/01/2019

Infection Control Committee(2017)- Minutes of meeting – 21/01/2019 at 10:00 am

Members Present

Dr. Meghana Vandekar	DEAN
Dr. Rinku Kalra	MEMBER SECRETARY
Dr. Ashish Deshmukh	MEMBER
Dr. Harshraj Gawande	MEMBER
Dr. Renu Taywade	MEMBER
Dr. Mrunalini Vaidya	MEMBER

This meeting was headed by Dr. Meghana Vandekar, The Chairperson, Infection control Committee of dental college along with Dr. Rinku Kalra & member of the committee respectively. Dr. Rinku Kalra proposed the purpose of the meet up.

All members were invited and they attended the meeting with Chairperson of infection control committee.

All the agenda item mentioned in the circular were taken up for the discussion.

AGENDA - A meeting of infection control committee was held. It was decided to conduct proper training for handwashing technique to students of the college.

ANALYSIS & ACTION -

Discussion: It was discussed and decision was made about the role of each committee member. Each committee member agreed to their respective roles and respective duties to be performed. General working of the infection control was discussed along with maintenance and rules and regulations of the infection control.

SUB: YMT Dental College & Hospital – meeting of the infection control committee held on 21/01/2019- Draft Minutes for approval regarding. The meeting was commenced at 10:00 am on 21/01/2019.

*MJ Vandekar*

Chairperson (Dean)

Signature with seal  
DEAN

Y.M.T. Dental College  
& Hospital Kharghar,  
Navi Mumbai - 410 210

*MJ Vandekar*

*Rinku Kalra*

Member Secretary

Signature

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☎ 022-27744429

ENRICHING MINDS, EMPOWERING FUTURE

Ref No. YMTDC/JCC/2018 12

Date: 15/10/2018

Infection Control Committee(2017)- Minutes of meeting – 15/10/2018 at 10:00 am

## Members Present

Dr. Meghana Vandekar	DEAN
Dr. Rinku Kalra	MEMBER SECRETARY
Dr. Ashish Deshmukh	MEMBER
Dr. Harshraj Gawande	MEMBER
Dr. RenuTaywade	MEMBER
Dr. Mrunalini Vaidya	MEMBER

This meeting was headed by Dr. Meghana Vandekar, The Chairperson, Infection control Committee of dental college along with Dr. Rinku Kalra & member of the committee respectively. Dr. Rinku Kalra proposed the purpose of the meet up.

All members were invited and they attended the meeting with Chairperson of infection control committee. All the agenda item mentioned in the circular were taken up for the discussion.

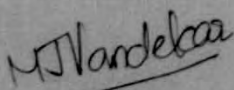
AGENDA - A meeting of infection control committee was held. New members of the committee were introduced and explained about how the committee works.

## ANALYSIS & ACTION –

Discussion: It was discussed and decision was made about the role of each committee member. Each committee member agreed to their respective roles and respective duties to be performed. General working of the infection control was discussed along with maintenance and rules and regulations of the infection control.

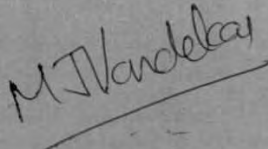
SUB: YMT Dental College & Hospital – meeting of the infection control committee held on 15/10/2018- Draft Minutes for approval regarding.

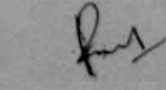
The meeting was commenced at 10:00 am on 15/10/2018.



Chairperson (Dean)



Signature with seal  
DEAN  
Y.M.T. Dental College  
& Hospital Kharghar,  
Navi Mumbai - 410 210








Member Secretary

Signature  
DEAN  
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☎: 022-2774 4429

Fax: 022-2774 4427

## Minutes of meeting

DATE : 19<sup>th</sup> May 2022

TIME: 11:00 AM TO 12:00 PM

VENUE: SEMINAR HALL, DEPARTMENT OF ORAL PATHOLOGY DR. GD POL FOUNDATION'S YMT DENTAL COLLEGE

CHAIRPERSON – DR..MEGHNAVANDEKAR

MEMBER SECRETARY – Dr. HARSHAL SURYAVANSHI

- 3) Meeting agenda: To know the progress of committee registration
- 4) To plan events on regular basis
- 5) To invite proposals/suggestions from the members of alumni to strengthen the alumni's role in growth of the institution

## IN ATTENDANCE

143.	DR.MEGHNA VANDEKAR	CHAIRPERSON
144.	DR. G D POL	PATRON
145.	DR. KAVITA POL	DIRECTOR AND PRESIDENT
146.	DR. BIRUDEV WAGHMODE	VICE PRESIDENT
147.	DR.HARSHALSURYAVANSHI	MEMBER SECRETARY
148.	DR.BHAKTI PATIL	TREASURER
149.	DR.KARTIK BALASUBRAMANIAM	MEMBER
150.	DR.SHEETAL KELKAR	MEMBER
151.	DR. SATISH SANE	MEMBER
152.	DR.JAITI GUPTA	MEMBER
153.	DR. KHUSHAL DESAI	MEMBER

The chairman welcomed all the members of the committee. The chairman requested all the members of the Association to increase the number of Life Members. The member secretary reviewed all the minutes of meeting of previous year and work done by committee members. He also urged that all the committee members to present to all the quarterly meetings. Proposals and suggestions were invited for the theupliftment of the institution. All the suggestions were carefully jotted down and it was decided to review it in the next meeting.

The meeting was adjourned with tea and refreshments.

*MJ Vandekar*

DEAN  
Y.M.T. Dental College  
& Hospital Kharghar,  
Navi Mumbai - 410 210





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☎: 022-2774 4429

Fax: 022- 2774 4427

## Minutes of meeting

DATE : 22<sup>nd</sup> February 2022

TIME: 11:00 AM TO 12:00 PM

VENUE: SEMINAR HALL, DEPARTMENT OF ORAL PATHOLOGY DR. GD POL FOUNDATION'S YMT DENTAL COLLEGE

CHAIRPERSON – DR..MEGHNAVANDEKAR

MEMBER SECRETARY – Dr. HARSHAL SURYAVANSHI

Meeting agenda:

- 3) Invite alumni to donate books to library
- 4) Institute prospectus must include a space for alumni speak

## IN ATTENDANCE

133.	DR.MEGHNA VANDEKAR	CHAIRPERSON
134.	DR. G D POL	PATRON
135.	DR. KAVITA POL	DIRECTOR AND PRESIDENT
136.	DR. BIRUDEV WAGHMODE	VICE PRESIDENT
137.	DR.HARSHAL SURYAVANSHI	MEMBER SECRETARY
138.	DR.BHAKTI PATIL	TREASURER
139.	DR.KARTIK BALASUBRAMANIAM	MEMBER
140.	DR.SHEETAL KELKAR	MEMBER
141.	DR. SATISH SANE	MEMBER
142.	DR. KHUSHAL DESAI	MEMBER

The meeting started in the presence of chairperson at 11 am. The chairperson welcomed all committee members and work on agenda was commenced. The agenda from last meeting was evaluated and analysed by discussion in the meeting. All Alumni should be encouraged to donate books to library as gesture of good will for college. The admission prospectus of college must have a devoted section of alumni speak to highlight experiences of the alumni in the institution. The meeting was concluded with tea and coffee.

DEAN  
Y.M.T. Dental College  
& Hospital Kharghar,  
Navi Mumbai - 410 210



# DR. G.D.POL FOUNDATION Y.M.T. DENTAL COLLEGE AND HOSPITAL

Institution Area, Sector- 4, Kharghar, Navi Mumbai - 410210

ENRICHING MINDS, EMPOWERING FUTURE

✉: ymtdentconnect@gmail.com

☎: 022-2774 4429

Fax: 022- 2774 4427

## Minutes of meeting

DATE : 20<sup>th</sup> September 2021

TIME: 11:00 AM TO 12:00 PM

VENUE: SEMINAR HALL, DEPARTMENT OF ORAL PATHOLOGY DR. GD POL FOUNDATION'S YMT DENTAL COLLEGE

CHAIRPERSON – DR..MEGHNA VANDEKAR

MEMBER SECRETARY – DR. HARSHAL SURYAVANSHI

- 1) Meeting agenda: To invite proposal/ suggestion from members of the association to strengthen the alumni's role in growth of institution.
- 2) To establish road map of the activities for the college for present year

## IN ATTENDANCE

122.	DR.MEGHNA VANDEKAR	CHAIRPERSON
123.	DR. G D POL	PATRON
124.	DR. KAVITA POL	DIRECTOR AND PRESIDENT
125.	DR. BIRUDEV WAGHMODE	VICE PRESIDENT
126.	DR.HARSHALSURYAVANSHI	MEMBER SECRETARY
127.	DR.BHAKTI PATIL	TREASURER
128.	DR.KARTIK BALASUBRAMANIAM.	MEMBER
129.	DR.SHEETAL KELKAR	MEMBER
130.	DR. SATISH SANE	MEMBER
131.	DR.JAITI GUPTA	MEMBER
132.	DR. KHUSHAL DESAI	MEMBER

The meeting started in the presence of chairperson at 11 am. The chairperson welcomed all committee members and work on agenda was commenced. Dr.HarshalSuryavanshi proposed that the alumni should be given preference for recruitment in their alma mater. It was seconded by Dr. Bhakti Patil. It was suggested by Dr. Bhakti Patil in the meeting of student council alumni can be invited as special invitee for guidance. The chairman told that the committee will next meet to discuss on actions taken on the agenda and date of meeting will be informed 15 days prior. The meeting concluded with tea and refreshment.

*M J Vandekar*

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Fax: 022- 2774 4427

## Minutes of meeting

DATE : 19<sup>th</sup> May 2021

TIME: 11:00 AM TO 12:00 PM

VENUE: SEMINAR HALL, DEPARTMENT OF ORAL PATHOLOGY DR. GD POL FOUNDATION'S YMT DENTAL COLLEGE

CHAIRPERSON – DR. MEGHNAVANDEKAR

MEMBER SECRETARY – DR. HARSHAL SURYAVANSHI

Meeting agenda:

- 1) To know the progress of committee registration
- 2) To plan events on regular basis

### IN ATTENDANCE

111.	DR.MEGHNAVANDEKAR	CHAIRPERSON
112.	DR. G D POL	PATRON
113.	DR. KAVITA POL	DIRECTOR AND PRESIDENT
114.	DR. BIRUDEV WAGHMODE	VICE PRESIDENT
115.	DR.HARSHALSURYAVANSHI	MEMBER SECRETARY
116.	DR.BHAKTI PATIL	TREASURER
117.	DR.KARTIK BALASUBRAMANIAM	MEMBER
118.	DR.SHEETAL KELKAR	MEMBER
119.	DR. SATISH SANE	MEMBER
120.	DR.JAITI GUPTA	MEMBER
121.	DR. KHUSHAL DESAI	MEMBER

The chairman welcomed all the members of the committee. The chairman requested all the members of the Association to increase the number of Life Members

The president requested all the members to be on time during the meet. This was supported by the VP and member secretary of the committee that all the alumni members should be aware of the meeting timings as precious time of the members is utilized

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## Minutes of meeting

DATE : 22<sup>nd</sup> February 2021

TIME: 11:00 AM TO 12:00 PM

VENUE: SEMINAR HALL, DEPARTMENT OF ORAL PATHOLOGY DR. GD POL FOUNDATION'S YMT DENTAL COLLEGE

CHAIRPERSON – DR.MEGHNA VANDEKAR

MEMBER SECRETARY – DR. HARSHAL SURYAVANSHI

### Meeting agenda:

- 1) Book donation by Alumni
- 2) To invite proposals/suggestions from the members of alumni to strengthen the Alumni's role in the growth of institution

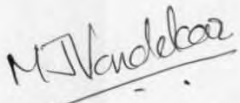
### IN ATTENDANCE

100.	DR.MEGHNAVANDEKAR	CHAIRPERSON
101.	DR. G D POL	PATRON
102.	DR. KAVITA POL	DIRECTOR AND PRESIDENT
103.	DR. BIRUDEV WAGHMODE	VICE PRESIDENT
104.	DR.HARSHALSURYAVANSHI	MEMBER SECRETARY
105.	DR.BHAKTI PATIL	TREASURER
106.	DR.KARTIK BALASUBRAMANIAM	MEMBER
107.	DR.SHEETAL KELKAR	MEMBER
108.	DR. SATISH SANE	MEMBER
109.	DR.JAITI GUPTA	MEMBER
110.	DR. KHUSHAL DESAI	MEMBER

The Chairman welcomed all the members of the committee. The meeting commenced with the proposal of donation of books by the alumni to needy students of the institute in the wake of the pandemic. The suggestion was seconded by all the members of the committee.

Proposals were welcomed by the members in order to re enforce the alumni's role in the prosperity of the institution.

Meeting was concluded with tea and refreshments

  
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# DR. G.D.POL FOUNDATION

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☎ : 022-2774 4429

Fax: 022- 2774 4427

### Minutes of meeting

DATE : 21<sup>st</sup> December 2020

TIME: 11:00 AM TO 12:00 PM

VENUE: SEMINAR HALL, DEPARTMENT OF ORAL PATHOLOGY DR. GD POL FOUNDATION'S YMT DENTAL COLLEGE

CHAIRPERSON – DR..MEGHNA VANDEKAR

MEMBER SECRETARY – DR. HARSHAL SURYAVANSHI

Meeting agenda:

1. To propose the registration of alumni committee
2. Bank account opening of the alumni committee
3. Discussion to reach out to the alumni to provide information for NAAC purpose

### IN ATTENDANCE

89. DR.MEGHNAVANDEKAR

90. DR. G D POL

91. DR. KAVITA POL

92. DR. BIRUDEV WAGHMODE

93. DR.HARSHALSURYAVANSHI

94. DR.BHAKTI PATIL

95. DR.KARTIK BALASUBRAMANIAM

96. DR.SHEETAL KELKAR

97. DR. SATISH SANE

98. DR.JAITI GUPTA

99. DR. KHUSHAL DESAI

CHAIRPERSON

PATRON

DIRECTOR AND PRESIDENT

VICE PRESIDENT

MEMBER SECRETARY

TREASURER

MEMBER

MEMBER

MEMBER

MEMBER

MEMBER

The meeting started in the presence of chairperson at 11 am. The chairperson welcomed all committee members and work on agenda was commenced. The alumni proposed to register for the Alumni committee and motivated to open a bank account in the name of the committee

Collection of data by the alumni for the upcoming NAAC inspection was reviewed. It was decided to co-ordinate with the alumni to provide as much as data possible to fast track the work of NAAC committee. The meeting was concluded with tea and refreshments

*M. V. Vandeekar*

DEAN

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Events. Member Secretary instructed all members to be present for all the alumni meet for proper functioning of the committee. Meeting was concluded with tea and refreshment.

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*M. V. Vandeekar*

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## Minutes of meeting

DATE : 21<sup>st</sup> September 2020

TIME: 11:00 AM TO 12:00 PM

VENUE: SEMINAR HALL, DEPARTMENT OF ORAL PATHOLOGY DR. GD POL FOUNDATION'S YMT DENTAL COLLEGE

CHAIRPERSON – DR..MEGHNA VANDEKAR

MEMBER SECRETARY – DR. HARSHAL SURYAVANSHI

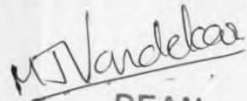
Meeting agenda:

- 1) Discuss Opportunity to work as covid warrior
- 2) Discussion on covid relief work

## IN ATTENDANCE

78. DR.MEGHNAVANDEKAR	CHAIRPERSON
79. DR. G D POL	PATRON
80. DR. KAVITA POL	DIRECTOR AND PRESIDENT
81. DR. BIRUDEV WAGHMODE	VICE PRESIDENT
82. DR.HARSHALSURYAVANSHI	MEMBER SECRETARY
83. DR.BHAKTI PATIL	TREASURER
84. DR.KARTIK BALASUBRAMANIAM.	MEMBER
85. DR.SHEETAL KELKAR	MEMBER
86. DR. SATISH SANE	MEMBER
87. DR.JAITI GUPTA	MEMBER
88. DR. KHUSHAL DESAI	MEMBER

The meeting started in the presence of chairperson at 11 am. The chairperson welcomed all committee members and work on agenda was commenced. Discussion to proceed with covid relief work on ground level. It was proposed that information about covid warrior job opportunity to be successfully forwarded to our old needy alumni in times of desperate needs. Appreciation of Dr Yogesh Sahu and Dr.AartiBohora for their successful contribution for unique way of Educative modality through WEBINAR was done by the committee. Meeting was concluded with tea and refreshment.

  
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## Minutes of meeting

DATE: 20<sup>th</sup> February 2020

TIME: 11:00 AM TO 12:00 PM

VENUE: SEMINAR HALL, DEPARTMENT OF ORAL PATHOLOGY DR. GD POL FOUNDATION'S YMT DENTAL COLLEGE

CHAIRPERSON – DR..MeghanaVandekar

MEMBER SECRETARY – Dr. HARSHAL SURYAVANSHI

### Meeting agenda:

- 1) Review CDE program of Dr. Rohan Bhagat
- 2) Invite prominent alumni DR. Yogesh Sahu and Dr. Aarti Bohora as a guest speaker for the CDE events

### IN ATTENDANCE

67. DR.MEGHANA VANDEKAR  
68. DR. G D POL  
69. DR. KAVITA POL  
70. DR. BIRUDEV WAGHMODE  
71. DR.HARSHALSURYAVANSHI  
72. DR.BHAKTI PATIL  
73. DR.KARTIK BALASUBRAMANIAM  
74. DR.SHEETAL KELKAR  
75. DR. SATISH SANE  
76. DR.JAITI GUPTA  
77. DR. KHUSHAL DESAI

CHAIRPERSON  
PATRON  
DIRECTOR AND PRESIDENT  
VICE PRESIDENT  
MEMBER SECRETARY  
TREASURER  
MEMBER  
MEMBER  
MEMBER  
MEMBER  
MEMBER

The meeting started in the presence of chairperson at 11 am. The chairperson welcomed all committee members and work on agenda was commenced. The program conducted under the speaker Dr. Rohan Bhagat was reviewed and well appreciated. The committee proposed to invite Dr. Yogesh Sahu and Dr. Aarti Bohora as a Guest Speaker for the CDE

*M.J. Vandekar*

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## Minutes of meeting

DATE : 20<sup>th</sup> September 2019

TIME: 11:00 AM TO 12:00 PM

VENUE: SEMINAR HALL, DEPARTMENT OF ORAL PATHOLOGY DR. GD POL FOUNDATION'S YMT DENTAL COLLEGE

CHAIRPERSON – DR..MeghanaVandekar

MEMBER SECRETARY – Dr. HARSHAL SURYAVANSHI

### Meeting agenda:

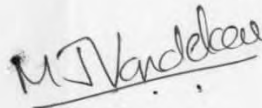
- 1) Review activities for previous year
- 2) Planning of the activities of coming year
- 3) Invite Dr. Rohan for photography workshop as a part of CDE events

### IN ATTENDANCE

45. DR.MEGHNAVANDEKAR
46. DR. G D POL
47. DR. KAVITA POL
48. DR. BIRUDEV WAGHMODE
49. DR.HARSHALSURYAVANSHI
50. DR.BHAKTI PATIL
51. DR.KARTIK BALASUBRAMANIAM
52. DR.SHEETAL KELKAR
53. DR. SATISH SANE
54. DR.JAITI GUPTA
55. DR. KHUSHAL DESAI

- CHAIRPERSON  
PATRON  
DIRECTOR AND PRESIDENT  
VICE PRESIDENT  
MEMBER SECRETARY  
TREASURER  
MEMBER  
MEMBER  
MEMBER  
MEMBER  
MEMBER

The meeting started in the presence of chairperson at 11 am. The chairperson welcomed all committee members and work on agenda was commenced. The member secretary reviewed all the minutes of meeting of previous year and work done by committee members.

  
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He also urged that all the committee members to present to all the quarterly meetings. CDE event conducted under the speaker Dr.Esha Parikh was discussed and well appreciated.

It was suggested to invite Dr Rohan Bhagat to be speaker for photography workshop for post graduate students. Meeting was concluded with tea and refreshment.

— X —

*M J Vandekar*

**DEAN**  
**Y.M.T. Dental College**  
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## Minutes of meeting

DATE : 20<sup>th</sup> December 2019

TIME: 11:00 AM TO 12:00 PM

VENUE: SEMINAR HALL, DEPARTMENT OF ORAL PATHOLOGY DR. GD POL FOUNDATION'S YMT DENTAL COLLEGE

CHAIRPERSON – DR..MeghanaVandekar

MEMBER SECRETARY – Dr. HARSHAL SURYAVANSHI

### Meeting agenda:

- 1) Steps to maintain links with former students
- 2) Enlist the interest and support of old students

### IN ATTENDANCE

56. DR.MEGHANA VANDEKAR	CHAIRPERSON
57. DR. G D POL	PATRON
58. DR. KAVITA POL	DIRECTOR AND PRESIDENT
59. DR. BIRUDEV WAGHMODE	VICE PRESIDENT
60. DR.HARSHALSURYAVANSHI	MEMBER SECRETARY
61. DR.BHAKTI PATIL	TREASURER
62. DR.KARTIK BALASUBRAMANIAM	MEMBER
63. DR.SHEETAL KELKAR	MEMBER
64. DR. SATISH SANE	MEMBER
65. DR.JAITI GUPTÉ MEMBER	
66. DR. KHUSHAL DESAI	MEMBER

The meeting started in the presence of chairperson at 11 am. The chairperson welcomed all committee members and work on agenda was commenced. The Member Secretary proposed personalised messages to be sent to old students to perpetuate their interest alma mater. It was discussed to help the NAAC committee with details of alumni.Meeting was concluded with tea and refreshment.

*M J Vandekar*  
DEAN  
Y.M.T. Dental College  
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## Minutes of meeting

DATE : 15<sup>th</sup> May 2019

TIME: 11:00 AM TO 12:00 PM

VENUE: SEMINAR HALL, DEPARTMENT OF ORAL PATHOLOGY DR. GD POL FOUNDATION'S YMT DENTAL COLLEGE

CHAIRPERSON – DR..MEGHNA VANDEKAR

MEMBER SECRETARY – Dr. HARSHAL SURYAVANSHI

### Meeting agenda:

- 1) Book donation to the library by alumni
- 2) Invite past alumni to conduct CDE programs on various topic

### IN ATTENDANCE

34. DR. MEGHNA VANDEKAR	CHAIRPERSON
35. DR. G D POL	PATRON
36. DR. KAVITA POL	DIRECTOR AND PRESIDENT
37. DR. BIRUDEV WAGHMODE	VICE PRESIDENT
38. DR.HARSHAL SURYAVANSHI	MEMBER SECRETARY
39. DR.BHAKTI PATIL	TREASURER
40. DR.KARTIK BALASUBRAMANIAM	MEMBER
41. DR.SHEETAL KELKAR	MEMBER
42. DR. SATISH SANE	MEMBER
43. DR.JAITI GUPTA	MEMBER
44. DR. KHUSHAL DESAI	MEMBER

The meeting started in the presence of chairperson at 11 am. The chairperson welcomed all committee members and work on agenda was commenced. It was proposed by unanimously to donate personal academic books to library. Dr.Jaiti Gupte proposed to invite alumni speakers Dr.Esha Parikh and Dr. Rohan Bhagat for various CDE events for the upcoming year. Meeting ended with tea and refreshments.

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## Minutes of meeting

DATE : 19<sup>th</sup> February 2019

VENUE: TIME: 11:00 AM TO 12:00 PM

SEMINAR HALL, DEPARTMENT OF ORAL PATHOLOGY DR. GD POL  
FOUNDATION'S YMT DENTAL COLLEGE

CHAIRPERSON – DR..MeghanaVandekar

MEMBER SECRETARY – Dr. HARSHAL SURYAVANSHI

### Meeting agenda:

3. Redesigning logo of college
4. Oration program of the alumni

### IN ATTENDANCE

23. DR. MEGHNA VANDEKAR
24. DR. G D POL
25. DR. KAVITA POL
26. DR. BIRUDEV WAGHMODE
27. DR. HARSHAL SURYAVANSHI
28. DR. BHAKTI PATIL
29. DR. KARTIK BALASUBRAMANIAM
30. DR. SHEETAL KELKAR
31. DR. SATISH SANE
32. DR. JAITI GUPTA
33. DR. KHUSHAL DESAI

- CHAIRPERSON  
PATRON  
DIRECTOR AND PRESIDENT  
VICE PRESIDENT  
MEMBER SECRETARY  
TREASURER  
MEMBER  
MEMBER  
MEMBER  
MEMBER  
MEMBER

The meeting started in the presence of chairperson at 11 am. The chairperson welcomed all committee members and work on agenda was commenced. It was proposed by Chairperson that college logo needs to be redesigned. Dr.Jaiti Gupte proposed there can be an oration lecture for interns for guiding them in further career. Meeting was concluded with tea and refreshment.

*MJ Vandekar*

DEAN

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## Minutes of meeting

DATE : 16<sup>th</sup> December 2018

TIME: 11:00 AM TO 12:00 PM

VENUE: SEMINAR HALL, DEPARTMENT OF ORAL PATHOLOGY DR. GD POL FOUNDATION'S YMT DENTAL COLLEGE

CHAIRPERSON – DR..MeghanaVandekar

MEMBER SECRETARY – Dr. HARSHAL SURYAVANSHI

Meeting agenda:

1. Review of past year of activity
2. To establish road map of the activities for the college for present year

IN ATTENDANCE.

12. DR. MEGHNA VANDEKAR
13. DR. G D POL
14. DR. KAVITA POL
15. DR. BIRUDEV WAGHMODE
16. DR. HARSHAL SURYAVANSHI
17. DR. BHAKTI PATIL
18. DR. KARTIK BALASUBRAMANIAM
19. DR. SHEETAL KELKAR
20. DR. SATISH SANE
21. DR. JAITI GUPTA
22. DR. KHUSHAL DESAI

- CHAIRPERSON  
PATRON  
DIRECTOR AND PRESIDENT  
VICE PRESIDENT  
MEMBER SECRETARY  
TREASURER  
MEMBER  
MEMBER  
MEMBER  
MEMBER  
MEMBER

The meeting started in the presence of chairperson at 11 am. The chairperson welcomed all committee members and work on agenda was commenced. The past year activity was reviewed by the committee and Suggestion were welcomed. Committee discussed road map for the upcoming year to contribute to upliftment of students of the college. Meeting was concluded with tea and refreshment.

*MJVandekar*  
DEAN

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Fax: 022-2774 4427

## Minutes of meeting

DATE : 24<sup>th</sup> October 2018

TIME: 11:00 AM TO 12:00 PM

VENUE: SEMINAR HALL, DEPARTMENT OF ORAL PATHOLOGY DR. GD POL FOUNDATION'S YMT DENTAL COLLEGE

CHAIRPERSON – Dr. Meghna Vandekar

MEMBER SECRETARY – Dr. HARSHAL SURYAVANSHI

Meeting agenda:

- 1) To elect new members of the alumni committee for the year 2018-2023

## IN ATTENDANCE

1. DR. MEGHNA VANDEKAR	CHAIRPERSON
2. DR. G D POL	PATRON
3. DR. KAVITA POL	DIRECTOR AND PRESIDENT
4. DR. BIRUDEV WAGHMODE	VICE PRESIDENT
5. DR. HARSHAL SURYAVANSHI	MEMBER SECRETARY
6. DR. BHAKTI PATIL	TREASURER
7. DR. KARTIK BALASUBRAMANIAM	MEMBER
8. DR. SHEETAL KELKAR	MEMBER
9. DR. SATISH SANE	MEMBER
10. DR. JAITI GUPTA	MEMBER
11. DR. KHUSHAL DESAI	MEMBER

The members present in the meeting were elected unopposed and committee was formed. Chairperson congratulated members elected for each post. Meeting was concluded with tea and refreshment

*M Vandekar*

DEAN  
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Institutional Area, Sector-4, Kharghar, Navi Mumbai - 410210.

✉ ymtden@yahoo.com

☎ 022-27744429

Ref No. YMTDC/469/29/01/22

Date: 29/01/2022

## CIRCULAR

This is to inform all the concerned that the library committee meeting will be organized on 31/01/2022 at 11:00 A.M. in Dean cabin.

### Agenda of meeting

1. New journals purchasing
2. New books purchasing for NAAC
3. Follow up on Last year journals (dept of prosthodontics)
4. SLIM21 software (Book barcode & scanner)
5. MOU
6. Journals Binding
7. Library Interior

*M J Vandebeek*

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Navi Mumbai - 410 210

*for Leulagane*

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# DR. G. D. POL FOUNDATION Y.M.T. DENTAL COLLEGE AND HOSPITAL

Institutional Area, Sector-4, Kharghar, Navi Mumbai - 410210.

ymtden@yahoo.com

022-27744429

Ref No. YMTDC/2525/22

Date : 30/09/22

## CIRCULAR

This is to inform all the concerned that the library committee meeting is organized on 06/10/2022 at 10:30 A.M. in Dean Cabin.

### Agenda of meeting

1. Follow up on last & current year journals
2. Purchasing of new books
3. Library Stock Verification & Departmental Books Verification
4. Journals binding
5. Library Infrastructure
6. Library Smart Cards & Barcode Scanner
7. Library Software AMC

*M. J. Kulkarni*

DEAN

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Y.M.T. Dental College  
& Hospital Kharghar,  
Navi Mumbai - 410210

*for Chulavane*

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Kharghar, Navi Mumbai - 410210.

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☎ 022-27744429

Ref No. YMTDC/1511/2022

Date : 01/07/2022

## CIRCULAR

This is to inform all the concerned that the library committee meeting is organized on 04/07/2022 at 10:30 A.M. in Dean cabin.

### Agenda of meeting

1. Follow up on last & current year journals
2. Purchasing of new books
3. Mendeley software workshop
4. Journals binding
5. Library Infrastructure
6. Renewal of EBSCOhost e-journals database

*M.J. Vandeekar*

**DEAN**

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*for Poulargane*

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Ref No. YMTDC/963/2022

Date: 18/04/2022

**CIRCULAR**

This is to inform all the concerned that the library committee meeting is organized on 19/04/2022 at 12:30 P.M. in Dean cabin.

**Agenda of meeting**

1. Purchase of new journals
2. Follow up on last year journals
3. LIC Inspection Proforma
4. Change Library Infrastructure

*M J Vandeekar*

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*for*  
*Pachayane*

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Email: ymtdentconnect@gmail.com

Phone: 022-2774 4429

Fax: 022-2774 4427

DR. G. D. POL FOUNDATION  
Y.M.T. Dental College & Hospital  
Institutional Area, Sector-4,  
Kharghar, Navi Mumbai - 410 210.

Date - 14/12/2020

Start of Meeting :- 11:35 A.M.

## MINUTES OF MEETING

### Present Members

Name -

- |                                       | Sign      |
|---------------------------------------|-----------|
| 1) Dr. Meghna Vandekar (Dean)         | <i>MV</i> |
| 2) Dr. Hirkani Attarde (Convener)     | <i>HA</i> |
| 3) Mrs. Ulka Pachangane (Member)      | <i>UP</i> |
| 4) Dr. Prachi Bhandare (Member)       | <i>PB</i> |
| 5) Mr. Ishwar Jadhav (Store Incharge) | <i>IJ</i> |
| 6) Mr. Suhas Gaonkar                  | <i>SG</i> |

Following points were discussed

- i) Department library missing books -
  - i) Oral Surgery -  
Oral & maxillofacial surgery 12ed Vol-III  
- Fonseca R.J. Acc. No. 1551-PC  
present Xerox copy decision pending <sup>from</sup> last HOD.
  - ii) Pediatric Dentistry  
Departmental library books infected with termites

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### 2) EBSCO Hands-on Online training -

Discussion about the demo date for the Post graduate students.

### 3) Follow up on current year journals.

### 4) Discussion on SLIM 21 Software.

### 5) Purchasing of new journals.

Purchase of new journals as per department requirement.

All the department have submitted their list of required journals. Librarian has prepared total list of required journals from above list.

It is decided that quotation to be asked for above mentioned total list of required journals. Store Incharge to do the needful for quotations. All quotations (3 vendors are compulsory) are given by the vendor to the store. After that store member create comparative statement of all vendor quotation. Which vendor give us best discount, the library committee chair person order to all journal to that vendor.

### 6) Binding Journals-

Discussion on library journals binding. Store incharge informed that he will call the related binder for journal binding.

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DR. G. D. POL FOUNDATION  
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Institutional Area, Sector-4,  
Kharghar, Navi Mumbai - 410 210.

Date :- 17/10/2020

Start of Meeting :- 10:30 A.M.

**MINUTES OF MEETING**

**Present members -**

Name

Sign

- 1) Dr. Meghna Vandekar (Dean)
- 2) Dr. Hiskani Attarde (Convener)
- 3) Mrs. Ulka Pachangane
- 4) Dr. Prachi Bhandare
- 5) Mr. Ishwar Jadhav

*Chulagane*

*Prachi*

*Ishwar*

Following Points were discussed :-

The agenda of meeting

- 1) Handover whole library report from previous Librarian to new library incharge.
- 2) Discussion on library rules & regulations against COVID 19.
- 3) Discussion on physical stock verification of Books & Journals (U.G & P.G.), Departmental library.

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Institutional Area, Sector-4,  
Kharghar, Navi Mumbai - 410 210.

15/06/2020

Start of meeting :- 11:05 A.M.

MINUTES OF MEETING

Present Members :-

Name	Sign
1) Dr. Meghna Vandekar (Dean)	MV
2) Dr. Hirkani Attarde (Convener)	HA
3) Mrs. P. Chaudhari (Librarian)	
4) Dr. Prachi Bhandare (Member)	PB
5) Mr. Ishwar Jadhav (Store Incharge)	IJ

Following Points were discussed

The main agenda of the meeting was to decide & discuss about :-

- 1) COVID 19 appropriate protocol - Discussion about rules & regulations  
COVID 19 appropriate protocol were discussed & decision taken to strictly implement them.
  - i) Compulsory wear mask to entered to the library.
  - ii) Maintained social distance
  - iii) Sanitize hands before enter to the library

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Date :- 17/01/2020.

Start of meeting :- 1:30 pm.

MINUTES OF MEETING.

IN ATTENDANCE :-

<u>NAME</u>	<u>SIGN</u>
Dr. Meghna Vandeekar (Dean)	
Dr. Prachi Bhandare (Member)	

Agenda :-

- ① Circular signed by Dean ma'am for EBSCO hands-on training to be held on 22nd Jan, Wednesday 2020.
  - ② MOU with D.Y. Patil college to be discussed on 20th Jan 2020 in detail & then <sup>will be</sup> reached for decision.
  - ③ Submitted to Dean ma'am updated list of pending journals of 2019.
- End of meeting :- 1:40 pm.

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Institutional Area, Sector-4,  
Kharghar, Navi Mumbai - 410 210.

Date :- 17/01/2020.

Start of meeting :- 1:30 pm.

MINUTES OF MEETING.

IN ATTENDANCE :-

NAME	SIGN
Dr. Meghna Vandeekar (Dean)	MV
Dr. Prachi Bhandare (Member)	PB

Agenda :-

- ① Circular signed by Dean ma'am for EBSCO hands-on training to be held on 22nd Jan, Wednesday 2020.
  - ② MOU with D.Y. Patil college to be discussed on 20th Jan 2020 in detail & then will be reached for decision.
  - ③ Submitted to Dean ma'am. Updated list of pending journals of 2019.
- End of meeting :- 1:40 pm.

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DR. G. D. POL FOUNDATION  
Y.M.T. Dental College & Hospital  
Institutional Area, Sector-4,  
Kharghar, Navi Mumbai - 410 210.

Date 10/01/2020.

Start of meeting :- 11:00 am.

MINUTES OF MEETING.

In attendance :-

Name.

- ① Dr. Meghna Vandekar (Dean)
- ② Dr. Hirani Attarde (Convener)
- ③ Dr. Prachi Bhandare (Member)

Sign.  
M/V  
H/A  
P/B

Agenda :-

- ① Circular for list of new books purchase consideration for 2020 signed by Dean ma'am & circulated to all departments.
- ② Pending journal delivery of 2019 done by Rhino agency [10 issues were received] [33 titles remaining off 36 titles now pending of 2019 journals].
- ③ Follow up. by call to be done every month for pending journals of 2019.

M Vandekar

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① MOU prepared for D.Y. Patil college.

② Journals for Oral Pathology to be confirmed with HOD.  
Oral Oncology  
Head & neck Pathology.  
Caries research.

③ EBSCO hands-on training date fixed on 22nd Jan, Wednesday 2020 from 10:30 am to 2 pm for all post graduate students.  
Registration

End of meeting :- 11:25 am.

*M. J. Varelkar*

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Kharghar, Navi Mumbai - 410 210.

Date :- 09/01/2020.

Start of meeting :- 9:30 am.

**MINUTES OF MEETING.**

**Present staff :-**

NAME	SIGN
① Dr. Meghana Vandeekar. (Dean)	✓
② Dr. Hishani Attarde. (Convener)	✓
③ Mrs. Pradipha Chavhan (Librarian)	✓
④ Dr. Prachi Bhandare. (Member)	✓

**Agenda :-**

- ① The quotation <sup>(2020)</sup> for purchase of journals was evaluated. <sup>begin from</sup> Called Rhino agency & asked to supply the pending 2019 separate quotations were made departmentwise & discussed.
- ② List of journals to be purchased for year 2020 was discussed. (speciality & allied journals)
- ③ Quotations for 2020 were compared with 2019

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- ④ Circular to be made for purchase of new books - Department-wise list of requirement of new books or editions for consideration for purchase.
- ⑤ Book exhibition to be held after the department-wise list of books is received.
- ⑥ MOU to be prepared for D.Y. Padl dental college.
- ⑦ EBSCO training:- EBSCO hands-on training dates to be decided between 20, 21, 22, 23, 24 Jan 2020.
- ⑧ Shifting of partition tables done. Good feedback from the students was received.  
End of meeting:- 12:30 am.

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08/01/2020

10:25 am :- Start of meeting.

MINUTES OF MEETING.

Present staff :-

	NAME	SIGN
①	Dr. Meghana Vandeekar (Dean)	M
②	Dr. Hirani Attarde (Convener)	H
③	Mrs. Chaudhari (Librarian)	A
④	Dr. Prachi Bhandare (Member)	P
⑤	Mr. Yogesh (Store)	
⑥	Mr. Ishwar Jadhav (Store incharge)	I

Following points were discussed :-

The main agenda of the meeting was to decide & discuss about :-

- ① Book exhibition :- Discussion on holding a book exhibition & purchase of new books for various subjects.
- ② EBSCO hands-on training :- Discussion about the demo date for post graduate students.

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- ③ New Journals :- Purchase of new journals & renewal of the new year purchase order.  
Quotation was discussed & compared with last year's quotation from Rhino agency.
- ④ Infrastructure :- New tables & chair purchase discussion & shifting of tables (with partition) from old to new reading room. (to be discussed with Mr. Solas)
- Half/full partition between PG & US reading area - Decision to be taken.
  - Board for "no seating allowed" near & in the corridor.
  - "No eatables allowed" in & outside library
  - People will face strict action for not following library rules.
  - Official letter to be prepared for changes in issue counter.
  - CCTV surveillance required for library. (inside & outside)
- End of meeting :- 10:45 am.

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Ref. No. YMTDC/3055/2019

E-mail : ymtden@yahoo.com

Date : 30/11/2019

**CIRCULAR**

This is to inform all the concerned that the library committee meeting is organized on 02/12/2019 at 12:30 P.M. (Dean Office)

Agenda of meeting:-

1. Renovation of Dental Central Library
2. SLIM Software
3. EBSCO 2<sup>nd</sup> Demo
4. Infrastructure
5. Library Committee boards

*M.J. Vandeekar*

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Ref. No. YMTDC/1746/2019

E-mail : ymtden@yahoo.com

Date : 19/07/2019

**CIRCULAR**

This is to inform all the concerned that the library committee meeting is organized on 21/07/2019 at 11:30 A.M. (Dean Office)

**Agenda of meeting**

1. Discussion on Library Stock Verification Report
2. Missing Books
3. Follow up on journals (Online + Print)
4. SLIM21 Software
5. EBSCO Online database

*M J Vandekar*

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Ref. No. YMTDC/1046/2019

E-mail : ymtden@yahoo.com

Date : 10/04/2019

**CIRCULAR**

This is to inform all the concerned that the library committee meeting is organized on 15/04/2019 at 01:30 P.M. (Dean Office)

**Agenda of meeting**

1. Library Stock Verification Report
2. Missing Books
3. Print Journal
4. Online Journal

*M.J. Vandeekar*

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Ref. No. YMTDC/4054/2018

E-mail : ymtden@yahoo.com

Date : 28/11/2018

**CIRCULAR**

This is to inform all the concerned that the library committee meeting is organized on 29/11/2018 at 11:00 A.M. ( Dean Office )

**Agenda of meeting**

1. Journal Purchasing (Print and E-Journal Online Access )
2. Discussion of missing book Library & Department Library ( List ), (U.G. reading chair requirement)
3. Library requirement as per NAAC.
4. EBSCO database subscription / J-Gate Subscription / Science Direct
5. Well trained staff (IT field) & Gatekeeper
6. Library Automation Software (SLIM, Koha, Soul, Libsys)
7. Computer-10 & License antivirus in all computers
8. Wifi facility
9. Printer-2, Scanner-2
10. Inter Library Loan Service (MOU)
11. Display guided map.
12. Last five year University Question Paper BDS & MDS
13. Software Requirement
  - Barcode Scanner Laser
  - Printer HP Laser
  - A-4 size - 5x13 Lebal Novajet Paper (350 rs. - 100 sheet)
  - Server 4 GB Ram

*M. J. Vande...*

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Date: - 16/11/18

CIRCULAR

This is inform all the concerned that the library committee meeting is organized on ~~18/11/18~~ at 11.30 A.M. (Dean office) 18/11/18

Agenda of meeting:-

Following points to be discussed

- 1) ~~Point~~ Journal purchasing - 1) Print Journal 2) E-Journals
- 2) Discussion of Physical verification of Books & Journals UG&PG
- 3) Discussion of Pediatric department Library - Book loss & missing
- 4) Library Requirement as per Naac
- 5) EBSco Database Subscription (E-Journal & Books)
- 6) well trained staff (IT field)
- 7) Library Automation software eg. Libsys software subscription, Koha etc.
- 8) Computer - 10 & Licensed antivirus in all computer
- 9) Catalogue cabinet AACR-II UG&PG.
- 10) Fire alarm, wifi facility.
- 11) Baggage counter for student & Gatekeeper.
- 12) printer - 2, scanner - 2
- 13) Inter library loan service
- 14) Display Guided map.
- 15) Last Five years university question paper, B.O.S & M.D.S.
- 16) IT service management & information security
- 17) NE work security, 18) Risk management (Backup & Restore)

M. J. Vardikar

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- 1) Dr. Sharad Kokate - Dean - *[Signature]*
- 2) Dr. Deepa Das - Convenor - *[Signature]*
- 3) Dr. Sangeeta Patil - member - *[Signature]*
- 4) Dr. Kavita Pol Nalawade - member - *[Signature]*
- 5) Dr. Mirkani - Lib. Noor - member - *[Signature]*
- 6) Mrs. Poojita Chaudhari - Librarian - *[Signature]*
- 7) Mr. Ishwar Joshi - Store Incharge - *[Signature]*

## From NAAC point of view - Requirements

1. More CCTV cameras required.  
Especially in journal. UG - 1, PG - 3 required.  
*Section*
2. Layout of the library.
3. Wi-Fi.
4. Gate keeper to be appointed - matter was emphasized during the meeting.
5. EBSCO Database subscription compulsory which would cost 3.5 lakhs/year.  
ELSEVIER - 5.5 lakhs/year.
6. 10 computers required - So 7 more to be installed.
7. Wheel chair necessary for handicapped students.
8. Suggestion box required.
9. Feedback forms for staff and students and their analysis for last 5 years.
10. 1 Scanner and 1 printer.
11. Library software for issue and return should be installed (hipsis / Tally) (to ...)

*M. V. N. Desai*

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# DR. G.D.POL FOUNDATION Y.M.T. DENTAL COLLEGE AND HOSPITAL

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DR. G.D.POL FOUNDATION  
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Kharghar, Navi Mumbai - 410210

Date: 28/11/18

## CIRCULAR

This is to inform all the concerned that the Library  
committee meeting is organized on 29/11/2018 at  
10 AM, Dean office.

### Agenda of meeting:-

Following points to be discussed

- 1) Journal purchasing (print and E-Journal online access)
- 2) Discussion of ~~extra~~ missing book Library & Department  
Library (as list), (UG-Ready-Chair Requirement)
- 3) Library Requirement as per NAAC (NAAC)
- 4) EBSCO database Subscription / J-Gate Subscription /  
Science Direct
- 5) Well trained staff (IT field) & Greeter
- 6) Library Automation Software (SLIM, Koha, Soul, Libby)
- 7) Computer - 10 & Licensed antivirus in all Computer
- 8) Wifi facility
- 9) Printer - 2, Scanner - 2
- 10) Inter loan Library loan service (MOU)
- 11) Display Guided map
- 12) Last five years university question paper B.S. & M.S.
- 13) IT service management 2) information security  
Network security 4) Risk management (Backward)
- 14) Software Requirement Barcode scanner Laser  
2) Printer HP Laser 3) A4 size - 5x13 Labal - Nova je  
(3500s - 100 sheet) paper
- 15) Server - 4-GB Ram I3

*M. J. Vandeekar*

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28/11/12

- 1) Dr. Meghana Vandekar - Dean - MK
- 2) Dr. (Mrs) Hirkami Attende - convenor - H
- 3) Dr. (Mrs) Karita Pol-Nalawade - member - K
- 4) Dr. Pooja Shivasharan - member - P
- 5) Mrs. Pradipha Chaudhari - Librarian - P
- 6) Mr. Ishwar Jadhav - Store Incharge - I
- 7) Mr. Suhas -

Please work on the minutes of the meeting

Present members:

- 1) Dr. Meghana Vandekar - MK
- 2) Dr. Mrs. Hirkami Attende - H
- 3) Dr. Mrs. Pooja Shivasharan - P
- 4) Mrs. Pradipha Chaudhari - P

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- 28/11/18  
Minutes of meeting :-  
Following points were discussed & agreed in meeting
- 1) Journal Purchase list to be circulated in all dept & required journal list to be procured
  - 2) Library missing Book (Students)
    - Missing Book procured from Ching Shanti library
    - Fine for damaged Book collected from i.e. 5% of the cost of the book. Sum
    - Shibu Khar i.e. 1000/- of damaged receipt given
    - Missing book procured from Arman inter Tiposhi collection.
  - 3) It is agreed by all members that E-books will be purchased in month of July
  - 4) Question paper set i.e. for MDS & paper (man) collected & submitted to library.
  - 5) Next meeting ppt presentation as per NAAC required has to be made. Inter Library Loan service
  - 6) MOU has to be prepared for intercollege do library loan facility.
- 4/12/18
- 1) Students will be allowed to refer books & will not be allowed to issue books.
  - 2) Students will have to submit the application for their facility of inter library loan every time.
  - 3) Photocopying & scanning of books with proper response
  - 4) All students should carry I-card with them.
  - 5) Application from the concern institutes Dean is mandatory.

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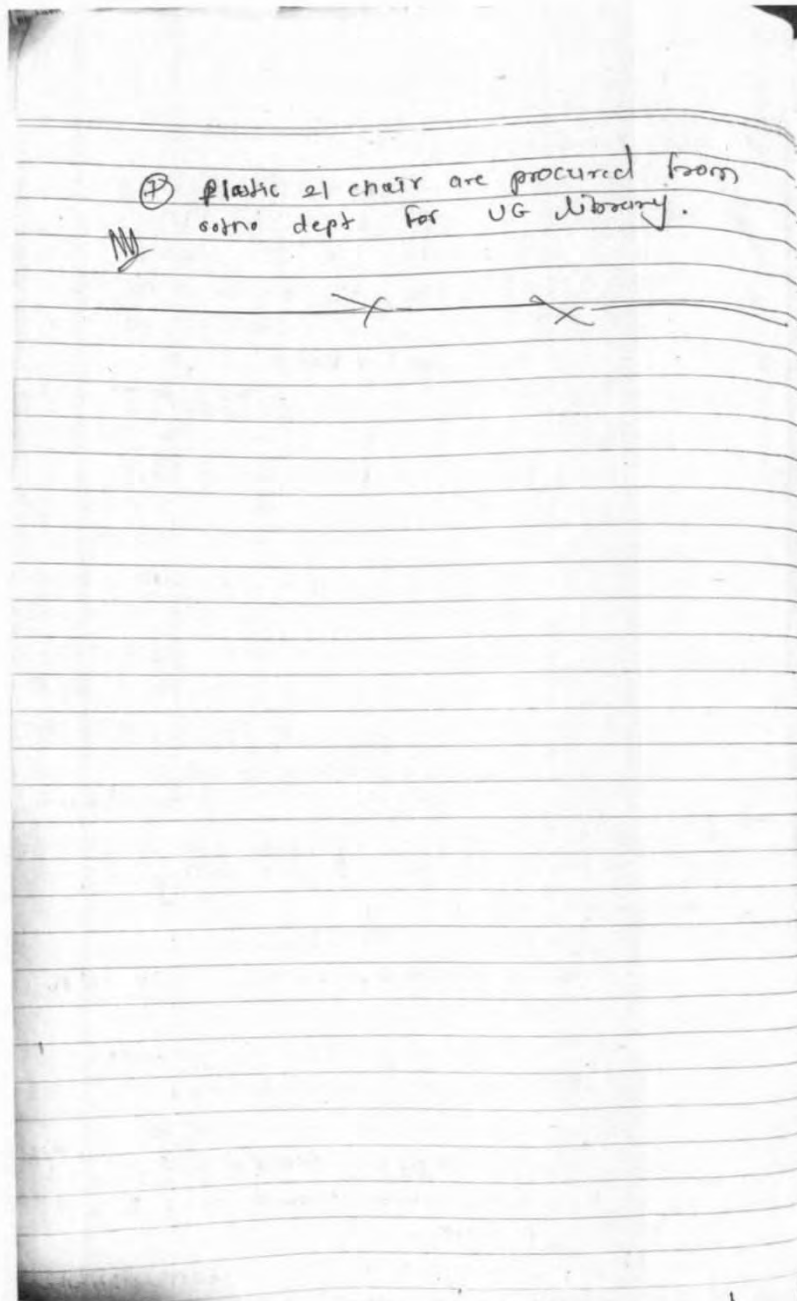
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KHARGHAR NAVI MUMBAI-410210

Date- 19/09/2018

**CIRCULAR**

- 1) Dept of Oral Periodontology *[Signature]*
- 2) Dept of Oral & Maxillofacial Surgery *[Signature]* 22/9/18
- 3) Dept of Oral Medicine & Radiology
- 4) Dept of Prosthodontics *[Signature]*
- 5) Dept of Conservative & Endodontics *[Signature]*
- 6) Dept of Oral Pathology & Microbiology *[Signature]*
- 7) Dept of Paediatric Dentistry *[Signature]*
- 8) Dept of Public Health Dentistry *[Signature]*
- 9) Dept of Orthodontics *[Signature]* M.J. Nandekar.

**Subject :- J- Gate database dentistry Demo / Training Programme on 24/09/2018 Monday at**

11:30 A.M. 3<sup>rd</sup> Floor lecture Hall *[Signature]* No. 3:

We are Pleased to inform that our College has organised training / Demo on

J-Gate database about Journals.

You all are informed to attend this Session and make this event Fruitfull.

**[all P.G. Students]**

*[Signature]*  
**DEAN**

*[Signature]*  
**Librarian**

*[Signature]*  
**DEAN**  
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Date: - 13/4/18

**CIRCULAR**

This is inform all the concerned that the library  
committee meeting is organized on 13/4/18 to  
1.30 (Dean office).

**Agenda of meeting**

- 1) Library Stock Verification Report.
- 2) missing Books
- 3) Print Journal
- 4) online Journal

- 1) Dr. Sharad Kokate - Dean
- 2) Dr. Mrs. Deepa Das - Convenor
- 3) Dr. Mrs. Sangata Patankar
- 4) Dr. Mrs. Kavita Pol Nalawade
- 5) Dr. R. D. Das
- 6) Dr. Subhadra
- 7) Dr. Trupti
- 8) Mrs. Poojibha Chaudhari
- 9) Mr. Ishwar Jadhav

*[Signature]*  
A. Deepa Das

*[Signature]*  
R. D. Das

*[Signature]*  
M. V. Andekar

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O.S - the missing book has been replaced with colour xerox which is not acceptable.

Ortho - 1 book has no stamp

3 CDs on journals are missing

Purio - 4 books are missing

Pedo - 5 books are missing

Requirements in the library as NAAC was also discussed and

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1. Physical Verification report was presented by Dr. Subash & Dr. Tanaji.  
- Some Missing books and the remedial measures are as follows:-
  - 1) Prosthodontics - 1 book has been tampered with & 1 book taken by a student who has been told to replace them.  
[A book which was missing since many years was decided to be written off.]
- 2) It was decided that dept books cannot be issued to Pls & staff - and HOD's permission is required to take books out for use.
- 3) Ortho - 4 CDs & J of Orthodontics has been missing for a long time. 1 book replaced needs to be stamped.
- 4) Endo book which was missing was ~~not~~ - payment was done as it was out of print.
- 5) Disto - 4 books  
OS - missing book replaced & colour photo.
- 6) Books in central library to be numbered again to make physical verification easier.
- 7) Library timings changed to 10-6. Books available only till 6.

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Ref. No. YMDC/569/2018

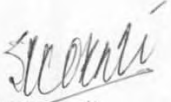
Date : 10/3/2018

**CIRCULAR**

This is to inform all the concerned that the library committee meeting is organized on 13/03/2018 at 11:30 A.M. in Dean cabin.

**Agenda of meeting**

1. Print Journal Purchase
2. E-Online Journal Purchase

  
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**LIBRARIAN**



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DR. G.D.POL FOUNDATION

Y.M.T. Dental College and Hospital

Kharghar, Navi Mumbai - 410210

Date: - 13/3/18

Minutes of meeting

person presents: -

- 1) Dr. Sharad Kotate - Dean
- 2) Dr. (Mrs) Deepa Das - Convener
- 3) Dr. (Mrs) Sangeeta Patankar
- 4) Dr. (Mrs) Kavita Pol-Nalawade
- 5) Mrs Chaudhari (Librarian)
- 6) Mr. Ishwar Jadhav (Steno)

\* Following points were discussed during meeting:-

The main agenda of the meeting was to decide on the purchase of e-journals so the quotations were opened and seen by different publishers, the details are as follows:-

- 1) Rhino International (16 journals) - 5,29,829 Rs
- 2) Creative (16 journals) - 17,62,599
- 3) Prisms Publications (16 journals) - 15,52,100
- 4) SITA (plus hardcopy) (69 journals) - 44,40,897
- 5) Creative (plus hardcopy) (50 journals) - 31,21,000  
(More Indian journals)
- 6) Rhino (plus hardcopy) (69 journals) - 44,39,186  
qutler 23000  
(68 journals) 44-62

All together - 49.91 lakhs  
But quarterly payment possible.

*M. V. Nandekar*

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Kharghar, Navi Mumbai - 410210.

Date: - 10/3/18

## CIRCULAR

This is inform all the concerned that the library committee meeting is organized on 13/3/18. at 11.30 Am.  
(Dean office)

### Agenda of meeting

- 1) Print Journal purchase
- 2) E- online Journal purchase

- 1) Dr. Sharad Kokate - Dean
- 2) Dr. (Mrs) Deepa Das - convener
- 3) Dr. (Mrs) Sangeeta Patankar
- 4) Dr. (Mrs) Karita Pol. Nalavte
- 5) Mrs. Chaudhari (Librarian)
- 6) Mr. Ishwari Jadhav

*Shalati*

*A. Deepa Das*

*Shalati*

*Karita*

*Chaudhari*

*M. J. Vandeekar*

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E-mail : ymtden@yahoo.com

Ref. No. YMTDC/III/2018

Date : 16/1/2018


**CIRCULAR**

This is to inform all the concerned that the library committee meeting is organized on 18/01/2018 at 11:30 A.M. in Dean cabin.

**Agenda of meeting**

Following points to be discussed

1. Journal Purchasing – Print Journals & E-Journals
2. Discussion of Physical Stock Verification of Books & Journals UG & PG
3. Discussion of Pedodontic Departmental Library book loss
4. Window Curtains
5. Library Requirement as per NAAC

  
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**LIBRARIAN**





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Date 18 Jan 2018

1. Dr. Sharad Kokate - (Dean)

*Sharad*

2. Dr. Kavita Pol Nalawade

3. Ms. Pratibha Chaudhari

*Pratibha*

4. Dr. Sonam Patankar

*Sonam*

5. Dr. Deepa Das

*Deepa Das*

6. Dr. Hiran Attarde

*Hiran*

Minutes of the Meeting

1. Two quotations were opened 1) Rhino International agencies (5.29 lakhs) 2) Sita Bookst Periodicals (4.4 lakhs) Another yet to come.

2. Stock verification of central and departmental library was will be conducted by Dr. Subodha (Pedodontics) and Dr. Trupti (Oral Surgery). Circular / official letter will be issued.

3. Report regarding missing books from Pedodontics Departmental library to be given and books to be replaced by the Department.

4. Window curtains for computer room to be put up.

*M. J. Vandeekar*

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For NAAC contd.

12. IT person should be appointed for using library software - HR department should be approached.
13. Catalog cabinet required 1 for UG & 1 for PG.
14. 5 years (previous) UG & PG question papers should be kept in the library (To take help from M.G.M.)

*M. V. Nandekar*

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Institutional Area, Sector-4,  
Kharghar, Navi Mumbai - 410 210.

Date - 29/12/2017

Start of Meeting :- 1:30 P.M.

## MINUTES OF MEETING

Present Staff

Name -

- 1) Dr. Sharad Kokate - Dean
- 2) Dr. Deepa Das - Convenor *Dr. Deepa Das*
- 3) Dr. Sangeeta Patankar - Member
- 4) Dr. Kavita Pol - Nalawade
- 5) Mrs. Pratibha Chaudhari
- 6) Mr. Ishwar Jadhav *Ishwar Jadhav*

Following points to be discussed.

- 1) Requirement for next year journals -  
Journals purchase for the period Jan-Dec 2018.  
All the department have submitted their list of required journals. Librarian has prepared total list of required journals from above list.  
It is decided that quotation to be asked for above mentioned total list of required journals.  
Store incharge to do the needful for quotations.  
Department also suggested to have annual online packages for certain journals.

*M. J. Vardabhai*

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- 2) Follow up on last year journals.  
Non-receipt journal list updated regularly from  
librarian. send it to the supplier for supplying  
remaining journals.

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Kharghar, Navi Mumbai - 410 210

Date - 24/07/2017

Start of Meeting :- 11:35 A.M.

## MINUTES OF MEETING

### Present Members

Name -

- 1) Dr. Sharad Kokate - Dean
- 2) Dr. Deepa Das - Convener *[Signature]*
- 3) Dr. Sangeeta Patankar - member
- 4) Dr. Kavita Pol Nalawade -
- 5) Mrs. Pratibha Chaudhari -
- 6) Mr. Ishwar Jadhav - *[Signature]*

### Following points to be discussed

- 1) Follow up on Current year journals -  
Discussion on current year journals -  
which journals are received or not. all  
list of journals present in committee  
members.
- 2) E-Journals -  
Discussion on E-Journals purchased by  
Science direct. All journals are open in  
online access. check it every month & report  
to library committee.

*[Signature]*  
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**MINUTES OF THE MEETING**

**NSS YMTDC**

Date: 8/03/2022

Venue: PHD Department Seminar Room

Time: 11:00am

Members Present:

Dr. Meghna Vandekar	Chairperson
Dr.PurviBhate	Programme officer
Dr. Thomson D'cruz	Assistant Programme officer
Dr. Ankitā Kadam	Assistant Programme officer
Dr. Yash Shekatkar	Advisory member
Dr.Tejas Pol	Advisory member
Dr.RenuTaywade	Advisory member

**Agenda:**

To discuss the event on the occasion of Women's Day.

Team NSS, YMTDC will be celebrating Women's Day on the 11th of March, 2022 by conducting a self defence programme.

The guest of honour will be Mr. Pravin Patil.

A lecture will also be taken by Dr.Smita Kulkarni.

**Programme Officer**

**Chairperson & Dean**

**DEAN**  
**Y.M.T. Dental College**  
& Hospital Kharghar,  
Navi Mumbai - 410 210



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**MINUTES OF THE MEETING**

**NSS YMTDC**

Date: 14/01/2022

Venue: PHD Department Seminar Room

Time: 11:00am

**Members Present:**

Dr. Meghna Vandekar	Chairperson
Dr. Purvi Bhate	Programme officer
Dr. Thomson D'cruz	Assistant Programme officer
Dr. Ankita Kadam	Assistant Programme officer
Dr. Yash Shekatkar	Advisory member
Dr. Tejas Pol	Advisory member
Dr. Renu Taywade	Advisory member

**Agenda:**

To discuss the event on the occasion of Republic Day Celebration.

Team NSS, YMTDC will be celebrating the Republic Day on 26th of January, 2022.

Dr. Sanjeev Yadav and Dr. Bagal will be the guests of honour for the event.

**Programme Officer**

*M. J. Vandekar*

**Chairperson & Dean**

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**MINUTES OF THE MEETING**

**NSS YMTDC**

Date: 14/12/2021

Venue: 4th Floor Auditorium

Time: 11:00am

Members Present:

Dr. Meghna Vandekar	Chairperson
Dr.PurviBhate	Programme officer
Dr. Thomson D'cruz	Assistant Programme officer
Dr. Ankita Kadam	Assistant Programme officer
Dr. Yash Shekatkar	Advisory member
Dr.Tejas Pol	Advisory member
Dr.RenuTaywade	Advisory member

**Agenda:**

To discuss the event of a blood donation drive to be conducted in the premises.

Team NSS, YMTDC will be conducting a blood donation drive in the 4th floor auditorium on the 21st of December.

UGs, PGs, staff members as well as others will be invited to donate blood for a good cause.

**Programme Officer**

*MJVandekar*

**Chairperson & Dean**

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**Y.M.T. Dental College**  
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**Navi Mumbai - 410 210**



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☎: 022-2774 4429

Fax: 022-2774 4427

**MINUTES OF THE MEETING**

**NSS YMTDC**

Date: 15/09/2021

Venue: OMFS Dept Seminar Room

Time: 11:00am

**Members Present:**

Dr. Meghna Vandekar	Chairperson
Dr.PurviBhate	Programme officer
Dr. Thomson D'cruz	Assistant Programme officer
Dr. Ankita Kadam	Assistant Programme officer
Dr. Yash Shekatkar	Advisory member
Dr.Tejas Pol	Advisory member
Dr.RenuTaywade	Advisory member

**Agenda:**

To discuss the activity for NSS Day celebration (24th September)

Team NSS, YMTDC will be celebrating Independence Day on 24th September, 2021.

UG, PG and staff members will be invited to attend an online lecture conducted by Dr. Vineet Vinay who will be the guest of honour.

**Programme Officer**

*M.S. Vandekar*

**Chairperson & Dean**

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**MINUTES OF THE MEETING**

**NSS YMTDC**

Date: 09/08/2021

Venue: Dean's Chambers

Time: 11:00am

**Members Present:**

Dr. Meghna Vandekar	Chairperson
Dr. Purvi Bhate	Programme officer
Dr. Thomson D'cruz	Assistant Programme officer
Dr. Ankita Kadam	Assistant Programme officer
Dr. Yash Shekatkar	Advisory member
Dr. Tejas Pol	Advisory member
Dr. Renu Taywade	Advisory member

**Agenda:**

To discuss the activity for the Independence Day celebration (15th August)

Team NSS, YMTDC will be celebrating Independence Day on 15th August, 2021.

Undergraduate as well as Post graduate students, along with other staff members will be writing Essays based on Independence Day.

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**MINUTES OF THE MEETING**

**NSS YMTDC**

Date: 28/06/2021

Venue: OMFS Dept Seminar Room

Time: 11:00am

Members Present:

Dr. Meghna Vandekar	Chairperson
Dr.PurviBhate	Programme officer
Dr. Thomson D'cruz	Assistant Programme officer
Dr. Ankita Kadam	Assistant Programme officer
Dr. Yash Shekatkar	Advisory member
Dr.Tejas Pol	Advisory member
Dr.RenuTaywade	Advisory member

**Agenda:**

To discuss the activity for 'Van Mahotsav Week' which is from 1st to 7th July, 2021.

Team NSS, YMTDC will be celebrating Van Mahotsav on 6th July, 2021, which is a tuesday.

The event will be celebrated by planting tree saplings in the college campus.

The tree saplings will be planted by all the Head of Departments of the dental college along with the NSS volunteers.

**Programme Officer**

*MJVandekar*

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**MINUTES OF THE MEETING**

**NSS YMTDC**

Date: 14/06/2021

Venue: PHD Department Seminar Room

Time: 11:00am

Members Present:

Dr. Meghna Vandekar	Chairperson
Dr. Purvi Bhate	Programme officer
Dr. Thomson D'cruz	Assistant Programme officer
Dr. Ankita Kadam	Assistant Programme officer
Dr. Yash Shekatkar	Advisory member
Dr. Tejas Pol	Advisory member
Dr. Renu Taywade	Advisory member

**Agenda:**

To discuss about the International Yoga Day celebration (21st June, 2021)

In view of the ongoing pandemic, it has been decided that the celebration of International Yoga Day will be done online through a Zoom session.

The NSS volunteers will join an online link.

The faculty of every dental department are invited to join the link.

The guest for the event will be Mr. Sanjay Ketkar, a yoga instructor.

The yoga session will be conducted by Mr. Sanjay Ketkar and the demonstration will be by Dr. Mrunalini Vaidya (Dept. of Endodontics)

**Programme Officer**

*MJVandekar*

**Chairperson & Dean**

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**MINUTES OF THE MEETING**

**NSS YMTDC**

Date: 25/05/2021

Venue: OMFS Dept Seminar Room

Time: 11:00am

Members Present:

Dr. Meghna Vandekar	Chairperson
Dr.PurviBhate	Programme officer
Dr. Thomson D'cruz	Assistant Programme officer
Dr. Ankita Kadam	Assistant Programme officer
Dr. Yash Shekatkar	Advisory member
Dr.Tejas Pol	Advisory member
Dr.RenuTaywade	Advisory member

**Agenda:**

To discuss the activity for "No Tobacco Day" (31st May, 2021)

In view of the ongoing pandemic, it is decided that the celebration of 'No Tobacco Day' will be an online event.

The students will submit E-Posters for the online competition

The theme of the competition will be "Commit to Quit"

**Programme Officer**

*MJ Vandekar*

**Chairperson & Dean**

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**MINUTES OF THE MEETING**

**NSS YMTDC**

Date: 05/04/2021

Venue: OMFS Dept Seminar Room

Time: 11:00am

Members Present:

Dr. Meghna Vandekar	Chairperson
Dr.PurviBhate	Programme officer
Dr. Thomson D'cruz	Assistant Programme officer
Dr. Ankita Kadam	Assistant Programme officer
Dr. Yash Shekatkar	Advisory member
Dr.Tejas Pol	Advisory member
Dr.RenuTaywade	Advisory member

**Agenda:**

To discuss about conducting a lecture on the occasion of 'World Health Day'

According to the new covid guidelines it was decided to conduct the lecture online.

The topic for the lecture will be "Beating stress away by Dr. Dalla Rokade" who is a life coach and founder and owner of New World Maker Corporate Training and Coaching firm.

The lecture will be attended by BDS students.

**Programme Officer**

*M. J. Vandekar*

**Chairperson & Dean**

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**MINUTES OF THE MEETING**

**NSS YMTDC**

Date: 10/03/2021

Venue: PHD Department Seminar Room

Time: 11:00am

Members Present:

Dr. Meghna Vandekar	Chairperson
Dr. Purvi Bhatte	Programme officer
Dr. Thomson D'cruz	Assistant Programme officer
Dr. Ankita Kadam	Assistant Programme officer
Dr. Yash Shekatkar	Advisory member
Dr. Tejas Pol	Advisory member
Dr. Renu Taywade	Advisory member

**Agenda:**

To discuss the Special Camp activity which is to be held from 21<sup>st</sup>-27<sup>th</sup> March, 2021.

A special camp activity will be held as per the university rule for NSS unit YMTDC.

The camp site selected for activity is at Koleti village, Pen Taluka and Shetpalas village, Roha Taluka.

A total of 25 NSS volunteers will be participating in the camp activity along with NSS programme officers.

A 7 day camp has been decided along with an activity for each day.

**Day 1: Koleti village**

Inauguration and Swachh Bharat Abhiyaan will be conducted.

**Day 2:**

Homoeopathic checkup and door-to-door survey

**Day 3:**

Dental health checkup and Oral health awareness talk.

**Day 4: Shetpalas village**

Door-to-door survey

**Day 5:**

Homoeopathic checkup and door-to-door survey

**Day 6:**

Dental checkup and Oral Health awareness talk

**Day 7:**

Eye checkup and felicitation

**Programme Officer**

*MJVandekar*

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**MINUTES OF THE MEETING**

**NSS YMTDC**

Date: 12/02/2021

Venue: Dean's Chambers

Time: 11:00am

**Members Present:**

Dr. Meghna Vandekar	Chairperson
Dr. Purvi Bhate	Programme officer
Dr. Thomson D'cruz	Assistant Programme officer
Dr. Ankita Kadam	Assistant Programme officer
Dr. Yash Shekatkar	Advisory member
Dr. Tejas Pol	Advisory member
Dr. Renu Taywade	Advisory member

**Agenda:**

To discuss the 2nd event of Team NSS, YMTDC, Women's Day celebration on 8<sup>th</sup> March, 2021.

An itinerary will be charted to decide the course of events

NSS volunteers will be performing a NukkadNaatak showcasing the life of today's women from different walks of life.

A lecture will be delivered to the Class IV workers on Menstrual Health Awareness by Prof. Dr. Saloni Mistry.

Prof. Dr. Sabita Ram will be the guest of honour for the Women's day celebration

The event will be held in the auditorium while maintaining COVID protocols.

**Programme Officer**

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**NSS YMTDC**

**MINUTES OF THE MEETING**

Date: 20/01/2021

Venue: OMFS Dept Seminar Room

Time: 11:00am

**Members Present:**

Dr. Meghna Vandekar	Chairperson
Dr. PurviBhate	Programme officer
Dr. Thomson D'cruz	Assistant Programme officer
Dr. Ankita Kadam	Assistant Programme officer
Dr. Yash Shekatkar	Advisory member
Dr. Tejas Pol	Advisory member
Dr. RenuTaywade	Advisory member

**Agenda:**

To discuss the date of launch and Orientation programme of Team NSS YMTDC.

The itinerary of the orientation programme has been discussed, where the NSS unit of YMTDC will be launched. There will be an official investiture ceremony which will begin at 10am. NSS faculty team and 50 NSS volunteers will be present along with dignitaries.

The office bearers will be announced and the badges will be handed over by the guest of honour Prof. Sabah Ahmed Rizvi, Programme officer of NSS unit of Pillai village of Arts and Commerce.

An orientation lecture will be delivered by the guest of honour to the NSS volunteers.

The launch date of Team NSS YMTDC has been set to 28th Jan 2021, at 10:00 hours.

The following staff members have been approved as office bearers:

Dr. Meghna Vandekar - Chairperson, NSS unit, YMTDC

Dr. Yash Shekatkar - Advisory member, NSS unit, YMTDC

Dr. Tejas Pol - Advisory member, NSS unit, YMTDC

Dr. Dheeraj Kalra - Advisory member, NSS unit, YMTDC

Dr. RenuTaywade - Advisory member, NSS unit, YMTDC

Dr. Suraj Jadhav - Advisory member, NSS unit, YMTDC

Dr. PurviBhate - Programme officer, NSS unit, YMTDC

Dr. Thomson D'cruz - Assistant Programme officer, NSS unit, YMTDC

Dr. Ankita Kadam - Assistant Programme officer, NSS unit, YMTDC

Ms. PritiRanka - Student leader, NSS unit, YMTDC

Mr. Abhishek Satalkar - Student leader, NSS unit, YMTDC

The above mentioned staff will be given their appointment letter.

**Programme Officer**

*M J Vandekar*

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Date: 22/4/22

Venue: Periodontics Seminar Room  
Time: 10:30 am

Members Present.

Dr. Meghna Vandeekar	M Vandeekar
Dr. Renuka M. Sinadi	R Sinadi
Dr. Abdul Sidharan	A. Sidharan
Dr. Saloni Mishra	S. Mishra
Dr. Sangeeta Patil	S. Patil
Dr. Amit Benjamin	A. Benjamin
Dr. Shreyas Gupta	S. Gupta
Dr. Deepa Das	D. Das
Dr. Amar Kalra	A. Kalra
Dr. Dhruv Kalra	D. Kalra
Dr. Dhruv Daxur	D. Daxur

AGENDA: Discussion on Title and Synopsis of  
Dissertation of Post Graduate Students  
of Academic year 2021-2022

As per the agenda the member secretary of  
BORS put forward the agenda of  
in front of the members present.

Later, the Title and synopsis of the  
dissertation of the post graduates of  
the academic year 2021-22 Batch were  
discussed and if any corrections  
were required. Those corrections and  
were made and the final approval  
was done.

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Out of 31 pg's student's Title & synopsis were approved whereas 1 Pg student was not able to complete the requirement due to personal reasons.

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Date: 24/03/2022

Venue: \_\_\_\_\_

Time: \_\_\_\_\_

Minutes in person: \_\_\_\_\_

Members present:

Dr. Meghana Vandekar	<i>M. Vandekar</i>
Dr. Saloni Mistry	<i>Saloni</i>
Dr. Vibha Hegde	<i>Vibha</i>
Dr. Shreyas Gupta	<i>Shreyas</i>
Dr. Sangeeta Patankar	<i>S. Patankar</i>
Dr. Amar Katre	<i>A. Katre</i>
Dr. Dheeraj Kalra	<i>D. Kalra</i>
Dr. Amit Beniamin	<i>A. Beniamin</i>
Dr. Deepa Das	<i>Dr. Deepa</i>
Dr. Gokul Shridharan	<i>G. Shridharan</i>
Dr. Thomson Druz	<i>T. Druz</i>
Dr. Rizwan M. Sanddi	<i>R. Sanddi</i>

Agenda: Representation of Pls Synopsis.

The IRB, IEC prepared for the final presentation 15-20 days prior. The first version of synopsis was submitted and reviewed by the IRB between 13<sup>th</sup> March to 4<sup>th</sup> March. Sorted as the topics decision on the reviewers was taken during this time period.

All the Pls submitted their synopsis in soft copy and mailed to the official ID of IRB. Two hard copies were submitted along, one each for IRB file and IEC file.

Two reviewers were assigned along for each Pl. The MUHS review form in hard copy was given to each of the two reviewers by the Pl.

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himself / herself.

Physical synopsis presentation was done as insisted by the members. PG guides, other readers, professors and future guides from the same department were present along with the two reviewers and the members of IRB & IEC.

For the synopsis presentation, the template PG was used from last year and continued for the current year. IRB has informed the BORS of all of the above.

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Date : 15/12/21

Venue : Dean's office  
Time : 10:00 AM  
Minutes in Person :

Members Present:

Dr. Meghana Vandekar	M.T. Vandekar
Dr. Saloni Mistry	[Signature]
Dr. Vibha Hegde	[Signature]
Dr. Shreyas Gupte	[Signature]
Dr. Sangeeta Patankar	[Signature]
Dr. Amar Katre	[Signature]
Dr. Dheeraj Kalra	[Signature]
Dr. Amit Benjamin	[Signature]
Dr. Deepa Das	[Signature]
Dr. Rizwan-M. Sanadi	[Signature]
Dr. Gokul Shridharan	[Signature]
Dr. Thomson DCruz	[Signature]

Agenda : Approval for revised BORS committee.

With reference to MUHS circular No 22/2018  
No MUHS / EO/PG / T&S / 4276 / 2018.

With references to the above subject we  
have revised the board of Research Studies  
(BORS) committee for verification and  
approval of the title and synopsis of  
Dissertation of Post Graduate Students (MDS)  
at college level as per the instructions as  
under.

The following members are appointed in  
the BORS committee:

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Chairman :- Dr. Meghna Vandekar  
Member :- Dr. Rizwan M. Samadi  
Invite Member :- Dr. Gokul Sridharan  
Subject Expert :- Dr. Sangeeta Patankar  
Dr. Vibha Hegde  
Dr. Deepa Das  
Dr. Shreyas Gupta  
Dr. Saloni Mishra  
Dr. Amit Benjamin  
Dr. Amar Kathe  
Dr. Dheeraj Kalra

The IRB and IEC committees of our institution are informed about the formation of BORS committee.

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Fax: 022- 2774 4427

Date : 20/09/2021

Venue : Dean's Office  
Time : 10:00 AM  
Minutes in Person :

Members Present :

Dr. Meghana Vandekar	MJ Vandekar
Dr. Saloni Mistry	[Signature]
Dr. Vibha Hegde	[Signature]
Dr. Shreyas Gupta	[Signature]
Dr. Sangeeta Patankar	[Signature]
Dr. Amar Katre	[Signature]
Dr. Dheeraj Kalra	[Signature]
Dr. Amit Benjamin	[Signature]
Dr. Deepa Das	[Signature]
Dr. Rizwan M. Sanodi	[Signature]
Dr. Gokul Shridharan	[Signature]
Dr. Thomson Priz	[Signature]

Agenda : To Approve Board of Research Studies constituted by our college.

With reference to MUNS circular No 22/2018 No MUNS/EO/PG/T & S/4276/2018.

With reference to the above subject we will have to revise the Board of Research Studies committee for verification & approval of title and synopsis of Dissertation of Post Graduate Students (MDS) at college level as per the instructions.

The following members should be appointed in BORS committee :

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Chairman :- Dr. Meghna Vandekar  
Member :- Dr. Rizwan M. Samadi  
Invite Member :- Dr. Gokul Sridharan  
Subject Expert :- Dr. Sangeeta Patankar  
Dr. Vibha Nagde  
Dr. Deepa Das  
Dr. Shreyas Gupta  
Dr. Saloni Mishra  
Dr. Amit Benjamin  
Dr. Amar Kabre  
Dr. Dharmaj Kalra

The IRB and IEC committees of our institution were intimated about the formation of BORS committee.

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Date : 10/06/21

Venue : Dean's office  
Time : 11:00 AM  
Minutes in Person :

Members Present:

Dr. Meghana Vandekar	MJ Vandekar
Dr. Saloni Mistry	Saloni
Dr. Vibha Hegde	Vibha
Dr. Shreyas Gupta	Shreyas
Dr. Sangeeta Patankar	Sangeeta
Dr. Amar Katre	Amar
Dr. Dheeraj Kalra	Dheeraj
Dr. Amit Benjamin	Amit
Dr. Deepa Das	Deepa
Dr. Rizwan M. Sanadi	Rizwan
Dr. Gokul Shridharan	Gokul
Dr. Thompson Cruz	Thompson

Agenda : Addition of Student names for title and Synopsis submission of Dissertation of PG's 2021-2022.

The BORS committee reviewed title and synopsis dissertation of Post-graduates for submission to university.

All first year post-graduate students and IEC members attended the presentation at allotted time 11:00.

Each presentation was attended and reviewed and the reviewers comments/suggestions were noted.

All PG students submitted 3 hard copies, one soft-copy.

The review was given by two blinded

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reviewers.

The re-evaluation of the no. of  
presentations & time was done in vivo.

*M. J. Vaidya*

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✉: ymtdentconnect@gmail.com

☎: 022-2774 4429

Fax: 022- 2774 4427

Date : 19/03/2021

Venue : Periodontology seminar hall  
Time : 11:00 AM  
Minutels in Person :

Members Present :

Dr. Meghana Vandekar	<i>M Vandekar</i>
Dr. Saloni Mistry	<i>Saloni</i>
Dr. Vibha Hegde	<i>Vibha</i>
Dr. Shreyas Gupte	<i>Shreyas</i>
Dr. Sangeeta Patankar	<i>S. Patankar</i>
Dr. Amar Katre	<i>A. Katre</i>
Dr. Dheeraj Kalra	<i>D. Kalra</i>
Dr. Amit Benjamin	<i>A. Benjamin</i>
Dr. Deepa Das	<i>Deepa</i>
Dr. Rizwan M. Saradi	<i>R. Saradi</i>
Dr. Gokul Shridharan	<i>G. Shridharan</i>
Dr. Thomson Cruz	<i>T. Cruz</i>

Agenda : Permission for change of Guide

The BORS committee accepted change of Guide from Dr. Ashwin Jaudekar to Dr. Amar Katre for post-graduate student.

This information was further informed to the ICE and IRB committee.

With reference to subject cited above, it was intimated that, the request for change of Guide for the Post Graduate Students ie. Shivangi Hitesh More, Swati Shrinivas Samant and Zainab Faruk Nagami was received vide the letter.

Request was accepted for the change of the guide of the above PG Students.

However Guide for Zainab Faruk Nagami was mentioned as mentioned Dr. Subhadra MN instead

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of Dr. Amar Katre Inadvertently In University  
letter.

X

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Fax: 022-2774 4427

Date: 16/12/2020

Venue: Virtual Meeting  
Time: 11:00 AM  
Minutes in Person

Members Present:

Dr. Meghana Vandekar	MJ Vandekar
Dr. Shreyas Gupte	[Signature]
Dr. Saloni Mistry	[Signature]
Dr. Amit Benjamin	[Signature]
Dr. Vibha Hegde	[Signature]
Dr. Sangeeta Patankar	[Signature]
Dr. Deepa Das	[Signature]
Dr. Amar Katre	[Signature]
Dr. Dheeraj Kalra	[Signature]
Dr. Vikram Sheety	[Signature]
Dr. Rizwan M. Sanodi	[Signature]

Agenda: Addition of student names for Title and Synopsis submission of Dissertation of PG's 2020-2021.

The BORS committee reviewed Title and Synopsis Dissertation of Post-graduates for submission to university.

All the first year post graduate students and IEC members attended the presentation.

Respective reviewers & respective post graduate guides attended the presentations at allocated time slots.

Each presentation was attended, reviewed. Members were noted by Dr. Rizwan Sanodi while reviewers comments / suggestions were noted by Dr. Rinku.

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all PG students submitted 3 hard copies,  
one soft copy to Dr. Sheetal.  
Member Secretary of ZRB. an of The  
review was given by two blinded reviewers.  
The re-evaluation of the no. of  
presentations & time was done in vivo.  
The record purpose of submission to MMS  
was presented in front of the committee.

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☎: 022-2774 4429

Fax: 022-2774 4427

Date: 21/09/2020

Venue: Virtual Meeting  
Time: 11:00 AM  
Minutes in Person:

Members Present:

Dr. Meghna Vandekar	M. Vandekar
Dr. Shreyas Gupta	Shreyas Gupta
Dr. Saloni Mistry	Saloni Mistry
Dr. Amit Benjamin	Amit Benjamin
Dr. Vibha Hegde	Vibha Hegde
Dr. Sangeeta Patankar	Sangeeta Patankar
Dr. Deepa Das	Deepa Das
Dr. Amar Katre	Amar Katre
Dr. Dheeraj Kalra	Dheeraj Kalra
Dr. Vikram Shetty	Vikram Shetty
Dr. Rizwan M. Shuradi	Rizwan M. Shuradi

Agenda: To grant permission for Guide Change

The post graduate students under Dr. Ashwin Jandekar were transferred to Dr. Amar Katre on 21/09/2020.

Dissertation synopses of post-graduate students were approved by BORS.

The BORS committee reviewed the working of IEC committee regarding corrections told by various reviewer for Pn synopsis presentation that had to be incorporated.

It was decided that Pn synopsis date would be tentatively kept around 21<sup>st</sup>, 22<sup>nd</sup> December 2020 on a virtual platform. The circular for the same will be issued shortly.

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All PG students should submit 3 hard copies, one soft copy to Dr. Shetal Member Secretary of IRB on or before 8th Dec 2020. This would give one week shocking review by two blinded reviewers.

To re-evaluate the no. of presentation & time it was suggested that only invasive students be presented. However for record purpose of submission to MUHS through DORS all should have to be presented in front of committee.

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☎: 022-2774 4429

Fax: 022- 2774 4427

Date: 15/06/2020

Venue: Virtual Meeting  
Time: 10:00AM  
Minutes in Reason:

Member's List:

Dr. Megha Vandekar	MJ Vandekar
Dr. Shreyas Gupta	[Signature]
Dr. Saloni Mistry	[Signature]
Dr. Amit Benjamin	[Signature]
Dr. Vibha Hegde	[Signature]
Dr. Sangeeta Patankar	[Signature]
Dr. Deepa Das	[Signature]
Dr. Amar Katre	[Signature]
Dr. Dheeraj Kalra	[Signature]
Dr. Vikram Shetty	[Signature]
Dr. Rizwan M. Saradi	[Signature]

Agenda: To keep regular meetings for IRB and IEC quarterly.

IRB - First week of every month.  
Discussion about the Study proposals should be done, before sending the IRB report.

IEC - Third week of every month.  
For this meeting the following members should be present:-  
Librarian, Lawyer, doctors / other members.  
All documents regarding completion of the study should be submitted.

The following documents are required to keep a record:-

- Declaration by Investigator stating completion of study.
- Confidentiality agreement by reviewers

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- Confidentiality agreement should be signed by P.S.
- Decision letter should be given by IRB/IEC.

IRB and IEC being institutional committees, have limited scope in clearance of this proposals, however if the part of study should be completed in our institute.

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☎: 022-2774 4429

Fax: 022- 2774 4427

Date: 17/03/2020  
Venue: Periodontology Seminar hall  
Time: 11:00 AM  
Minutes in Person:

Member's Present:

Dr. Meghana Vandekar	M.J. Vandekar
Dr. Shreyas Gupte	[Signature]
Dr. Saloni Mistry	[Signature]
Dr. Rizwan M. Sanadi	[Signature]
Dr. Vibha Hegde	[Signature]
Dr. Sangeeta Patankar	[Signature]
Dr. Deepa Das	[Signature]
Dr. Amar Kotte	[Signature]
Dr. Amit Benjamin	[Signature]
Dr. Dheeraj Kalra	[Signature]
Dr. Vikram Shetty	[Signature]

Agenda: Review regarding synopsis guidelines

The BORS committee reviewed the post-graduate Title and Synopsis proposal.

The IEC committee submitted the list of new members nominated <sup>in Feb</sup> to BORS committee on 12/02/2020.

Since the term of member in hearing was about to expire replacement of few members was suggested.

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☎: 022-2774 4429

Fax: 022- 2774 4427

Date: 23/12/2019

Venue: Periodontology Seminar hall  
Time: 10:00 AM  
Minutes In Person:

Member's Present

Dr. Meghana Vandekar	M. Vandekar
Dr. Shreyas Gupta	S. Gupta
Dr. Saloni Mistry	S. Mistry
Dr. Rizwan M. Sanadi	R. Sanadi
Dr. Vibha Hegde	V. Hegde
Dr. Sangeeta Patankar	S. Patankar
Dr. Deepa Das	D. Das
Dr. Ashwin Javedekar	A. Javedekar
Dr. Amit Benjamin	A. Benjamin
Dr. Dheeraj Kalra	D. Kalra
Dr. Vikram Shetty	V. Shetty

Agenda: To grant permission for Guide change.

The post graduate students under Dr. Asha Prabhu were transferred to Dr. Amit Benjamin and Dr. Rizwan Sanadi on 18/10/2019.

Dissertation synopsis of post-graduate students were approved by BORS on 10/12/2019.

The BORS committee reviewed the working of IEC committee regarding corrections told by various members for PG synopsis presentation that had to be incorporated which were decided in meeting of IEC dated 17/10/2019.

All synopsis has been submitted through a proper channel through the dean of the Institution to the university before the submission date of University.

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Proposal which required gross changes  
were rejected and the PG students had to  
search for the new topic.

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☎: 022-2774 4429

Fax: 022- 2774 4427

Date : 13/09/2019

Venue : Dean's office

Time : 11:00 AM

Minutes in Person :

Member's Present :

Dr. Meghana Vandekar	M.T. Vandekar
Dr. Shreyas Gupta	
Dr. Saloni Mistry	
Dr. Rizwan M. Sanadi	
Dr. Vibha Hegde	
Dr. Sangeeta Patankar	
Dr. Deepa Das	
Dr. Ashwin Javdekar	
Dr. Amit Benjamin	
Dr. Dheeraj Kalra	
Dr. Vikram Shetty	

Agenda To fix the PG Synopsis submission timetable

The BORS committee verified Teacher Student Ratio and PG recognised teacher approval. Also it was ensured that title form last 3 years are not repeated.

As per circular received from MUH regarding PG synopsis submission, the IEC committee on 19/09/2019 decided that synopsis presentation date would be 14, 15<sup>th</sup> October 2019. The IEC committee also declared last date of submission to IRB committee which would be 08/10/2019.

All external members of IEC should be invited for both the date and a remuneration should be given.

The schedule for presentation for both the days should be decided.

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A circular regarding a synopsis  
presentation has to be discussed with  
immediate effect.

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☎: 022-2774 4429

Fax: 022-2774 4427

Date: 19/06/2019

Venue: Dean's office

Time: 10:00 AM

Minutes in Person:

Member's Present:

Dr. Meghana Vandekar

Dr. Shreyas Gupte

Dr. Saloni Mistry

Dr. Rizwan M. Sanadi

Dr. Vibha Hegde

Dr. Sangeeta Patankar

Dr. Deepa Das

Dr. Ashwin Javdekar

Dr. Dheeraj Kalra

Dr. Vikram Shetty

Dr. Amit Benjamin

M. Vandekar

S. Gupte

S. Mistry

R. Sanadi

V. Hegde

S. Patankar

D. Das

A. Javdekar

D. Kalra

V. Shetty

A. Benjamin

Agenda: Review regarding Synopsis Guidelines.

The BORS committee reviewed whether the candidates had incorporated the suggestions by ethics committee and submitted the requisite fees within stipulated time period.

The BORS committee regulated and reviewed the IEC committee for the proposal required for ethical clearance.

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☎: 022-2774 4429

Fax: 022-2774 4427

Date : 21/03/2019

Venue : Dean's Office

Time : 10:00 AM

Minutes in Person :

## Members Present :

Dr. Meghana Vandekar

Dr. Shreyas Gupte

Dr. Saloni Mistry:

Dr. Rizwan M. Sanodi

Dr. Vibha Hegde

Dr. Sangeeta Patankar

Dr. Deepa Das

Dr. Ashwin Javdekar

Dr. Amit Benjamin

Dr. Dheeraj Kalra

Dr. Vikram Shetty

MJVandekar

Shreyas Gupte

Saloni Mistry

Rizwan M. Sanodi

Vibha Hegde

Sangeeta Patankar

Deepa Das

Ashwin Javdekar

Amit Benjamin

Dheeraj Kalra

Vikram Shetty

## Agenda :

Information of Title and Synopsis proposals 'Accepted' by BORS

In this meeting Title and Synopsis proposals of following candidates were accepted by BORS committee.

Dr. Chitrag Sharma

Dr. Shalaka Chhajed

Dr. Anupita Salvi

Dr. Manali Nagarkar

Dr. Munira Nalamwala

Dr. Apurva Sonavane

Dr. Smriti Thangire

Dr. Vishwatrika Jadhav

Dr. Avinaj Damrekar

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Also, on meeting dated 20/02/2019 Title and synopsis proposals of other post graduate students were accepted.

Also, on 25/02/19 the postgraduate students under Dr. Ratunkumar Das were transferred to Dr. Sabani Mishra.

The IEC Committee decided on 08/02/2019 that any proposal which would require an extensive drug research or would be carried out on vulnerable population or novel drug without safety evidence would be submitted to CDSCO through a proper channel.

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Fax: 022- 2774 4427

Date : 21/12/2018

Venue : Periodontology seminar hall

Time : 10:00 AM

Minutes in Person :

Member's Present :

Dr. Meghana Vandekar

Dr. Shreyas Gupte

Dr. Rathinkumar Das

Dr. Asha Prabhu

Dr. Vibha Hegde

Dr. Sangeeta Patankar

Dr. Deepa Das

Dr. Ashwin Javdekar

Dr. Rizwan M. Samadi

Dr. Dheeraj Kalra

Dr. Vikram Shetty

MJ Vandekar

Shreyas Gupte

Dr. Rathinkumar Das

Dr. Asha Prabhu

Dr. Vibha Hegde

Dr. Sangeeta Patankar

Dr. Deepa Das

Dr. Ashwin Javdekar

Dr. Rizwan M. Samadi

Dr. Dheeraj Kalra

Dr. Vikram Shetty

Agenda:

Approval of Board of Research studies (BORS)  
constituted by our college.

With reference to MUHS circular No. 22/2018 No. MUHS/EO/  
PR/T&S/4276/2018 dated 05/12/2018 the following members  
were appointed by the college.

Chairperson : Dr. Meghana Vandekar

Member : Dr. Rizwan Samadi

Invited Member : Dr. Ashwin Javdekar

Subject expert : Dr. Rathinkumar Das

Dr. Vibha Hegde

Dr. Shreyas Gupte

Dr. Sangeeta Patankar

Dr. Deepa Das

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Dr. Asha Prabhu

Dr. Vikram Shetty

The IEC committee had decided on 11/10/2018  
that all synopsis would be submitted through a  
proper channel through the Dean of the Institution  
before the submission date of university.

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☎: 022-2774 4429

Fax: 022- 2774 4427

Date : 22/11/2018	
Venue : Dean's office	
Time : 11:00 AM	
Minutes In Person :	
Member's Present :	
Dr. Meghana Vandekar	<i>M Vandekar</i>
Dr. Shreyas Gupte	<i>Shreyas Gupte</i>
Dr. Rathinkumar Das	<i>Rathinkumar Das</i>
Dr. Asha Prabhu	<i>Asha Prabhu</i>
Dr. Vibha Hegde	<i>Vibha Hegde</i>
Dr. Sangeeta Patankar	<i>Sangeeta Patankar</i>
Dr. Deepa Das	<i>Deepa Das</i>
Dr. Ashwin Jawdekar	<i>Ashwin Jawdekar</i>
Dr. Rizwan M. Sanadi	<i>Rizwan M. Sanadi</i>
Dr. Dheeraj Kalra	<i>Dheeraj Kalra</i>
Dr. Vikram Shetty	<i>Vikram Shetty</i>
Agenda :	
To discuss the formulation of BORS committee	
As per University Circular No. 20/2018 dated 20/11/2018 a meeting was conducted on 22/11/2018 for formulation of BORS committee at Institutional level.	
The following members were appointed in BORS committee:	
Dr. Meghana Vandekar	
Dr. Rizwan Sanadi	
Dr. Dheeraj Kalra	
Dr. Ashwin Jawdekar	
The IRB and IEC committees of our institution were intimidated about the formation of BORS committee	

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Hence fourth, the GORS committee would oversee  
the functioning and working of TRB and IEC committee.

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**MINUTES OF THE MEETING**  
**PLACEMENT CELL**

Date: -06/06/2022

Venue: Dean Chamber YMTDC

Time: 11:00am

**Members Present**

Dr. Meghna Vandekar	Dean & Secretary Placement Cell
Dr.Thomson M. Dcruz	Member Secretary
Dr.Gaurav Salunkhe	Member
Dr.Ishan Kadam	Member
Dr.Siddhi Nevrekar	Member
Dr Ayusha Warang	Member
Dr.Firdos Mazgaonkar	Member

**AGENDA:**

1. Allocating Jobs and Incharges for conducting Job Fair 2022 for the YMTDCH students

This meeting was headed by Dr.Meghna Vandekar ,The Chairpaerson of Placement Committee along with all members of the committee respectively.

Dr.Thomson D'cruz proposed the purpose of the meet up. Welcomed all the members and spoke on the agenda elaborately.

As per the previous meeting we finalized on conducting the JOB FAIR on 19<sup>th</sup> July 2022.

Each of the member were allotted different duties that included Registration, AV aids, Stage Setup, Anchoring, Food, Hospitality and Miscellaneous.

Member Secretary

Chairperson & Dean

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Fax: 022- 2774 4427

**MINUTES OF THE MEETING**  
**PLACEMENT CELL**

Date: -11/10/2021

Venue: Endodontics Dept. Seminar Room

Time: 11:00am

**Members Present**

Dr. Meghna Vandekar	Dean & Secretary Placement Cell
Dr. Thomson M. Dcruz	Member Secretary
Dr. Gaurav Salunkhe	Member
Dr. Ishan Kadam	Member
Dr. Siddhi Nevrekar	Member
Dr. Ayusha Warang	Member
Dr. Firdos Mazgaonkar	Member

**AGENDA:**

1. Update on the contacting the companies/ dental corporates
2. Discussing plan on conducting Job Fair or Job Expo for the students

Dr. Thomson D'cruz proposed the purpose of the meet up. Welcomed all the members and spoke on the agenda elaborately.

All the members were asked to discuss about the contacts they got with regards to companies and dental corporates

Then all the members brainstormed on the idea of how would we conduct Job Fair or Job Expo of the corporate dental chains/ companies that could offer jobs for dental graduates of YMTDCH.

Tentatively the plan was to conduct in the month of January 2022

Member Secretary

Chairperson & Dean

**DEAN**  
**Y.M.T. Dental College**  
& Hospital Kharghar,  
Navi Mumbai - 410 210



**DR. G.D.POL FOUNDATION**  
**Y.M.T. DENTAL COLLEGE AND HOSPITAL**

Institution Area, Sector- 4, Kharghar, Navi Mumbai - 410210

ENRICHING MINDS, EMPOWERING FUTURE

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**MINUTES OF THE MEETING**  
**PLACEMENT CELL**

Date: -08/02/2021

Venue: OMFS Dept Seminar Room

Time: 11:00am

**Members Present**

Dr. Meghna Vandekar	Dean & Secretary Placement Cell
Dr.Thomson M. Dcruz	Member Secretary
Dr.Gaurav Salunkhe	Member
Dr.Ishan Kadam	Member
Dr.Siddhi Nevrekar	Member
Dr Ayusha Warang	Member
Dr.Firdos Mazgaonkar	Member

**AGENDA:**

- 1) Welcoming all the members
- 2) To discuss the purpose

This meeting was headed by Dr.Meghna Vandekar ,The Chairperson of Placement Committee along with all members of the committee respectively.

The Chairperson congratulated and welcomed all the members for initiating the formation of the placement cell committee.

Dr.Thomson D'cruz proposed the purpose of the meet up. Welcomed all the members and spoke on the agenda elaborately.

All the members were asked to get contacts regarding the corporate dental chains/ companies that could offer jobs for dental graduates.

*M.J. Vandekar*

Member Secretary

Chairperson & Dean

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**MINUTES OF THE MEETING**  
**PLACEMENT CELL**

Date: -07/02/2021

Venue: Dean Chamber YMTDC

Time: 11:30am

**Members Present**

Dr. Meghna Vandekar	Dean & Secretary Placement Cell
Dr. Thomson M. Dcruz	Member Secretary
Dr. Gaurav Salunkhe	Member
Dr. Ishan Kadam	Member
Dr. Siddhi Nevrekar	Member
Dr. Ayusha Warang	Member
Dr. Firdos Mazgaonkar	Member

**AGENDA:**

1. Discussing plan on conducting Job Fair or Job Expo for the students

This meeting was headed by Dr. Meghna Vandekar, The Chairperson of Placement Committee along with all members of the committee respectively.

Dr. Thomson D'cruz proposed the purpose of the meet up. Welcomed all the members and spoke on the agenda elaborately.

As per the previous meeting we weren't able to conduct the Job Expo in the month of Jan 2022 due to the corona third wave. Hence, we discussed the plan on conducting and making sure it works this time in the month on JULY 2022.

Each of the member were allotted one company to follow up and get all the requirements carried out via college email and assurance of their presence.

So as to finalize a date that would be suitable for the companies and dental corporates to conduct the JOB FAIR JULY 2022

Tentatively the plan was to conduct in the month of JULY 2022; So we would be having a meeting in the month on June with regards to the Job Fair July 2022.

Member Secretary

*M. J. Vandekar*

Chairperson & Dean

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**Y.M.T. Dental College**  
**& Hospital Kharghar,**  
**Navi Mumbai - 410 210**